

**MINUTES BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING OF MONDAY, JANUARY 9, 2017**

Mayor Cope called the regular meeting of the Bass River Township Board of Commissioners to order at 7:00 p.m. Present at meeting were: Mayor Deborah Buzby-Cope, Deputy Mayor Nicholas Capriglione and Commissioner Louis Bourguignon. Also present Township Clerk Amanda Somes and Solicitor Joanne O'Connor. Members of the public were present at this meeting.

FLAG SALUTE

Mayor Cope led the flag salute and read the sunshine statement.

APPROVAL OF MINUTES:

Minutes of the regular meeting of December 5, 2017 were presented to the Board for review. The motion to approve the minutes was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and minutes of the December 5, 2017 regular meeting were hereby approved.

ORDINANCES & RESOLUTIONS:

ORDINANCE 2017-01

CALENDAR YEAR 2017

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

Mayor Cope read Ordinance 2017-01 upon first reading by title only. The motion to adopt Ordinance 2017-01 upon first reading by title only was made by Mayor Cope and seconded by Commissioner Bourguignon. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Ordinance 2017-01 was hereby approved upon first reading by title only with second reading and public hearing scheduled for the February regular meeting.

ORDINANCE 2017-01

CALENDAR YEAR 2017

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 1.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Board of Commissioners of the Township of Bass River in the County of Burlington finds it advisable and necessary to increase its CY 2017 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Board of Commissioners hereby determines that a 3.5% increase in the budget for said year, amounting to \$42,475.00 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Board of Commissioners hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Board of Commissioners of the Township of Bass River, in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2017 budget year, the final appropriations of the Township of Bass River shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5% amounting to \$42,475.00, and that the CY 2017 municipal budget for the Township of Bass River be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

ORDINANCE 2017-02

AN ORDINANCE OF THE TOWNSHIP OF BASS RIVER AMENDING CHAPTER 17.20.100 OF THE REVISED ORDINANCES OF BASS RIVER TOWNSHIP

Mayor Cope read Ordinance 2017-02 upon first reading by title only. The motion to adopt Ordinance 2017-02 upon first reading by title only was made by Mayor Cope and seconded by Commissioner Bourguignon. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Ordinance 2017-02 was hereby approved upon first reading by title only with second reading and public hearing scheduled for the February regular meeting.

TOWNSHIP OF BASS RIVER Ordinance 2017-03

AN ORDINANCE OF THE TOWNSHIP OF BASS RIVER AMENDING CHAPTER 17.20.100 OF THE REVISED ORDINANCES OF BASS RIVER TOWNSHIP

WHEREAS, the Bass River Township Board of Commissioners finds that there is a need to update the Bass River Township Code provisions as they currently exist under Chapter 17.20 of the revised Township Ordinances which are applicable to the posting of signs; and

WHEREAS, N.J.S.A. 40:48-2. Other necessary and proper ordinances, provides that any municipality may make, amend, repeal and enforce such ordinances, as it may deem necessary and proper for the good government, order and protection of persons and property, and for the preservation of the public health, safety and welfare of the municipality and its inhabitants;

NOW, THEREFORE, BE IT ORDAINED by the Bass River Township Board of Commissioners that Bass River Township Code Section 17.20.100 “Signs” be and is hereby amended as follows:

I. The first sentence “Signs shall be permitted in accordance with the following standards and requirements:” is deleted in its entirety and replaced with the following language:

No sign of any type shall be permitted to obstruct driving vision, traffic signals, sight triangles, traffic direction and identification signs. Signs shall be permitted in accordance with the following standards and requirements:

II. 17.20.100 (H)(2) is hereby amended by adding 17.20.100(H)(2)(c) as follows:

c. Such signs shall be removed at the expense of the advertiser within fifteen (15) days after the termination or completion of the matter or business being advertised.

III. 17.20.100(H)(7) is hereby amended to add the following language:

Such signs shall be removed within five (5) days after the election.

IV. 17.20.100(H)(8) is hereby amended to add the following language:

Such signs shall be removed within five (5) days after the gathering being advertised.

