

**MINUTES BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS  
REGULAR MEETING OF MONDAY, DECEMBER 7, 2015**

Mayor Cope called the regular meeting of the Bass River Township Board of Commissioners to order at 7:00 p.m. Present at meeting were: Mayor Deborah Buzby-Cope, Deputy Mayor Nicholas Capriglione and Commissioner Louis Bourguignon. Also present Township Clerk Amanda Somes and Solicitor Joanne O'Connor. Members of the public were present at this meeting.

**FLAG SALUTE**

Mayor Cope led the flag salute and read the sunshine statement.

**APPROVAL OF MINUTES:**

Minutes of the regular meeting of November 2, 2015 were presented to the Board for review. The motion to approve the minutes was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and minutes of the November 2, 2015 regular meeting were hereby approved.

**PAYMENT OF BILLS:**

The motion was made by Mayor Cope to approve payment of the bills in the amount of \$194,892.78. The motion was seconded by Commissioner Bourguignon to approve bills for payment. Votes: Cope –Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and bills were ordered paid.

ACADEMY SECURITY	ALARM 12/1/15 - 2/29/16	\$	87.00
ACUA	WATER TESTING	\$	590.50
A E STONE	ROAD PATCH	\$	302.00
AMANDA SOMES	SUPPLIES G. SMITH SERVICE	\$	224.26
ATLANTIC CITY ELECTRIC	ELECTRICITY OCT/NOV 2015	\$	3,193.17
A T & T	COURT & MUNI ALL IN ONE OCT. 2015	\$	499.57
A T & T	ISDN LINE OCT. 2015	\$	13.10
BASS RIVER BD OF ED	LOCAL SCHOOL TAX 12/8/15	\$	118,921.00
BELLIA TECH, LLC	NEW SEWER INSTALLATION	\$	807.26
BEN WURST	REIM. MUMS FOR PLANTERS	\$	48.15
BURL CO TREAS, LANDFILL	TIPPING FEES NOV. 2015	\$	3,181.20
BURLINGTON COUNTY CLERK	RECORD CERTIFICATE	\$	8.00
CAM CO.	PARTS DUMP TRUCK	\$	53.00
CASA PAYROLL SERVICES	NOVEMBER 2015 PAYROLL	\$	229.40
CHRISTOPHER NORMAN, ESQ.	OCT. GENERAL SERVICES	\$	203.00
COMCAST	SERVICE 11/19/15 - 12/18/15	\$	126.95
READYREFRESH BY NESTLE	SERVICE 10/15/15 - 11/14/15	\$	24.23

