

**Bass River Township Board of Education - April 30, 2008
Organizational Meeting for 2008-2009 / First Regular Meeting for 2008-2009**

AGENDA

ORGANIZATIONAL MEETING

1. CALL TO ORDER – School Business Administrator

The meeting is called to order by Mr. Patrick S. DeGeorge, Board Secretary in the Library of the Bass River Elementary School, 11 North Maple Avenue, New Gretna, New Jersey.

“The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this Act, the Bass River Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted, as follows”:

- Board Office Bulletin Board)
- Tuckerton Beacon)
- The Press of Atlantic City) Date: March 20-21, 2008
- Municipal Clerk)

“This is the organizational meeting of the Bass River Township Board of Education called to report the results of the annual school board election to the public and appoint officers for the forth-coming year.”

2. PLEDGE TO THE FLAG

3. ELECTION RESULTS AND OATH OF ALLEGIANCE

The Board Secretary will announce the results of the annual budget vote and School Board Member Election held on April 15, 2008 and will administer the Oath of Allegiance to new Board members.

Election Results (Attachment #1)

Oath of Allegiance - Mrs. Jane Allen

4. ROLL CALL

Board Members:

| | | |
|------------------------|----------|---------|
| Mrs. Jane Allen | Present: | Absent: |
| Mr. A.W. Hamilton | Present: | Absent: |
| Mr. David McGeoch | Present: | Absent: |
| Mr. Christopher Naples | Present: | Absent: |
| Mr. George Nutt | Present: | Absent: |

Administration:

| | | |
|--|----------|---------|
| Mr. Lawrence A. Mathis, Superintendent | Present: | Absent: |
| Mr. Patrick S. DeGeorge, Board Secretary | Present: | Absent: |

5. NOMINATION OF THE PRESIDENT

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The Board Secretary will call for nominations for the office of Board President. When all nominations have been made, a member will move to close the nominations and the Board President will be elected by roll call vote.

Action:

Motion by: _____

Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

NOTE: The newly elected Board President will chair the meeting from this point forward.

6. NOMINATION OF VICE PRESIDENT

The Board President will call for nominations for the office of Board Vice President. When all nominations have been made, a member will move to close the nominations and the Board Vice President will be elected by roll call vote.

Action:

Motion by: _____

Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

7. NEW JERSEY SCHOOL BOARDS CODE OF ETHICS

BE IT RESOLVED, that the Bass River Township Board of Education members will abide by the New Jersey School Board Member Code of Ethics (Attachment #2) and certifies the following:

- That the School Ethics Act and Code of Ethics for School Board Members has been received and discussed,
- That Policies and Procedures regarding training of district Board of Education members have been adopted, and
- That each Board of Education member acknowledges receipt of the Code of Ethics for School Board Members and has become familiar with the Code of Ethics.

Action:

Motion by: _____

Seconded by: _____

| Roll Call: | Ayes | Noes |
|------------|------|------|
|------------|------|------|

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| | | |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

8. NEW JERSEY AND BURLINGTON COUNTY SCHOOL BOARDS DELEGATE

Motion that _____, be appointed legislative delegate to the New Jersey and Burlington County School Boards Association.

Action:
Motion by: _____
Seconded by: _____

| | | |
|--------------|-------|-------|
| Roll Call: | Ayes | Noes |
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

9. NEW JERSEY AND BURLINGTON COUNTY SCHOOL BOARDS ALTERNATE DELEGATE

Motion that _____, be appointed alternate delegate to the New Jersey and Burlington County School Boards Association.

Action:
Motion by: _____
Seconded by: _____

| | | |
|--------------|-------|-------|
| Roll Call: | Ayes | Noes |
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

10. BASS RIVER TOWNSHIP BOARD OF EDUCATION – COMMITTEES

Motion that the Bass River Township Board of Education acts as a committee of the whole for the 2008-2009 Board year:

Action:
Motion by: _____
Seconded by: _____

| | | |
|--------------|-------|-------|
| Roll Call: | Ayes | Noes |
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |

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Mr. Naples _____
Mr. Nutt _____

11. RESOLUTIONS

Board Attorney

BE IT RESOLVED, that Paul J, Carr, Esq. be reappointed as Board Attorney for the Bass River Township Board of Education, at the hourly rate of \$150 effective May 1, 2008 through the next Annual Organizational Meeting. (Attachment #3)