V. 17.20.100(H) is hereby amended to add the following paragraph:

9. Not more than one (1) temporary sign advertising the name of the building under construction, general contractor, subcontractor, financing institution, any public agencies or officials and the professional personnel who worked on the project are permitted on a construction site beginning with the issuance of a building permit and terminating with the issuance of a certificate of occupancy for the structure or the expiration of the building permit, whichever comes first.

BE IT FURTHER ORDAINED that all other provisions of the Township Code currently in effect, are hereby saved from repeal, and shall remain in full force and effect;

BE IT FURTHER ORDAINED that if any provision of any section, subsection, paragraph, subdivision or clause of this ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this ordinance.

BE IT FURTHER ORDAINED that this ordinance shall take effect upon proper passage and in accordance with the law.

ORDINANCE 2017 – 02

AN ORDINANCE AUTHORIZING THE LEASE OF A PORTION OF THE PREMISES KNOWN AS “BASS RIVER TOWNSHIP MAINTENANCE GARAGE PROPERTY” 5576 Route 9 BLOCK 3, LOT 2 TO THE VETERANS UNITED MILITARY MEMORIAL MUSEUM, INC., A NEW JERSEY NON-PROFIT CORPORATION

Mayor Cope read Ordinance 2017-03 upon first reading by title only. The motion to adopt Ordinance 2017-03 upon first reading by title only was made by Mayor Cope and seconded by Commissioner Bourguignon. Votes: Cope-Yes, Capriglione-Yes,

Bourguignon-Yes. All in favor and Ordinance 2017-03 was hereby approved upon first reading by title only with second reading and public hearing scheduled for the February regular meeting.

ORDINANCE 2017 – 02

AN ORDINANCE AUTHORIZING THE LEASE OF A PORTION OF THE PREMISES KNOWN AS “BASS RIVER TOWNSHIP MAINTENANCE GARAGE PROPERTY” 5576 Route 9 BLOCK 3, LOT 2 TO THE VETERANS UNITED MILITARY MEMORIAL MUSEUM, INC., A NEW JERSEY NON-PROFIT CORPORATION

Be it ordained by the Board of Commissioners of the Township of Bass River as follows:

WHEREAS, the Township of Bass River is the owner of certain property known as Bass River Township Maintenance Garage Property, 5576 Route 9, Block 3, Lot 2 in Bass River Township, New Jersey; and

WHEREAS, this property is not needed for public use; and

WHEREAS, N.J.S.A. 40A:12-14(c) permits the leasing of Township property to a non-profit corporation or association for public purpose without the necessity of public bidding; and

WHEREAS, the Township of Bass River would like to entered into an agreement with the Veterans United Military Memorial Museum, Inc., (VUMMM) a New Jersey Non-Profit Corporation for the leasing of the aforementioned Township property; and

WHEREAS, the Township of Bass River and VUMMM wish to continue to provide such activities within the community to promote learning and participation by the general public in the history of the United States military forces through the collection and display of war memorabilia; and

WHEREAS, the Board of Commissioners of the Township of Bass River believes that this activity will inure to the general benefit of the residents of the Township of Bass River as well as those of the surrounding townships; and

NOW THEREFORE BE IT RESOLVED that a finding is made by the Bass River Township Board of Commissioners that the approval of this Ordinance pursuant to N.J.S.A. 40A:12-14(c) will be in the best interest of the residents of the Township of Bass River.

BE IT FURTHER RESOLVED by the Board of Commissioners of Bass River to authorize the leasing of a portion of the premises know as Bass River Township Maintenance Garage Property, 5576 Route 9, Block 3, Lot 2 to Veterans United Military Memorial Museum, Inc., for a term of one (1) year for consideration of \$1.00. This lease is subject to the execution of an appropriate form of lease between the Township and VUMMM.

BE IT FURTHER RESOLVED that the Veterans United Military Memorial Museum, shall annually submit a report to the Board of Commissioners of the Township of Bass River setting out the use for which the leasehold was put during each year, the activities of the lessee undertaken in furtherance of the public purpose for which the leasehold is being granted, the approximate value or cost, if any, of such activities in furtherance of such purpose, and an affirmation of the continued tax exempt status of the non-profit corporation pursuant to both State and Federal law.

BE IT FURTHER RESOVLED that the Mayor and Clerk shall be authorized to execute the appropriate form of Lease in this matter.

