

**Bass River Township Board of Education
Regular Meeting Agenda - March 4, 2008**

1. CALL TO ORDER AT 7:30 P.M. - SCHOOL LIBRARY

The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this Act, the Bass River Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted, as follows:

Board Office Bulletin Board)	
Tuckerton Beacon)	
The Press of Atlantic City)	Date: <u>May 12, 2007</u>
Municipal Clerk)	

2. PLEDGE TO THE FLAG

3. ROLL CALL

Mrs. Allen	Present:	Absent:
Mr. Hamilton	Present:	Absent:
Mr. McGeoch	Present:	Absent:
Mr. Naples	Present:	Absent:
Mr. Nutt	Present:	Absent:

4. AUDIENCE PARTICIPATION

PLEASE NOTE: This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments.

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda item.

5. MINUTES

It is recommended that the Board of Education approve the Regular Meeting Minutes of February 5, 2008 as well as those for the Special Meeting of February 27, 2008. (Enclosures)

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by _____
Second by _____
In Favor _____ Opposed _____

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6. BOARD OF EDUCATION BUSINESS

A. OLD BUSINESS

~ Educational Foundation

It is recommended that the Board of Education approve the creation of the *Bass River Educational Incentive Trust, Inc.* and adopt the related proposed *Certificate of Incorporation* and *By-Laws*.

Action: Approved _____ Disapproved _____ Held for Study _____
 Motion by _____
 Second by _____
 In Favor _____ Opposed _____

~ Facilities Discussion

Discussion regarding the interview and hire of an architect to formulate a Long Range Facilities Plan for the District.

~ Personal/Relative and Financial Disclosure Statements

In accordance with *The School Ethics Act* (N.J.S.A. 18A:12-25 and 26), members of the Board of Education, the Superintendent and the Business Administrator are required annually to complete *Personal/Relative* and *Financial Disclosure Statements* and submit them to the New Jersey Department of Education ("NJDOE"). Copies of these statements are available at this meeting. Electronic copies of these statements can also be accessed on the NJDOE website at www.nj.gov/education/ethics/fdform.htm.

B. NEW BUSINESS

~ Proposed Budget for the 2008-2009 School Year

The Superintendent, at the request of the Board Secretary, recommends that the Board of Education approve the following resolution:

BE IT RESOLVED to approve the Bass River Township School District preliminary budget for the FY 2008-2009 School Year for submission to the voters as follows (Enclosure):

Local Tax Levy	\$1,104,225
Total Current Expenses	\$2,062,868
Capital Outlay	\$ 0
Special Revenue Projects	\$ 67,500
Debt Service	\$ 0
Total Expenditures	\$2,130,368

Action: Approved _____ Disapproved _____ Held for Study _____
 Motion by _____
 Second by _____
 In Favor _____ Opposed _____

~ Special Education Costs Over \$40,000 Per Pupil

The Superintendent, at the request of the Board Secretary, recommends that the Board of Education approve the following resolution:

BE IT RESOLVED to apply for a Commissioner's Adjustment of \$5,514 to the base tax levy for the FY 2008-2009 school budget for increases in special education costs over \$40,000 per pupil.

Action: Approved _____ Disapproved _____ Held for Study _____
 Motion by _____
 Second by _____
 In Favor _____ Opposed _____

~ Investment of Warrant Account Available Balance

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Regular Meeting Agenda - March 4, 2008**

It is recommended that the Board of Education approve the programmatic purchase of short term Certificates of Deposit at prevailing rates from the available balance in the Warrant Account.

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by _____
Second by _____
In Favor _____ Opposed _____

~ Annual Evaluation of Superintendent

New Jersey Statute requires each member of the Board of Education to annually prepare and submit a formal evaluation of the Chief School Administrator/Superintendent. The evaluation for the 2007-2008 school year is due on or before April 30th and should be submitted to the Board of Education office on or before March 15th. (Enclosure)

~ Critical Policy Manual Discussion

Discussion regarding the interview and hire of a firm to update the district's Critical Policy Manual.

~ Travel

It is recommended that the Board of Education approve the attached workshop/training seminars and all associated costs. (Attachment 1)

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by _____
Second by _____
In Favor _____ Opposed _____

C. FOR YOUR INFORMATION

~ Budget Discussion

- The budget must be submitted to the County Superintendent no later than March 6, 2008.
- New Jersey Statute requires the public budget hearing to be held between March 19th and March 27th with the 27th being the last day permitted. (Note that school is closed on March 21st and March 24th.)
- New Jersey Statute requires the annual reorganization meeting for the 2008-2009 school year to be held between April 21st and May 2nd. (Note that school is closed the week of April 21st.)