Action:
Motion by: _____
Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

Board Auditor

BE IT RESOLVED, that Gross & Company be reappointed as Board Auditor for the Bass River Township Board of Education, effective May 1, 2008 through the next Annual Organizational Meeting at an annual cost of \$9,750. (Attachment #4)

Action:
Motion by: _____
Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

School Physician

BE IT RESOLVED, that Dr. Joyce Leonetti, D.O., M.P.H. be reappointed as School Physician effective May 1, 2008 through the next Annual Organizational Meeting at an annual salary of \$4,000. (Attachment #5)

Action:
Motion by: _____
Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

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Substitute Nurses

BE IT RESOLVED, that Bayada Nurses of Burlington County be reappointed as Substitute Nurses for the Bass River Township Board of Education, effective May 1, 2008 through the next Annual Organizational Meeting at an hourly rate of Registered Nurses \$55 and Licensed Practical Nurses \$45. (Attachment #6)

Action:

Motion by: _____

Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

Treasurer of School Monies

BE IT RESOLVED, that Mrs. Kim Sprague be reappointed Treasurer of School Monies effective May 1, 2008 through the next Annual Organizational Meeting at an annual salary of \$3,000.

Action:

Motion by: _____

Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

Authorized Depository and Signatory

BE IT RESOLVED, that Commerce bank, N.A. be approved as the Authorized Depository and authorized warrant signatures for the following accounts of Bass River Township Board of Education:

Warrant Account #7865160043

Three signatures shall be required: President or Vice President, Business Administrator/Board Secretary, and the Treasurer of School Monies.

Payroll Account #7865159409

One signature shall be required: President or Vice President or Business Administrator/Board Secretary.

Agency Account #7865159391

One signature shall be required: President or Business Administrator/Board Secretary.

Unemployment Account #7865159417

One signature shall be required: President or Vice President or Business Administrator/Board Secretary.

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Student Activities Account #7865159425

Two signatures shall be required: Superintendent, Board Secretary, and/or the Administrative Assistant.

Food Service Account #7865159433

Two signatures shall be required: Superintendent, Board Secretary, and/or the Administrative Assistant.

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary be given authorization to invest school funds in any other bank or account deemed more profitable for the Board of Education with Board approval when such circumstances exist as authorized by the State.

Action:

Motion by: _____

Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

Line Item Transfers

BE IT RESOLVED, that the Superintendent be authorized to approve line item budget transfers for the 2008-2009 school year.

Action:

Motion by: _____

Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

Accounting Software Vendor

BE IT RESOLVED, that Systems 3000 be reappointed as Accounting Software Vendor for the Bass River Township Board of Education for the 2008-2009 school year at an annual cost of \$4,000.

Action:

Motion by: _____

Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |

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| | | |
|-------------|-------|-------|
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

Payroll Vendor

BE IT RESOLVED, that CASA Payroll Services be reappointed as Payroll Vendor for the Bass River Township Board of Education for the 2008-2009 school year. 100% of which is borne by Commerce Bank, and that that Federal withholding and Social Security taxes be deposited by CASA through the Electronic Federal Tax Filing Service.

Action:
Motion by: _____
Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

Broker of Record

BE IT RESOLVED, that Agency Management, Inc. (T.C. Irons Agency/Haines & Haines), Burlington, New Jersey be reappointed as Broker of Record for the Bass River Township Board of Education, effective May 1, 2008 through the next Annual Organizational Meeting.

Action:
Motion by: _____
Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

Health Care Agency

BE IT RESOLVED, that the official designated health care agency remain New Jersey State Health Benefits.

Action:
Motion by: _____
Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |

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Mr. Nutt _____

Financial Institutions for Annuities

BE IT RESOLVED, that the following four entities remain the authorized Financial Institutions for Annuities:

- Equi-Vest (AXA Equitable)
- Northwestern Mutual
- The Variable Annuity Life Insurance Company (VALIC)
- Wachovia

Action:

Motion by: _____

Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

Official Publications

BE IT RESOLVED, that official publications be established for legal notices, bids, and announcements for the Board of Education as follows:

- Times-Beacon
- The Press of Atlantic City

Auxiliary Publications:

- Asbury Park Press
- The Observer

Action:

Motion by: _____

Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

Regular Meeting Dates for 2008-2009

BE IT RESOLVED, that the regular meetings of the Bass River Township Board of Education for 2008-2009 be held at 7:30 p.m. on the first Tuesday of the month (with the exception of the January 2009 meeting which will be held on the second Tuesday) in the