ECONO SIGNS	CONV. CTR. SIGNS	\$	146.52
EDMUNDS & ASSOCIATES, INC.	2016 SOFTWARE MAINTENANCE	\$	5,513.00
FLOWERS BY P.J.	VET. DAY WREATHS	\$	180.00
GOLDENBERG MACKLER SAYEGH	TTL PROBATE SEARCH WORK	\$	489.42
GREAT BAY REGIONAL EMS	4TH QTR DONATION 2015	\$	3,000.00
GRETNA GREEN LANDSCAPING	PLANTING TWP. MULCH TRAIN PK	\$	1,095.00
HOME DEPOT	UTIL. MAINT. SUPPLIES	\$	1,161.27
IPM INTEGRATED PEST MANAGEMENT	QRTLTY SERVICE	\$	85.00
JERSEY SHORE RESTROOMS, LLC	PORT A POTS 11/27 - 12/24	\$	170.00
KEVIN S. QUINLAN	NOV. 2015 PROSECUTIONS	\$	1,400.00
KLUK CONSULTANTS	ENGINEERING NOV. 2015	\$	1,208.75
MAILFINANCE	LEASE 9/12/15 - 12/11/15	\$	570.00
MGL PRINTING SOLUTIONS	DOG. LICENSE FORMS	\$	226.00
NAPA AUTO PARTS	PARTS	\$	377.58
NEW GRETNAL VOL. FIRE CO.	POLLING PLACE RENTAL	\$	40.00
NEW HOPE CRUSHED STONE	SCREENINGS OAK LANE PARK	\$	221.13
NEW JERSEY CONF MAYORS	2016 WINTER SUMMIT	\$	70.00
NEW JERSEY PLANNING OFFICIALS	MEMBERSHIP DUES 2016	\$	325.00
NEW JERSEY NATURAL GAS	NATURAL GAS 10/9 - 11/11	\$	262.86
NJ LEAGUE OF MUNICIPALITIES	LEG. DAY & NJLM 2016 DUES	\$	297.00
OFFICE BASICS, INC	OFFICE SUPPLIES	\$	433.91
PEGGY BECK	REIM. PHONE, FAX, PRINTER & MILEAGE	\$	749.59
PETER C. LANGE	LEGAL SERVICES SEPT/OCT	\$	5,467.00
POSTER COMPLIANCE CENTER	COMPLIANCE RENEWAL	\$	69.00
Q C LABS	WATER TEST	\$	101.50
SAFE ID CARD SYSTEMS, INC.	ID CARD BUTTACAVOLI	\$	15.00
SOUTH JERSEY WATER TEST	WATER TESTS 4TH QTR	\$	1,485.00
STAPLES INC	OFFICE CHAIR	\$	49.99
STEINER LAW OFFICE, P.C.	CONFLICT PD 11/16/15	\$	300.00
TRACTOR SUPPLY CREDIT PLAN	CONV. CTR. SUPPLIES	\$	445.70
TRANSFORMATION ENTERPRISES	OCT. 2015 ROLL-OFF	\$	6,070.00
T. RICHARD BETHEA	BETHEA REG. NJLM CONV.	\$	65.00
VERIZON	MUNI & COURT PHONES OCT/NOV 2015	\$	938.20
WEX BANK	FUEL OCT/NOV 2015	\$	903.59
BASS RIVER PAYROLL ACCOUNT	PAYROLL 11/12/15	\$	15,533.39
BASS RIVER PAYROLL ACCOUNT	PAYROLL 11/25/15	\$	16,276.50
HASLER, INC.	POSTAGE NOV. 2015	\$	639.09
	<b>TOTAL</b>	\$	194,892.78

ORDINANCES & RESOLUTIONS:

**ORDINANCE 2015-04**

**ORDINANCE AMENDING CHAPTER 8.09 OF THE BASS RIVER  
TOWNSHIP CODE TO INCLUDE MITIGATION RATES FOR  
EMERGENCY AND FIRE SERVICES**

Mayor Cope read Ordinance 2015-04 by title. The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Ordinance 2015-04 and open the meeting for public comment on Ordinance 2015-04. Comments: Mike Fitzgerald of the New Gretna Volunteer Fire Company commented that it would be at the discretion of the fire company to tell the 3<sup>rd</sup> party to bill. Also, noting these premiums are already built into the insurance policy. Deputy Mayor Capriglione said he just wanted to make sure there was uniformity built into the ordinance. Mike Fitzgerald said that Bass River residents would not be billed. Being no further comments the motion to close the public hearing on Ordinance 2015-04 was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. The motion to adopt Ordinance 2015-04 was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. Votes Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Ordinance 2015-04 was hereby adopted.

**TOWNSHIP OF BASS RIVER  
BURLINGTON COUNTY, NEW JERSEY  
ORDINANCE NO. 2015-04**

**ORDINANCE AMENDING CHAPTER 8.09 OF THE BASS RIVER TOWNSHIP CODE TO  
INCLUDE MITIGATION RATES FOR EMERGENCY AND FIRE SERVICES**

**Section 1. Purpose & Authority.** Pursuant to N.J.S.A. 40:48-1 and 40:49-2, the Township of Bass River hereby amends Chapter 8.09 of the Bass River Code to add Section 8.09.020, "Mitigation Rates." The purpose of the amendment is for the New Gretna Volunteer Fire Company to implement a fair and equitable procedure by which to collect mitigation rates in certain circumstances.

**Section 2. Findings.** The emergency services response activity to incidents continues to increase each year. Department of Environmental Protection and Homeland Security requirements for equipment and training create additional demands on all operational aspects of the services of the Fire Company.

The Fire Company has investigated different methods to maintain a high level of quality of emergency and non-emergency service capability throughout times of constantly increasing service demands. Maintaining an effective response by the fire company decreases the costs of incidents to insurance carriers, businesses, and individuals through timely and effective management of emergency situations, saving lives and reducing property and environmental damage.