RESOLUTION 2017-01

RESOLUTION OF THE TOWNSHIP OF BASS RIVER COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING THE TRANSFERS BETWEEN BUDGET APPROPRIATIONS DURING THE LAST TWO MONTHS OF THE FISCAL YEAR AND THE FIRST THREE MONTHS OF THE ENSUING YEAR.

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2017-01. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2017-01 was hereby approved.

RESOLUTION NO. 2017-01

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER COUNTY OF BURLINGTON,
STATE OF NEW JERSEY AUTHORIZING THE TRANSFERS BETWEEN BUDGET
APPROPRIATIONS DURING THE LAST TWO MONTHS OF THE FISCAL YEAR AND THE
FIRST THREE MONTHS OF THE ENSUING YEAR.**

WHEREAS, transfers are permitted between budget appropriations during the last two months for the fiscal year, and the first three months of the ensuing year;

NOW THEREFORE BE IT RESOLVED by the Governing Body, Township of Bass River, County of Burlington, New Jersey; that transfers between 2016 Budget Appropriations are made as follows:

		TO	From
6-01-26-290-001	Streets & Roads SW	\$ 1,000.00	
6-01-31-446-002	Natural Gas	\$ 500.00	
6-01-26-310-002	Buildings & Grounds O\ E		\$ (1,500.00)
			\$ -
		\$ 1,500.00	\$ (1,500.00)

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Township of Bass River, County of Burlington, New Jersey as follows:

- 1. That the Governing Body hereby authorizes the necessary transfers for the year 2016.*
- 2. That a certified copy of this resolution shall be kept on file at the Municipal Clerk's office and be forwarded to the Township's Certified Municipal Finance Officer.*

RESOLUTION 2017-02

ADOPTING TEMPORARY BUDGET FOR YEAR 2017

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2017-02. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2017-02 was hereby approved.

RESOLUTION 2017-02

**A RESOLUTION OF THE TOWNSHIP OF BASS RIVER
COUNTY OF BURLINGTON, STATE OF NEW JERSEY
ADOPTION OF A TEMPORARY BUDGET
FOR 2017**

WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2017 CY budget, temporary

appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year, and

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, that the following hereby constitutes the Temporary Budget for the first quarter of 2017, or until the Municipal Budget is adopted:

Account Id	Description	
6-01-20-100-001	Director Finance & Revenue	\$1,260.00
6-01-20-110-001	Admin & Exec S&W	\$4,000.00
6-01-20-110-002	Admin & Exec OE	\$3,500.00
6-01-20-120-001	Municipal Clerk S&W	\$14,500.00
6-01-20-130-001	Financial Admin S&W	\$ 8,200.00
6-01-20-130-002	Financial Admin OE	\$ 4,000.00
6-01-20-135-002	Audit Services	\$ 7,000.00
6-01-20-140-001	Collection of Taxes S&W	\$ 5,700.00
6-01-20-140-002	Collection of Taxes OE	\$ 1,600.00
6-01-20-142-002	Liquidation of TTL & Forc	\$ 1,300.00
6-01-20-150-001	Tax Assessment S&W	\$ 6,000.00
6-01-20-150-002	Tax Assessment OE	\$ 1,000.00
6-01-20-155-002	Legal Services OE	\$ 8,000.00
6-01-20-165-002	Engineering Services	\$ 5,500.00
6-01-21-180-001	Planning Board S&W	\$ 1,200.00
6-01-21-180-002	Planning Board OE	\$ 1,800.00
6-01-21-185-001	Code Enforcement S&W	\$ 900.00
6-01-21-185-002	Code Enforcement OE	\$ 100.00
6-01-22-195-001	Uniform Construction Code Office S&W	\$ 750.00
6-01-22-195-002	Uniform Construction Code Office OE	\$ 200.00
6-01-23-210-002	Liability Insurance	\$ 5,500.00
6-01-23-210-003	Workmen's Comp	\$12,600.00
6-01-23-225-002	Unemployment Compensation	\$ 900.00
6-01-24-180-010	Zoning Officer S & W	\$ 1,000.00
6-01-24-180-250	Zoning Officer O & E	\$ 60.00
6-01-25-110-001	Director Public Affairs S&W	\$ 1,000.00
6-01-25-252-001	Office of Emergency Management S&W	\$ 100.00
6-01-25-252-002	Office of Emergency Management OE	\$ 500.00
6-01-25-253-002	EMS First Responder	\$ 1,300.00
6-01-25-260-002	First Aid Organization Co	\$ 2,000.00
6-01-25-265-002	Fire OE	\$ 7,000.00
6-01-25-275-002	Municipal Prosecutor OE	\$ 6,000.00
6-01-25-280-001	Bailiff S&W	\$ 1,500.00
6-01-26-110-001	Director of Public Works S&W	\$ 1,100.00
6-01-26-290-001	Streets & Roads S&W	\$ 6,200.00
6-01-26-290-002	Streets & Roads OE	\$ 5,200.00
6-01-26-305-001	Convenience Center S&W	\$13,650.00
6-01-26-305-002	Convenience Center OE	\$ 32,000.00
6-01-26-306-001	Utility Maintenance S&W	\$ 800.00
6-01-26-306-002	Utility Maintenance OE	\$ 1,300.00

