

**MINUTES BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING OF MONDAY, MARCH 1, 2021**

Mayor Cope called the regular meeting of the Bass River Township Board of Commissioners to order at 7:05 p.m. Present at meeting were: Mayor Deborah Buzby-Cope, Deputy Mayor Louis Bourguignon and Commissioner Nicholas Capriglione. Also present Acting Township Clerk Elizabeth Godfrey and Solicitor Joanne O’Connor. Members of the public were present at this meeting. Please note: Due to the Covid-19 Pandemic, this month’s Township Meeting is being conducted telephonically.

FLAG SALUTE

Mayor Cope led the flag salute and read the sunshine statement.

APPROVAL OF MINUTES:

Minutes of the regular meeting of February 1, 2021 were presented to the Board for review. The motion to approve the minutes was made by Deputy Mayor Bourguignon, seconded by Commissioner Capriglione. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. Minutes of the February 1, 2021 regular meeting were hereby approved.

BILLS LIST:

The motion was made by Mayor Cope to approve payment of the bills in the amount of **\$188,845.38**. The motion was seconded by Deputy Mayor Bourguignon to approve bills for payment. Votes: Cope –Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and bills were ordered paid.

BILL LIST BASS RIVER TOWNSHIP MARCH 1, 2021

1	ACUA	WATER TESTING	\$ 999.89
2	AMANDA SOMES	REIMBURSE FOR ZOOM MEETING PROGRAM	\$ 15.98
3	ATLANTIC CITY ELECTRIC	ELECTRICITY 2/2021	\$ 2,582.27
4	BAGEL GOURMET	RETIREMENT BREAKFAST	\$ 87.48
5	BASS RIVER BD OF ED	LOCAL SCHOOL TAX 3/1/21	\$ 96,407.08
6	BELLIA TECH, LLC	TECH SUPPORT JAN. 2021	\$ 165.99
7	BREEZES ON THE BASS RIVER	RETIREMENT DINNER	\$ 585.00
8	BURL CO TREAS, LANDFILL	TIPPING FEES 1/2021	\$ 5,086.62
9	CASA PAYROLL SERVICES	PAYROLLS #3 & #4	\$ 241.50
10	CINTAS	SUPPLIES	\$ 190.40
11	DANTE GUZZI ENGINEERING ASSOC.	ENGINEERING SERVICES	\$ 13,309.09

12	READYREFRESH BY NESTLE	SERVICE JAN. 2021	\$ 38.05
13	DIRECT ENERGY BUSINESS	ELECTRICITY 2/2021	\$ 3,269.26
14	DOCUMENT CONCEPTS, INC.	MAILERS/NOTICES	\$ 370.50
15	ELIZABETH GODFREY	RETIREMENT GIFT REIMBURSEMENT	\$ 52.19
16	EXTEL COMMUNICATIONS	ANNUAL MAINTENANCE	\$ 622.00
17	EZ DOCKS SOUTH, INC.	ADDITIVE DOCK	\$ 11,740.00
18	GANNETT NJ NEWSPAPERS	NOTICE & RESOLUTIONS	\$ 139.17
19	GOLDENBERG MACKLER SAYEGH	TTL WORK	\$ 160.00
20	GRANITE TELECOMMUNICATIONS	PHONE SERVICE	\$ 247.90
21	GROVER ELECTRIC	UPGRADE FOR FIRE ALARM	\$ 305.00
22	HOLT MCNALLY & ASSOCIATES	PROGRESS BILLING 2020 AUDIT	\$ 4,000.00
23	HOME DEPOT	SUPPLIES	\$ 288.69
24	KEVIN S. QUINLAN	FEBRUARY 2021 PROSECUTIONS	\$ 1,600.00
25	LANGUAGE SERVICES ASSOCIATES	LANGUAGE SERVICES	\$ 46.20
26	MGL PRINTING SOLUTIONS	MUNICIPAL PERMITS	\$ 497.00
27	MR. BOB'S	PORT A POTS 1/22/21 - 1/25/21	\$ 481.70
28	MUNICIPAL CLERKS ASSOC. OF NJ	MEMBERSHIP APPLICATION - ELIZABETH GODFREY	\$ 100.00
29	NAPA AUTO PARTS	PARTS	\$ 401.83
30	QUADIENT LEASING USA, INC.	LEASE 12/12 - 3/11	\$ 552.00
31	NEW JERSEY NATURAL GAS	NATURAL GAS 1/12 - 2/10	\$ 1,377.92
32	NJ LEAGUE OF MUNICIPALITIES	2021 MEMBERSHIP DUES	\$ 289.00
33	OFFICE BASICS, INC.	OFFICE & HOUSEKEEPING SUPPLIES	\$ 209.48
34	PEGGY BECK	BANK MILEAGE FEB. 2021 & BATTERIES MTG. ATTENDANCE	\$ 76.10
35	PLATT B& RISO, P.C.	1/27/21	\$ 400.00
36	POSCH CONCRETE	CONCRETE FOR FLOATING DOCK	\$ 2,800.00
37	SHRED-IT USA	SHREDDING	\$ 250.79
38	SOUTH JERSEY WATER TEST	FECAL MONITORING	\$ 150.00
39	THE PRESS OF ATLANTIC CITY	NOTICES	\$ 22.68
40	TRANSFORMATION ENTERPRISES	JAN. 2021 ROLL-OFF	\$ 5,100.00
41	TUCKERTON BOROUGH	BRUSH BOX	\$ 54.00
42	VAL-U AUTO PARTS	PARTS	\$ 21.74
43	VERIZON	PHONES JAN. 2021	\$ 537.95
44	VERIZON WIRELESS	C. CRAMER CELL 1/24-2/23	\$ 41.38