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Bass River Elementary School Library. All meetings will be open to the public except those meetings, or portions of meetings at which discussions take place on any of the nine categories of exempt items as listed in Article c.10.4-12b of the New Jersey Open Public Meetings Act. The Board has the option to reconvene work sessions on the following evening to discuss any agenda items that have not been completed by 11:00 p.m. Action may be taken on all items properly presented at the Regular Meetings. The meetings will be held on the following dates as listed:

| | |
|-------------------|------------------|
| June 3, 2008 | December 2, 2008 |
| July 1, 2008 | January 13, 2009 |
| August 5, 2008 | February 3, 2009 |
| September 2, 2008 | March 3, 2009 |
| October 7, 2008 | April 7, 2009 |
| November 4, 2008 | |

Action:
Motion by: _____
Seconded by: _____

| | | |
|--------------|-------|-------|
| Roll Call: | Ayes | Noes |
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

Requisition of School Tax Levy Schedule

BE IT RESOLVED, that the Bass River Township Board of Education approve the following Requisition of School Tax Levy Schedule for the annual operating budget for the 2008-2009 school year:

| | |
|--------------------|-------------------|
| July 21, 2008 | January 26, 2009 |
| August 18, 2008 | February 23, 2009 |
| September 15, 2008 | March 16, 2009 |
| October 20, 2008 | April 20, 2009 |
| November 17, 2008 | May 18, 2009 |
| December 15, 2008 | June 15, 2009 |

Action:
Motion by: _____
Seconded by: _____

| | | |
|--------------|-------|-------|
| Roll Call: | Ayes | Noes |
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

Pupil Records

BE IT RESOLVED, that the Bass River Township Board of Education authorizes the following pupil records to be collected and maintained by authorized certified school

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personnel in accordance with the Law:

- Record of Daily Attendance
- Descriptions of Pupil Progress
- Test Results
- Health Records

The Bass River Township Elementary School is prohibited from recording the religious or political affiliation of the pupil and/or parents unless requested to do so in writing by the parent.

Action:

Motion by: _____

Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

District Assignments for 2008-2009

BE IT RESOLVED, that the following district assignments be approved for the 2008-2009 school year:

Mr. Lawrence Mathis, Superintendent

- Section 504 Handicapped Officer
- Affirmative Action Team Member
- Substance Awareness Coordinator

Mr. Patrick S. DeGeorge, Business Administrator

- Board Secretary
- Public Agency Compliance Officer as required for public agencies awarding contracts under P.L. 1975, c.127, Affirmative Action regulations
- Purchasing Agent (It is acknowledged that the bid threshold be \$21,000 and 10 percent of that, \$3,150, without soliciting competitive quotations.)
- Public Records Officer
- Health/Safety Compliance Officer
- Right to Know Officer

Mr. Robert Schaeffer, Head Custodian

- AHERA Coordinator
- Integrated Pest Management Coordinator

Mrs. Jennifer Gouveia, Classroom Teacher

- Affirmative Action Team Member

Action:

Motion by: _____

Seconded by: _____

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| | | |
|--------------|-------|-------|
| Roll Call: | Ayes | Noes |
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

Comprehensive Equity Plan

It is recommended by the Superintendent that the Board approve the following Multi-Year Equity Plan—Affirmative Action for the 2008-2009 school year:

BE IT RESOLVED, that the Board of Education reaffirms the continuation of a Three-Year Multi-Year Equity Plan/Comprehensive Equity Plan (“MYEP”) 2007-2010 to identify and correct, or assess and prevent, all bias, discrimination, and impermissible isolation in the policies, programs, practices, and facilities of the district; and

BE IT FURTHER RESOLVED, that the Board of Education reaffirms that it is committing the district to provide Equality in Education Programs and ensures educational equity according to Policy No. 5145.4; and

BE IT FURTHER RESOLVED, that Patrick S. DeGeorge be appointed as the district’s Affirmative Action Officer, and that said Affirmative Action Officer be empowered to coordinate with the Section 504 Officer; and

BE IT FURTHER RESOLVED, that the Affirmative Action Officer be granted sufficient authority to ensure that the district upholds all regulations, codes, and laws related to equality in the schools; and

BE IT FURTHER RESOLVED, that the Affirmative Action Officer be authorized to facilitate and ensure the development and implementation of the MYEP.