6-01-26-310-002	Buildings & Grounds OE	\$ 3,150.00
6-01-27-340-002	Dog Regulation OE	\$ 1,200.00
6-01-28-370-002	Recreation OE	\$ 500.00
6-01-31-430-002	Electricity	\$ 3,000.00
6-01-31-435-002	Street Lighting	\$ 5,500.00
6-01-31-440-002	Telephone	\$ 2,100.00
6-01-31-446-002	Gas (Propane)	\$ 500.00
6-01-31-455-001	Sewer System S&W	\$2,400.00
6-01-31-455-002	Sewer Systems OE	\$4,000.00
6-01-31-460-002	Gasoline	\$1,200.00
6-01-31-470-002	Telecommunications	\$ 50.00
6-01-32-465-001	Landfill Closure Costs S&W	\$ 300.00
6-01-32-465-002	Landfill Closure Costs OE	\$ 400.00
6-01-36-471-002	PERS Contribution	\$32,000.00
6-01-36-472-002	Social Security	\$ 7,875.00
6-01-43-490-001	Municipal Court S&W	\$35,000.00
6-01-43-490-002	Municipal Court OE	\$ 7,000.00
6-01-43-495-002	Public Defender OE	\$ 2,300.00
Total		\$ 284,695.00

RESOLUTION 2017-03

A RESOLUTION AUTHORIZING THE TAX ASSESSOR TO FILE APPEALS WITH THE BURLINGTON COUNTY BOARD OF TAXATION

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2017-03. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2017-03 was hereby approved.

RESOLUTION 2017-03

A RESOLUTION AUTHORIZING THE TAX ASSESSOR TO FILE APPEALS WITH THE BURLINGTON COUNTY BOARD OF TAXATION

WHEREAS, statutory provision is made for review and correction of errors prior to certification of an assessment list; and

WHEREAS, provision is also allowed for the discovery and correction of errors after establishment of tax rate; and

WHEREAS, changes in property ownership at times necessitates adjustments in veterans and/or senior citizens deductions allowed on the assessment list; and

WHEREAS, responsibility for maintenance and correction of the assessment list rests with the local assessor subject to laws and regulations; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River that the Assessor fulfilling the duties and requirements of this office, be authorized to file with the Burlington County Board of Taxation such appeal as may be necessary to maintain accuracy and equality in the assessment list of Bass River Township.

BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized to execute Stipulations of Settlement on behalf of the Municipality.

BE IT FURTHER RESOLVED that a certified copy of this resolution accompany any appeal filed by the Assessor with the Burlington County Board of Taxation.

RESOLUTION 2017-04

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER ESTABLISHING INTEREST RATE ON DELINQUENT TAXES AND MUNICIPAL CHARGES FOR THE YEAR 2017

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2017-04. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2017-04 was hereby approved.