45	WALMART COMMUNITY/SYNCB	SUPPLIES	\$ 100.69
46	WEX BANK	FUEL FEBRUARY 2021	\$ 1,104.57
47	BASS RIVER PAYROLL ACCT	PAYROLL 2/11/21	\$ 15,509.41
48	BASS RIVER PAYROLL ACCT	PAYROLL 2/25/21	\$ 15,958.15
49	HASLER, INC.	POSTAGE JAN. 2021	\$ 258.73
TOTAL			\$ 188,845.38

ORDINANCES & RESOLUTIONS:

ORDINANCE 2021-03

AN ORDINANCE AMENDING AN ORDINANCE ENTITLED “AN ORDINANCE FIXING THE SALARY RANGES, WAGES, AND COMPENSATION OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BASS RIVER, BURLINGTON COUNTY, NEW JERSEY”

The motion was made by Mayor Cope, seconded by Deputy Mayor Bourguignon to approve Ordinance 2021-03 upon second reading by title and to open the meeting for public comment on Ordinance 2021-03. All in favor and meeting was open for public comment. Comments heard: None. Being no comments, the motion to close the public hearing on Ordinance 2021-03 was made by Deputy Mayor Bourguignon, seconded by Commissioner Capriglione. All in favor. The motion to adopt Ordinance 2021-03 was made by Mayor Cope and seconded by Deputy Mayor Bourguignon. Votes: Cope- Yes, Bourguignon- Yes, Capriglione-Yes. All in favor and Ordinance 2021-03 was hereby adopted.

ORDINANCE 2021-03

AN ORDINANCE AMENDING AN ORDINANCE ENTITLED “AN ORDINANCE FIXING THE SALARY RANGES, WAGES, AND COMPENSATION OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BASS RIVER, BURLINGTON COUNTY, NEW JERSEY”

BE IT ORDAINED by the Board of Commissioners of the Township of Bass River, in the County of Burlington, and State of New Jersey.

SECTION 1: That the salary ranges are hereby set forth as follows:

<u>TITLE</u>		<u>SALARY RANGE</u>
<i>Administrative Assistant</i>	<i>Per Annum</i>	<i>4000 – 15,000</i>
<i>Acting Municipal Clerk</i>	<i>Per Annum</i>	<i>45000 - 65000</i>
<i>Bailiff</i>	<i>Per Court Day</i>	<i>200 - 500</i>
<i>Chief Financial Officer</i>	<i>Per Annum</i>	<i>7000 - 20000</i>
<i>Clerk/Typist</i>	<i>Per Hour</i>	<i>12.00 - 20.00</i>