D. CORRESPONDENCE

~ None

7. BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

A. BOARD SECRETARY REPORT FOR JANUARY 2008 (Enclosure)

Pursuant to N.J.A.C. 6A:23-2.12(d), I do certify that as of January 31, 2008 no budgetary line item account has been over-expended in violation of N.J.S.A.18A:22-8 and 18A:22-8.1.

Patrick S. DeGeorge
Board Secretary

March 4, 2008
Date

**Bass River Township Board of Education
Regular Meeting Agenda - March 4, 2008**

B. TREASURER OF SCHOOL FUNDS REPORT FOR JANUARY 2008 (Enclosure)

The January 2008 Treasurer of School Funds Reports is in agreement with the January 2008 Report of the Board Secretary for the 2007-2008 school year.

Patrick S. DeGeorge
Board Secretary

March 4, 2008
Date

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:20.10(e), certify that as of January 31, 2008 after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Action: Approved _____ Disapproved _____ Held for Study _____
 Motion by _____
 Second by _____
 In Favor _____ Opposed _____

8. BILLS LIST

It is recommended that the Board of Education approve the Bills List for March 4, 2008. (Attachment 2)

Action: Approved _____ Disapproved _____ Held for Study _____
 Motion by _____
 Second by _____
 In Favor _____ Opposed _____

Superintendent's Report

I. SUPERINTENDENT'S REPORT

FYI/Discussions

- ~ School Bus Update
- ~ Water Holding Tank
- ~ Student Software

A. Recommendations Requiring Board Approval

1. It is recommended by the Superintendent that the Board of Education approve amending the salary of Jo Schoonmaker to \$71,113 for the 2007 – 2008 school year to reflect credits earned:

Action: _____
 Motion by: _____
 Seconded by: _____

Roll Call:	Ayes	Noes
Mrs. Allen	_____	_____
Mr. McGeoch	_____	_____
Mr. Hamilton	_____	_____
Mr. Naples	_____	_____
Mr. Nutt	_____	_____

**Bass River Township Board of Education
Regular Meeting Agenda - March 4, 2008**

2. It is recommended by the Superintendent that the Board of Education approve amending the salary of Jen Gouveia to \$47,450 for the 2007 – 2008 school year to reflect credits earned

Action:

Motion by: _____
Seconded by: _____

Roll Call:	Ayes	Noes
Mrs. Allen	_____	_____
Mr. McGeoch	_____	_____
Mr. Hamilton	_____	_____
Mr. Naples	_____	_____
Mr. Nutt	_____	_____

3. It is recommended by the Superintendent that the Board of Education approve amending the salary of Lisa Nino to \$48,100 for the 2007 – 2008 school year to reflect credits earned:

Action:

Motion by: _____
Seconded by: _____

Roll Call:	Ayes	Noes
Mrs. Allen	_____	_____
Mr. McGeoch	_____	_____
Mr. Hamilton	_____	_____
Mr. Naples	_____	_____
Mr. Nutt	_____	_____

4. It is recommended by the Superintendent that the Board of Education approve the following transfers for January 2008.

Action: Approved _____ Disapproved _____ Held for Study _____
 Motion by: _____
 Second by: _____
 In Favor: _____ Opposed: _____

B. School Reports:

- A. Enrollment/Attendance Report
- B. Classroom Update

II. AUDIENCE PARTICIPATION II

1. The president shall recognize persons who desire to speak
2. The president shall conduct and maintain the order to business.
3. Any person wishing to address the Board will be limited to 10 minutes per topic.
4. Complaints stated, or actions requested by the public will be taken under advisement by the Board for investigation, discussion and action or disposition at a later time/date.

III. RECESS INTO EXECUTIVE SESSION

It is recommended that the Board of Education adjourn, by Resolution, into Executive Session, from which the general public is excluded, to discuss litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached if permitted by law.

**Bass River Township Board of Education
Regular Meeting Agenda - March 4, 2008**

Action: Approved____Disapproved____Held for Study____
Motion by:_____
Second by:_____
In Favor:_____Opposed:_____

IV. ADJOURNMENT

It is recommended that the Board of Education adjourn the meeting.

Action: Approved____Disapproved____
Motion by:_____
Second by:_____
In Favor:_____Opposed:_____

Time: _____