Action:
Motion by: _____
Seconded by: _____

| | | |
|--------------|-------|-------|
| Roll Call: | Ayes | Noes |
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

State Contract Purchasing

BE IT RESOLVED, to authorize the Procurement of Goods and Services Through State Agency for the 2008-2009 school year:

WHEREAS, Title 18A:18A-10 provides that, “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Bass River Township School District has the need, on a timely basis, to

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procure goods and services utilizing state contracts, and

WHEREAS, the Bass River Township Board of Education desires to authorize its purchasing agent for the 2008-2009 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,"

NOW THEREFORE BE IT RESOLVED, that the Bass River Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors.

Action:

Motion by: _____

Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

12. POLICY STATEMENTS

It is recommended by the Superintendent that the Board of Education endorse and approve all existing policies and procedures for the 2008-2009 year including curriculum, textbooks, and operating procedures as mandated by the State and School Board through existing Thorough & Efficient legislation and any amendments thereto.

Action:

Motion by: _____

Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

13. SECURITY PLAN

It is recommended by the Superintendent that the Board of Education adopt the current Security Plan for the 2008-2009 school year:

Action:

Motion by: _____

Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

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14. REIMBURSEMENT EXPENSES

WHEREAS, the Bass River Township School District policy and N.J.A.C. 6A:23B-1.2 (b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2008-2009 school year,

THEREFORE BE IT RESOLVED, that the Bass River Township Board of Education hereby establishes the school district travel maximum for the 2008-2009 school year at the sum of \$20,000; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Action:

Motion by: _____

Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

15. MONTHLY EXPENSES

It is recommended by the Superintendent that the Board of Education approve the Business Administrator be granted the ability to pay any outstanding recurring expenses on months that Board Meetings are not held. (The bill list will be approved at the following Board meeting.)

It is further recommended by the Superintendent that the Board allow the Business Administrator/Board Secretary to allow individual purchases of up to \$1,000 of goods and services that are unbudgeted for in the 2008-2009 school year.

Action:

Motion by: _____

Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

16. PETTY CASH FUND

It is recommended by the Superintendent, on the recommendation of the Business Administrator, that the Board of Education approve the establishment of a Petty Cash Fund for the 2008-2009 school year with a beginning balance of \$100. Mrs. Jo Ann Stewart will be the administrator of the fund and the fund will be replenished on an as

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needed basis with purchases requiring documentation.

Action:

Motion by: _____

Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

17. FOOD SERVICE PURCHASING POLICY

Motion that the following policy for food purchases shall remain in effect for the 2008-2009 school year:

The Bass River Township Board of Education does not solicit bids for food purchases. Interested parties shall contact the Cafeteria regarding quotes, and/or the Cafeteria Manager shall solicit quotes.

Action:

Motion by: _____

Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

18. RECESS INTO EXECUTIVE SESSION

It is recommended that the Board of Education adjourn, by Resolution, into Executive Session, from which the general public is excluded, to discuss litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached **if permitted by law.**

Action: Approved _____ Disapproved _____ Held for Study _____

Motion by _____

Second by _____

In Favor _____ Opposed _____

| |
|--------------------------------|
| SUPERINTENDENT'S REPORT |
|--------------------------------|

I. SUPERINTENDENT'S REPORT

FYI/Discussions

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| | | |
|--------------|-------|-------|
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

6. It is recommended by the Superintendent that the Board of Education approve the 2008 – 2009 school year contracts for the certificated non-tenure staff (Enclosed).

Action:

Motion by: _____
 Seconded by: _____

| | | |
|--------------|-------|-------|
| Roll Call: | Ayes | Noes |
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

7. It is recommended by the Superintendent that the Board of Education approve the 2008 – 2009 school year contracts for the non-certificated staff (Enclosed).

Action:

Motion by: _____
 Seconded by: _____

| | | |
|--------------|-------|-------|
| Roll Call: | Ayes | Noes |
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

8. It is recommended by the Superintendent that the Board of Education approve the 2008 – 2009 school year contract for Jo Ann Stewart, Confidential Secretary, at a salary of \$29, 925 (Enclosed).

Action:

Motion by: _____
 Seconded by: _____

| | | |
|--------------|-------|-------|
| Roll Call: | Ayes | Noes |
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

9. It is recommended by the Superintendent that the Board of Education approve the 2008 – 2009 school year contract for Christine Somers, Confidential Secretary, at a salary of \$23,648 (Enclosed).