The Fire Company desires to implement a fair and equitable procedure by which to collect mitigation rates and shall establish a billing system in accordance with applicable laws, regulations and guidelines.

**Section 3. Mitigation Rates.** Chapter 8.09 of the Bass River Code is amended to add Section 8.09.020, "Mitigation Rates," to read as follows:

(a) *The Fire Company shall initiate mitigation rates for the delivery of emergency and non-emergency services by the fire company for personnel, supplies, and equipment to the scene of emergency and non-emergency incidents as listed in the*

*Mitigation Appendix adopted with this ordinance. The Mitigation Appendix shall be kept on file with the Township Clerk. The mitigation rates shall be based on actual costs of services and that which is usual, customary, and reasonable, which may include any services, personnel, supplies, and equipment and with baselines established by necessary addendums to the Mitigation Appendix. Labor is not a part of these mitigation rates.*

(b) *A claim for mitigation rates shall be served on the responsible party through their insurance carrier, if any. If there is no carrier, the responsible party shall be served directly. The Township Clerk and Mayor shall be copied on all mitigation rate claims, and each claim shall be reported to the Governing Body.*

(c) *The Fire Company may from time to time amend, revoke, or add rules and regulations to the Mitigation Appendix to the extent consistent with this ordinance. Any such rules or amendments shall be filed with the Township Clerk, who shall notify the Governing Body.*

(d) *The Governing Body may cancel any mitigation rate for a responsible party on 5 days notice to the Fire Department.*

**Section 4. Repealer.** *All prior ordinances that are inconsistent with this ordinance are repealed. All ordinances are hereby amended to be consistent with this ordinance and all ordinances, including this one, shall be construed consistent with the express purpose of this ordinance.*

**Section 5. Savings and Construction.** *This ordinance shall be construed consistent with the purpose stated in section 1 hereof. Any ambiguities in this ordinance shall be construed in accordance with the purpose of this ordinance. If any part of this ordinance is invalidated by a court of competent jurisdiction, the remainder of this ordinance shall be saved to the full extent possible. This ordinance repeals provisions of the Township Code only where stated herein; otherwise this ordinance is amendatory and supplementary to existing provision of the Township Code.*

**Section 6. Codification.** *This ordinance shall be codified as Section 8.09.020, "Mitigation Rates," Chapter 8.09 of the Bass River Township Code.*

**Section 7. Effective Date.** *This ordinance shall take effect immediately upon approval and publication of notice of adoption as provided by law.*

#### **NOTICE OF FINAL ADOPTION**

**PLEASE TAKE NOTICE** that an Ordinance 2015-04 was finally adopted following a public hearing by the Board of Commissioners of Township of Bass River, County of Burlington and State of New Jersey at a meeting thereof held on December 7, 2015 at the Municipal Building, 3 North Maple Avenue, Bass River, New Jersey 08224 at 7:00P.M.

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Amanda S. Somes, RMC, Township Clerk

#### **EXHIBIT A**

#### **MITIGATION RATES BASED ON PER HOUR**

#### **MOTOR VEHICLE INCIDENTS**

##### **Level 1 - \$435.00**

*Provide hazardous materials assessment and scene stabilization. This will be the most common "billing level". This occurs almost every time the fire company responds to an accident / incident.*

**Level 2 - \$495.00**

*Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. We will bill at this level if the fire company has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident / incident.*

**Level 3 – CAR FIRE - \$605.00**

*Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident / incident.*

**Level 4 - \$1,800.00**

*Includes Level 1 & 2 services as well as extrication (heavy rescue tools, ropes, airbags, cribbing etc.). We will bill at this level if the fire company has to free/remove anyone from the vehicle(s) using any equipment. We will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. This level is to be billed only if equipment is deployed.*

**Level 5 - \$2,200.00**

*Includes Levels 1, 2, & 4 services as well as Air Care (multi-engine company response, mutual aid, helicopter). We will bill at this level any time a helicopter is utilized to transport the patient(s).*

**Level 6**

**Itemized Response:** *You have the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.*

**HAZMAT**

**Level 1 - \$700.00**

**Basic Response:** *Claim will include engine response, first responder assignment, perimeter establishment, evacuations, set-up and command.*