RESOLUTION 2017-04

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER ESTABLISHING INTEREST RATE ON DELINQUENT TAXES AND MUNICIPAL CHARGES FOR THE YEAR 2017

WHEREAS, NJS 54:4-67 permits a municipality to establish interest rates for tax delinquencies and all municipal charges; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

Pursuant to NJS 54:4-67, the rate charged upon delinquencies for real property taxes or other municipal charges commencing after the tenth calendar day following the date upon which the same became payable shall be eight (8%) percent per annum of the first \$1,500.00 or delinquency and eighteen (18%) percent per annum on any amount in excess of \$1,500.00. Additionally, any taxpayer with a delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the calendar year shall be assessed a penalty of six (6%) percent on the amount of delinquency. Furthermore, "delinquency" is not defined as in the amendments of NJS 54:4-67, and is to be calculated on the sum of all taxed form year to year. These rates shall remain in force for the calendar year 2017.

RESOLUTION 2017-05

ESTABLISHING BANK ACCOUNTS

The motion was made by Mayor Cope, seconded by Deputy Mayor Capriglione to approve Resolution 2017-05. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2017-05 was hereby approved.

RESOLUTION 2017-05

WHEREAS, there exists a need for various Township bank accounts to be established for the following purposes:

- A. Any Trust Account*
- B. For deposit of monies received for dog licenses*
- C. For current account*
- D. For payroll account*
- E. For deposit of unemployment withholding funds; and*

WHEREAS, arrangements must be made for the depository for said funds and signatories for checks and said account;

NOW, THEREFORE, BE IT RESOLVED by the Township of Bass River, County of Burlington, State of New Jersey as follows:

- 1. Any bank located within the State of New Jersey, including but not limited to Ocean First Bank, Bank of America, T.D. Bank and Sun Bank, holding appropriate certification under the Government Unit Depository Protection Act (GUPDA) be and hereby is designated as the depository for funds for any of the purposes set forth above; and*

BE IT FURTHER RESOLVED that Deborah Buzby-Cope, Nicholas Capriglione, Louis Bourguignon, Amanda Somes, Clerk and the Chief Financial Officer shall be authorized to sign all checks from accounts established pursuant to this Resolution.

RESOLUTION 2017-06

**ADMENDMENT TO THE YEAR 2017 CASH MANAGEMENT PLAN
OF THE TOWNSHIP OF BASS RIVER**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2017-06. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2017-06 was hereby approved.

RESOLUTION 2017-06

**ADMENDMENT TO THE YEAR 2017 CASH MANAGEMENT PLAN
OF THE TOWNSHIP OF BASS RIVER**

WHEREAS, N.J.S.A. 40A:5-14 requires that each Municipality shall adopt an annual Cash Management Plan;

WHEREAS, the attached plan, which has been prepared pursuant to the provisions of N.J.S.A. 40A:5-14, sets forth the basis for the deposits and investments of certain public funds of the Township of Bass River;

WHEREAS, the attached plan, has an amendment of the plan to designate Republic Bank as a depository

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Bass River that the Cash Management Plan be approved by majority vote. A copy of said plan is on file in the office of the Township Clerk.

**CASH MANAGEMENT PLAN OF THE TOWNSHIP OF BASS RIVER IN THE
COUNTY OF BURLINGTON, NEW JERSEY**

I. STATEMENT OF PURPOSE.

This Cash Management Plan (Plan) is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits (Deposits) and investments (Permitted Investments) of certain public funds of the Township of Bass River, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing accounts or otherwise invested in permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the permitted investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The plan is intended to insure that any deposit or Permitted Investments matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.

The Plan is intended to cover the deposits and/or investments of the following funds and accounts of the Township of Bass River:

*Current Fund
General Capital Account
Trust-Dog
Trust-Special Assessment
Trust-Unemployment
Trust-Bond Assessment
Trust-Public Defender
Trust-Developers Escrow
Trust-Payroll
Trust-Tax Sale Escrow
Trust-Waste Water*

It is understood that other funds/accounts shall be interest bearing and that this Plan is not intended to cover (term investing) of certain funds and accounts of the Township of Bass River

III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF BASS RIVER

**AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER
THE PLAN.**

The Chief Financial Officer of the Township of Bass River is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Township of Bass River are directed to supply to all depositories and any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgments (granted) kept on file with such officials.

IV. DESIGNATION OF DEPOSITORYES.

The following banks and financial institutions are hereby designated as official depositories for the deposit of all public funds which are not otherwise invested in permitted investments as provided for in the Plan.