<i>Code Enforcement Official</i>	<i>Per Annum</i>	<i>3000 - 10000</i>
<i>Commissioner</i>	<i>Per Annum</i>	<i>3000 - 7000</i>
<i>Court Clerk/Typist</i>	<i>Per Hour</i>	<i>12.00 - 20.00</i>
<i>Deputy Court Administrator</i>	<i>Per Annum</i>	<i>45000 - 72000</i>
<i>Deputy Registrar of Vital Statistics</i>	<i>Per Annum</i>	<i>200 - 500</i>
<i>Dog Registrar</i>	<i>Per Annum</i>	<i>200 -500</i>
<i>Emergency Management Coordinator</i>	<i>Per Annum</i>	<i>500 - 1000</i>
<i>Equipment Operator</i>	<i>Per Hour</i>	<i>12.00 - 20.00</i>
<i>Foreman</i>	<i>Per Hour</i>	<i>12.00 - 20.00</i>
<i>Laborer</i>	<i>Per Hour</i>	<i>12.00 - 20.00</i>
<i>Lead Laborer</i>	<i>Per Hour</i>	<i>12.00 - 20.00</i>
<i>Mayor</i>	<i>Per Annum</i>	<i>3000 - 6000</i>
<i>Mechanic</i>	<i>Per Hour</i>	<i>12.00 - 20.00</i>
<i>Municipal Clerk</i>	<i>Per Annum</i>	<i>45000 - 70000</i>
<i>Municipal Court Administrator</i>	<i>Per Annum</i>	<i>45000 - 65000</i>
<i>Municipal Court Judge</i>	<i>Per Annum</i>	<i>25000 - 70000</i>
<i>Planning Board Secretary</i>	<i>Per Annum</i>	<i>2000 - 5000</i>
<i>Secretary</i>	<i>Per Annum</i>	<i>12.00 - 20.00</i>
<i>Special Court Deputy</i>	<i>Per Hour</i>	<i>12.00 - 20.00</i>
<i>Tax Assessor</i>	<i>Per Annum</i>	<i>10000 - 25000</i>
<i>Tax Assessor's Assistant</i>	<i>Per Annum</i>	<i>3000 - 10000</i>
<i>Tax Collector</i>	<i>Per Annum</i>	<i>5000 - 15000</i>
<i>Treasurer</i>	<i>Per Annum</i>	<i>5000 - 20000</i>
<i>Waste Water Operator</i>	<i>Per Annum</i>	<i>2000 - 5000</i>
<i>Waterfront Manager</i>	<i>Per Annum</i>	<i>500 - 800</i>
<i>Zoning Enforcement Officer</i>	<i>Per Annum</i>	<i>2000 - 7000</i>
<i>Deputy Zoning Enforcement Officer</i>	<i>Per Annum</i>	<i>1500 - 5000</i>
<i>QPA</i>	<i>Per Annum</i>	<i>1000 - 5000</i>

REPORTS:

The following reports were noted and provided:

1. Solicitors Report
2. Municipal Court Report

PUBLIC COMMENT:

The meeting was open for public comment at 7:20 p.m. upon a motion by Deputy Mayor, Bourguignon seconded by Commissioner Capriglione. All present in favor.

C. Bitzberger questioning whether cultivating Cannabis would be considered a business. (yes)

C. Bitzberger asked about zoning maps with the Pinelands Commission- the Mayor stated that the Pinelands Commission is working remotely and nothing has been updated yet.

C. Bitzberger asked if the Code Enforcement office was paid salary or hourly. She believes he should take 2 hours a week and drive around town looking for violations.

C. Bitzberger states that the roads in Cramer's Junkyard are blocked and emergency vehicles cannot pass through there.

H. Rothschild states he was in the junkyard last week and the roads are clear.

B. Courtney is upset with the town over issues with Certificates of Occupancy.

B. Courtney states that 5 Old New York Road has multiple occupants and only 2 garbage pails that are overflowing. Acting Clerk will contact owner and turn over to Code Enforcement if necessary.

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Being no further comments, the motion to close the public portion was made by Deputy Mayor Bourguignon, seconded by Commissioner Capriglione. All in favor and public portion was closed at 7:35 p.m.

Being no further business to come before the Board the motion to adjourn was made by Deputy Mayor Bourguignon, seconded by Commissioner Capriglione. All in favor and meeting was adjourned at 7:39 p.m.

Respectfully Submitted
Elizabeth Godfrey, Acting Township Clerk