**Level 2 - \$2,500.00**

**Intermediate Response:** *Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.*

**Level 3 – \$5,900.00**

**Advanced Response:** *Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene. Includes 3 hours of on scene time - each additional hour @ \$300.00 per HAZMAT team.*

**PIPELINE INCIDENTS / POWER LINE INCIDENTS**

**(Includes, but not limited to: Gas, Sewer, Septic to Sewer, and Water Pipelines)**

**Level 1 - \$400.00**

**Basic Response:** *Claim will include engine response and first responder assignment, perimeter establishment, evacuations, first responder set-up and command. Includes inspection without damage or breakage.*

**Level 2 - \$1,000.00**

**Intermediate Response:** *Claim will include engine response, first responder assignment, and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command. May include HAZMAT team, Level A or B suit donning, breathing air and detection equipment. Supervise and / or assist pipeline repair.*

**Level 3– Itemized Claim Charges**

**Advanced Response:** Claim will include engine response, first responder assignment, and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command. May include HAZMAT team, Level A or B suit donning, breathing air and detection equipment. Supervise and/or assist pipeline repair of intermediate to major pipeline damage. May include set-up and removal of decon center, detection, recovery and identification of material. Disposal and environment clean up.

## **FIRE INVESTIGATION**

**Fire Investigation Team - \$275.00 per hour.**

### **Includes:**

- Scene Safety
- Investigation
- Source Identification
- K-9/Arson Dog Unit
- Identification Equipment
- Mobile Detection Unit
- Fire Report

**The claim begins when the Fire Investigator responds to the incident and is billed for logged time only.**

## **FIRES**

**Assignment - \$400.00 per hour, per engine / \$500.00 per hour, per truck**

### **Includes:**

- Scene Safety
- Investigation
- Fire / Hazard Control

This will be the most common "billing level". This occurs almost every time the fire company responds to an incident.

**OPTIONAL: fire company has the option to bill each fire as an independent event with custom mitigation rates. Itemized, per person, at various pay levels and for itemized products use.**

## **WATER INCIDENTS**

### **Level 1**

**Basic Response:** Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common "billing level". This occurs almost every time the fire department responds to a water incident.

**Billed at \$400 plus \$50 per hour, per rescue person.**

### **Level 2**

**Intermediate Response:** Includes Level 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal. We will bill at this level if the fire company has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident.

**Billed at \$800 plus \$50 per hour, per rescue person.**

### **Level 3**

**Advanced Response:** Includes Level 1 and Level 2 services as well as D.A.R.T. activation, donning breathing apparatus and detection equipment. Set up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene.

**Billed at \$2,000 plus \$50 per hour per rescue person, plus \$100 per hour per HAZMAT team member.**

### **Level 4**

**Itemized Response:** You have the option to bill each incident as an independent event with custom mitigation rates for each incident using itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized, per trained rescue person, plus rescue products used.

**BACK COUNTRY OR SPECIAL RESCUE**

**Itemized Response:** Each incident will be billed with custom mitigation rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used.

**Minimum billed \$400 for the first response vehicle plus \$50 per rescue person. Additional rates of \$400 per hour per response vehicle and \$50 per hour per rescue person.**

**CHIEF RESPONSE**

This includes the set-up of Command, and providing direction of the incident. This could include operations, safety, and administration of the incident.

**Billed at \$250 per hour.**

**MISCELLANEOUS**

**Engine billed at \$400 per hour.**

**Truck billed at \$500 per hour.**

**Miscellaneous equipment billed at \$300.**

**MITIGATION RATE NOTES**

The mitigation rates above are average “billing levels”, and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided.

These average mitigation rates were determined by itemizing costs for a typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates (an average department’s “actual personnel expense”).

**FALSE ALARM BILLING RATES**

- (a) The first false alarm within a twelve (12) month in a calendar year is free of charge.
- (b) The second (2<sup>nd</sup>) false alarm in a twelve (12) month calendar year is billed at \$100.00.
- (c) The third (3<sup>rd</sup>) false alarm in a twelve (12) month calendar year is billed at \$200.00.
- (d) The fourth (4<sup>th</sup>) through (6<sup>th</sup>) false alarms in a twelve month (12) calendar year are billed at \$300.00 per event not to exceed \$500.00 per calendar year.