*Ocean First
Any other institutions containing a Governmental Unit Deposit
Protection Act Notification (GUDPA)*

All such depositories shall acknowledge in writing receipt of this Plan by sending an acknowledgement to the Designated Official referred to in Section III above.

V. AUTHORIZED INVESTMENTS.

A. Except as otherwise specifically provided for therein, the Designated Official is hereby authorized to invest the public funds covered by this plan, to the extent not otherwise held on Deposits, in the following permitted investments.

- (1) Bonds or other obligations of the United State of America or obligations guaranteed by the United State of America;*
- (2) Government money market mutual funds;*
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;*
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;*
- (5) Bonds or other obligations having a maturity date of not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of Treasury for investments by Local Units;*
- (6) Local government investment pools;*
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or*
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection(a);*
 - (b) the custody of collateral is transferred to a third party;*
 - (c) the maturity of the agreement is not more than 30 days;*
 - (d) the underlying securities are purchased through a public depository as defined section 1 of P.L. 1970, c.236 (C.17:9-41); and*
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed.**

For the purposes of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment Trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government Securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
 - (1) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (2) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c410(c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 CC.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government Securities.

(B) Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities,

specific investments or otherwise as follows:

NONE

VI. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT

OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township of Bass River, then such instrument or security shall be cover by a custodial agreement with an

independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township of Bass River to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted investments that involve securities shall be executed by a “delivery versus payment” method to insure that such Permitted Investments are either received by the Township of Bass River or by a third party custodian prior to or upon the release of the Township of Bass River’s Funds.

To assure that all parties with whom the Township of Bass River deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

VII. REPORTING REQUIREMENTS.

On or before the fifteenth day of the following month during which this Plan is in effect, the Designated Official referred to in Section III hereof shall forward to the Manager of the Township of Bass River to make available for the governing body a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum the following information:

The name of the institution(s) holding funds of the Township of Bass River as a Deposit or a Permitted Investment.

The amount of securities or Deposits purchased or sold.

The class or type of securities purchased or Deposits made.

The book value of such Deposits or Permitted Investments.

The earned income on such Deposits or Permitted Investments.

(earned income including an accrual of such earnings during the immediately preceding month).

The fees incurred to undertake such Deposits or Permitted

Investments including an accrual accounting to date of maturity.

The market value of all deposits or Permitted Investments as of the end of the immediately preceding month.

All other information which may be deemed reasonable from time to time by the Chief Financial Officer for the governing body of the Township of Bass River

VIII. **TERM OF PLAN.**

This plan shall be in effect from January 1, 2017 to December 31, 2017 and shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4. Attached to this Plan is a resolution of the governing body of the Township of Bass River approving this Plan for such period of time. The plan may be amended from time to time. To the extent that any amendment is adopted by the Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

RESOLUTION 2017-07

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING KEVIN FRENIA, HOLMAN, FRENIA, ALLISON, P.C. AS AUDITORS FOR THE TOWNSHIP OF BASS RIVER

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2017-07. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2017-07 was hereby approved.

RESOLUTION 2017-07

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING KEVIN FRENIA, HOLMAN, FRENIA, ALLISON, P.C. AS AUDITORS FOR THE TOWNSHIP OF BASS RIVER

WHEREAS, the Township of Bass river is in need of the services of a municipal auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, Kevin Frenia is duly qualified to serve as the municipal auditor for the Township of Bass River; and

WHEREAS, it is the desire of the governing body to appoint Kevin Frenia of the firm of Holman, Frenia, Allison, P.C. as municipal auditors; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2017 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2017 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, the firm of Holman, Frenia & Allison, P.C. have completed and submitted a Business Entity Disclosure Certification which certifies that the firm of Holman, Frenia & Allison, P.C. has not made any reportable contributions to a political or candidate committee in the Township of Bass River in

the previous one year, and that the contract will prohibit the firm of Holman, Frenia & Allison, P.C. from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That Kevin Frenia of the firm of Holman, Frenia & Allison, P.C. is hereby appointed as municipal auditor for the Township of Bass River for a term of one year, commencing January 1, 2017 and ending December 31, 2017.*
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Kevin Frenia of the firm of Holman, Frenia & Allison, P.C..*
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.*
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.*
- E. This resolution takes effect January 1, 2017.*
- F. A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Kevin Frenia of the firm Holman, Frenia & Allison, P.C..*
- G. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Audit Services.*
- H. A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.*
- I. A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.*
- J. The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.*

RESOLUTION 2017-08

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING CHRISTOPHER J. NORMAN, ESQ. AS SOLICITOR FOR THE PLANNING/ZONING BOARD OF THE TOWNSHIP OF BASS RIVER

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2017-08. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2017-08 was hereby approved.