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Action:

Motion by: _____
Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

10. It is recommended by the Superintendent that the Board of Education approve the 2008 – 2009 school year contract for Patrick De George, Business Administrator/Board Secretary, at a salary of \$70, 000 (Enclosed).

Action:

Motion by: _____
Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

11. It is recommended by the Superintendent that the Board of Education approve Barbara Hinchman as a substitute teacher for the 2007 – 2008 school year.

Action: Approved____Disapproved____Held for Study____
Motion by: _____
Second by: _____
In Favor: _____ Opposed: _____

12. It is recommended by the Superintendent that the Board of Education approve a leave of absence for Lynne Ross, 2nd Grade Teacher, from April 16, 2008 through June 30, 2008.

Action:

Motion by: _____
Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |
| Mr. Nutt | _____ | _____ |

13. School Reports:

a. Enrollment/Attendance Report

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II. AUDIENCE PARTICIPATION II

1. The president shall recognize persons who desire to speak
2. The president shall conduct and maintain the order to business.
3. Any person wishing to address the Board will be limited to 10 minutes per topic.
4. Complaints stated, or actions requested by the public will be taken under advisement by the Board for investigation, discussion and action or disposition at a later time/date.

III. RECESS INTO EXECUTIVE SESSION

It is recommended that the Board of Education adjourn, by Resolution, into Executive Session, from which the general public is excluded, to discuss litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached **if permitted by law.**

Action: Approved____Disapproved____Held for Study_____

 Motion by: _____

 Second by: _____

 In Favor: _____ Opposed: _____

IV. ADJOURNMENT

It is recommended that the Board of Education adjourn the meeting.

Action: Approved____Disapproved____

 Motion by: _____

 Second by: _____

 In Favor: _____ Opposed: _____

 Time: _____

**Bass River Township Board of Education - April 30, 2008
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REGULAR MEETING

1. AUDIENCE PARTICIPATION

PLEASE NOTE: This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments.

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda item.

2. MINUTES

It is recommended that the Board of Education approve the Budget Hearing Meeting Minutes of March 26, 2008. (Enclosure)

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by _____
Second by _____
In Favor _____ Opposed _____

3. BOARD OF EDUCATION BUSINESS

A. OLD BUSINESS

~ Facilities Project

It is recommended that the Board of Education approve the hiring of Four Seasons Heating – AC – Refrigeration to remove the 10 ton HVAC system in the school library and install a new system at a cost of \$11,875. (Attachment #7)

Action:
Motion by: _____
Seconded by: _____

| Roll Call: | Ayes | Noes |
|--------------|-------|-------|
| Mrs. Allen | _____ | _____ |
| Mr. Hamilton | _____ | _____ |
| Mr. McGeoch | _____ | _____ |
| Mr. Naples | _____ | _____ |

**Bass River Township Board of Education - April 30, 2008
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Mr. Nutt _____

B. NEW BUSINESS

~ Disposal of Obsolete Equipment

The Superintendent, at the request of the Board Secretary, recommends that the Board of Education approve the disposition of an obsolete 1992 IBM AS400 server and console to Quinton Township School District for \$500. (Attachment #8)

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by _____
Second by _____
In Favor _____ Opposed _____

~ Travel

It is recommended by the Superintendent that the Board of Education approve the attached workshop/training seminars and all associated costs. (Attachment #9)

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by _____
Second by _____
In Favor _____ Opposed _____

~ Coastal Learning Center

It is recommended by the Superintendent that the Board of Education approve the following resolution for the 2008-2009 school year:

BE IT RESOLVED, that Coastal Learning Center does not need to charge the families for the meals they provide and that Coastal Learning Center does not need to apply for reimbursement from the Child Nutrition Program. (Attachment #10)

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by _____
Second by _____
In Favor _____ Opposed _____

C. FOR YOUR INFORMATION

~ National School Boards Association DVD

The National School Boards Association has released a DVD entitled, *Bold Visions: Women in Science and Technology*. The focus of the DVD is to help engage young girls in the disciplines of math and science and is available in the Board Office.

~ New Jersey School Boards Association CD-Rom

The New Jersey School Boards Association has released a CD-Rom entitled, *NJSBA's Delegate Assembly: The Voice of the School Boards*. The focus of the 8-minute CD-Rom explains the importance of NJSBA's Delegate Assembly and what is expected of each district's delegate. The CD-Rom is available in the Board Office.

D. CORRESPONDENCE

~ None

4. BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