**RESOLUTION 2015-88**

**A RESOLUTION SETTING THE ANNUAL SCHEDULE OF MEETINGS FOR THE BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS FOR THE CALENDAR YEAR 2016**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2015-88. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2015-88 was hereby approved.

**RESOLUTION 2015-88**

**BASS RIVER TOWNSHIP**

**A RESOLUTION SETTING THE ANNUAL SCHEDULE OF MEETINGS FOR THE BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS FOR THE CALENDAR YEAR 2016**

*BE IT RESOLVED* by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey that the "Annual Notice" Annual Schedule of Meetings for the Bass River Township Board of Commissioners shall be reflected on the following schedule.

*BE IT FURTHER RESOLVED* that the Township Clerk shall transmit the Annual Schedule of Meetings to the Township's Official Newspapers, post a copy of said schedule on the Township bulletin board, and make copies available to the public for a fee.

*On the following dates the Bass River Township Board of Commissioners shall conduct official public meetings and work meetings for the year 2016. Said meetings shall be held in the Township Municipal Building, 3 North Maple Avenue, New Gretna, New Jersey and shall commence at 7:00 p.m.*

**REGULAR MEETING DATES FOR OFFICIAL ACTION:**

***January 4<sup>th</sup>, February 1<sup>st</sup>, March 7<sup>th</sup>, April 4<sup>th</sup>, May 2<sup>nd</sup>, June 6<sup>th</sup>, July 11<sup>th</sup>, August 1<sup>st</sup>, September 12<sup>th</sup>, October 3<sup>rd</sup>, November 7<sup>th</sup>, December 5<sup>th</sup>, 2016***

**RESOLUTION 2015-89**

**A RESOLUTION SETTING THE ANNUAL SCHEDULE OF MEETINGS FOR THE BASS RIVER TOWNSHIP PLANNING/ZONING BOARD FOR THE CALENDAR YEAR 2016**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2015-89. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2015-89 was hereby approved.

**RESOLUTION 2015-89**

**BASS RIVER TOWNSHIP**

**A RESOLUTION SETTING THE ANNUAL SCHEDULE OF MEETINGS FOR THE BASS RIVER TOWNSHIP PLANNING/ZONING BOARD FOR THE CALENDAR YEAR 2016**

*BE IT RESOLVED* by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey that the "Annual Notice" Annual Schedule of Meetings for the Bass River Township Planning/Zoning Board of shall be reflected on the following schedule.

*BE IT FURTHER RESOLVED* that the Township Clerk shall transmit the Annual Schedule of Meetings to the Township's Official Newspapers, post a copy of said schedule on the Township bulletin board, and make copies available to the public for a fee.

*On the following dates the Bass River Township Planning/Zoning Board of shall conduct official public meetings for the year 2016. Said meetings shall be held in the Township Municipal Building, 3 North Maple Avenue, New Gretna, New Jersey and shall commence at 7:00 p.m.*

**REGULAR MEETING DATES:**

***January 21<sup>st</sup>(Reorganization), February 18<sup>th</sup>, March 17<sup>th</sup>, April 21<sup>st</sup>, May 19<sup>th</sup>, June 16<sup>th</sup> July 21<sup>st</sup>, August 18<sup>th</sup>, September 15<sup>th</sup>, October 20<sup>th</sup>, November 17<sup>th</sup>, December 15<sup>th</sup>, 2016***

**RESOLUTION 2015-90**

**A RESOLUTION ESTABLISHING AN OFFICIAL HOLIDAY LIST FOR THE TOWNSHIP OF BASS RIVER AND SETTING FORTH PROCEDURES FOR PAYING TOWNSHIP EMPLOYEES FOR SAME**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2015-90. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2015-90 was hereby approved.

**RESOLUTION 2015-90**

**A RESOLUTION ESTABLISHING AN OFFICIAL HOLIDAY LIST FOR THE TOWNSHIP OF BASS RIVER AND SETTING FORTH PROCEDURES FOR PAYING TOWNSHIP EMPLOYEES FOR SAME**

*BE IT RESOLVED* by the Board of Commissioners of the Township of Bass River at a regular meeting held on the 7<sup>th</sup> day of December 2015 that the following are hereby designated as Holidays for the Township of Bass River for 2016:

- |                                |                                     |
|--------------------------------|-------------------------------------|
| ▪ New Years Day                | Friday, January 1 <sup>st</sup>     |
| ▪ Martin Luther King Jr. B-day | Monday, January 18 <sup>th</sup>    |
| ▪ President's Day              | Monday, February 15 <sup>th</sup>   |
| ▪ Good Friday                  | Friday, March 25 <sup>th</sup>      |
| ▪ Memorial Day                 | Monday, May 30 <sup>th</sup>        |
| ▪ Independence Day             | Monday, July 4 <sup>th</sup>        |
| ▪ Labor Day                    | Monday, September 5 <sup>th</sup>   |
| ▪ Columbus Day                 | Monday, October 10 <sup>th</sup>    |
| ▪ Presidential Election Day    | Tuesday, November 8 <sup>th</sup>   |
| ▪ Veterans Day                 | Friday, November 11 <sup>th</sup>   |
| ▪ Thanksgiving Day             | Thursday, November 24 <sup>th</sup> |
| ▪ Day After Thanksgiving       | Friday, November 25 <sup>th</sup>   |
| ▪ Christmas Day                | Monday, December 26 <sup>th</sup>   |

*BE IT FURTHER RESOLVED* that all Township Offices and the Convenience Center is hereby closed on the aforementioned holidays for employees pursuant to Bass River Township Policy.

**RESOLUTION 2015-91**

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING THE TRANSFERS BETWEEN BUDGET APPROPRIATIONS DURING THE LAST TWO MONTHS OF THE FISCAL YEAR AND THE FIRST THREE MONTHS OF THE ENSUING YEAR.**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2015-91. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2015-91 was hereby approved.

**RESOLUTION NO. 2015-91**

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING THE TRANSFERS BETWEEN BUDGET APPROPRIATIONS DURING THE LAST TWO MONTHS OF THE FISCAL YEAR AND THE FIRST THREE MONTHS OF THE ENSUING YEAR.**

*WHEREAS, transfers are permitted between budget appropriations during the last two months for the fiscal year, and the first three months of the ensuing year;*

*NOW THEREFORE BE IT RESOLVED by the Governing Body, Township of Bass River, County of Burlington, New Jersey; that transfers between 2015 Budget Appropriations are made as follows:*

Account	Amount From		Amount To	Account
5-01-45-925-000	\$ 1,500.00	Payment of BAN's	\$ 1,500.00	5-01-20-142-002 Liquidation of TTL & Foreclosures
5-01-45-925-000	\$ 1,000.00	Payment of BAN's	\$ 1,000.00	5-01-20-165-002 Engineering Services
5-01-45-925-000	\$ 5,000.00	Payment of BAN's	\$ 5,000.00	5-01-24-180-250 Zoning Officer OE
5-01-45-925-000	\$ 500.00	Payment of BAN's	\$ 500.00	5-01-26-290-002 Streets & Roads OE
5-01-45-925-000	\$ 14,000.00	Payment of BAN's	\$ 14,000.00	5-01-26-305-001 Convenience Center SW
5-01-45-925-000	\$ 4,500.00	Payment of BAN's	\$ 4,500.00	5-01-31-446-002 Gas (Propane)
5-01-45-925-000	\$ 2,000.00	Payment of BAN's	\$ 2,000.00	5-01-43-490-002 Municipal Court OE

*NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Township of Bass River, County of Burlington, New Jersey as follows:*

1. *That the Governing Body hereby authorizes the necessary transfers for the year 2015.*
2. *That a certified copy of this resolution shall be kept on file at the Municipal Clerk's office and be forwarded to the Township's Certified Municipal Finance Officer.*

**RESOLUTION 2015-92**

**A RESOLUTION AUTHORIZING THE TURNOVER OF UNCASHED FUNDS FOR THE BASS RIVER MUNICIPAL COURT GENERAL ACCOUNT IN THE TOTAL AMOUNT OF \$20.00**

The motion was made by Commissioner Bourguignon, seconded by Mayor Cope to approve Resolution 2015-92. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2015-92 was hereby approved.

**RESOLUTION 2015-93**

**A RESOLUTION AUTHORIZING SUBMISSION OF THE 2017 MUNICIPAL ALLIANCE GRANT**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2015-93. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2015-93 was hereby approved.

**RESOLUTION 2015-93**

***WHEREAS**, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.*

***WHEREAS**, The Township Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey recognize that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,*

***WHEREAS**, the Township Board of Commissioners further recognize that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,*

***WHEREAS**, the Township Board of Commissioners have applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Burlington.*

***NOW, THEREFORE, BE IT RESOLVED** by the Township of Bass River, County of Burlington, State of New Jersey hereby recognizes the following:*

1. *The Township Board of Commissioners do hereby authorize submission of a strategic plan for the Bass River Township Municipal Alliance grant for fiscal year 2017 in the amount of:*

DEDR	\$ 7496
Cash Match	\$1874
In-Kind	\$5622

2. *The Township Board of Commissioners acknowledge the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.*

**RESOLUTION 2015-94**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF BASS RIVER IN RECOGNITION OF THE SERVICE OF WOODLEY SHUFF AS A MEMBER OF THE BOARD OF COMMISSIONER AND PLANNING BOARD MEMBER**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2015-94. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2015-94 was hereby approved.

**RESOLUTION #2015-94**

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IN RECOGNITION OF THE SERVICE OF WOODLEY SHUFF AS A MEMBER OF THE BOARD  
OF COMMISSIONER AND PLANNING BOARD MEMBER***

*WHEREAS, Mr. Woodley Shuff has served diligently and effectively as a member of the Township of Bass River Board of Commissioners and as a volunteer member of the Bass River Township Planning Board; and*

*WHEREAS, Mr. Shuff's leadership on the Planning Board and the Board of Commissioners has been instrumental in maintaining the rural charm of Bass River Township and has certainly been a significant contributing factor in preserving the bucolic character of his beloved community; and*

*WHEREAS, Mr. Shuff has been an invaluable and respected member of the Board of Commissioners and Planning Board and has guided the Board at all time with the utmost interests of Bass River and its residents in mind while always discharging his duty with fairness and respect to the applicants, professionals and members of the community; and*

*WHEREAS, the Bass River Board of Commissioners is desirous of recognizing Mr. Woodley Shuff for his outstanding public service.*

*NOW THEREFORE, be it resolved as follows:*

*The Board of Commissioners of the Township of Bass River does hereby express its sincere appreciation for the volunteer service of Mr. Woodley Shuff and his dedication to the duties and responsibilities of the Board of Commissioners and Township Planning Board and for his distinguished service over the years. Thank you Mr. Woodley Shuff!*

**REPORTS:**

The following reports were noted.

Report of Solicitor  
Report of Municipal Court  
Safety Coordinator's Report  
Other Reports

**PUBLIC COMMENT:**

The meeting was open for public comment at 7:38 p.m. upon a motion by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All present in favor.

C. Bitzberger asked about the reassessment of Viking. She thought the reassessment was going to be for the entire facility. Solicitor O'Connor replied that the added assessments would be done first and then the total reassessment would be completed in the first part of the new year. Ms. Bitzberger asked if the Township Tax Assessor is working with

Viking's assessor. Ms. O'Connor said that they are in communication with each other. She will continue to obtain information on outside appraisers for a third party assessment. Ms. Bitzberger feels the assessment should be more around 80 million. Mayor and Commissioner to determine if they will continue with a third party assessment after review of the report by Township Assessor and outside appraiser proposals.

K. Rose asked is the Environmental Commission if disbanded. Mayor Cope said that since there are not 5 members and therefore, no more meetings unless 5 members are present.

M. Fitzgerald commented on behalf of the Fire Company and the Board of Trustees that he clarifies for the public some questions about the finances in the fire company. He reported that 5 individuals who are trustees look over the books quarterly. The questions of whether the fire companies books are open for public review. The Fire Company is a non-profit and not open for public inspection. Solicitor agreed. Mayor and Commissioners are invited to review the books at any time. The books are audited internally and by an outside accountant.

Be no further comments, the motion to close the public portion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and public portion was closed at 8:24 p.m.

Being no further business to come before the Board the motion to adjourn was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and meeting was adjourned at 8:24 p.m.

Respectfully Submitted  
Amanda S. Somes, RMC  
Township Clerk

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