RESOLUTION 2017-08

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF
NEW JERSEY APPOINTING CHRISTOPHER J. NORMAN, ESQ. AS SOLICITOR FOR THE
PLANNING/ZONING BOARD OF THE TOWNSHIP OF BASS RIVER**

WHEREAS, the Township of Bass river is in need of the services of a Planning/Zoning Board Solicitor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, Christopher J. Norman, Esq. is duly qualified to serve as the solicitor of the Planning/Zoning Board for the Township of Bass river; and

WHEREAS, it is the desire of the governing body to appoint Christopher J. Norman, Esq. as Planning/Zoning Board Solicitor; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2017 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2017 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, Christopher J. Norman, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Christopher J. Norman, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will prohibit Christopher J. Norman, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That Christopher J. Norman, Esq. is hereby appointed as Planning/Zoning Board solicitor for the Township of Bass River for a term of one year, commencing January 1, 2017 and ending December 31, 2017.*
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Christopher J. Norman, Esq..*
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.*
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.*
- E. This resolution takes effect January 1, 2017.*

- F. *A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Christopher J. Norman, Esq..*
- G. *That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Planning Board O/E.*
- H. *A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.*
- I. *A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.*
- J. *The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.*

RESOLUTION 2017-09

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING JOANNE O’CONNOR, ESQ. AS SOLICITOR FOR THE TOWNSHIP OF BASS RIVER

The motion was made by Mayor Cope, seconded by Deputy Mayor Capriglione to approve Resolution 2017-09. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2017-09 was hereby approved.

RESOLUTION 2017-09

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING JOANNE O’CONNOR, ESQ. AS SOLICITOR FOR THE TOWNSHIP OF BASS RIVER

WHEREAS, the Township of Bass river is in need of the services of a municipal solicitor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, Joanne O’Connor, Esq. is duly qualified to serve as the municipal solicitor for the Township of Bass river; and

WHEREAS, it is the desire of the governing body to appoint Joanne O’Connor, Esq. as municipal solicitor; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2017 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2016 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, Joanne O’Connor, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Joanne O’Connor, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the

contract will prohibit Joanne O'Connor, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That Joanne O'Connor, Esq. is hereby appointed as municipal solicitor for the Township of Bass River for a term of one year, commencing January 1, 2017 and ending December 31, 2017.
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Joanne O'Connor, Esq..
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.
- E. This resolution takes effect January 1, 2017.
- F. A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Joanne O'Connor, Esq..
- G. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Legal Services O/E.
- H. A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.
- I. A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.
- J. The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.

RESOLUTION 2017-10

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING DANTE GUZZI, P.E., C.M.E. AS ENGINEER FOR THE TOWNSHIP OF BASS RIVER

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2017-10. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2017-10 was hereby approved.

RESOLUTION 2017-10

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING DANTE GUZZI, P.E., C.M.E. AS ENGINEER FOR THE TOWNSHIP OF BASS RIVER

WHEREAS, the Township of Bass river is in need of the services of a municipal engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, Dante Guzzi is duly qualified to serve as the municipal engineer for the Township of Bass river; and

WHEREAS, it is the desire of the governing body to appoint Dante Guzzi of the firm of Dante Guzzi Engineering Associates as municipal engineer; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2017 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2017 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, the firm of Dante Guzzi Engineering Associates has completed and submitted a Business Entity Disclosure Certification which certifies that the firm of Dante Guzzi Engineering Associates has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will prohibit the firm of Dante Guzzi Engineering Associates from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That Dante Guzzi, P.E., C.M.E., of the firm of Dante Guzzi Engineering Associates is hereby appointed as municipal engineer for the Township of Bass River for a term of one year, commencing January 1, 2017 and ending December 31, 2017.*
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Dante Guzzi of the firm of Dante Guzzi Engineering Associates.*
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.*
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.*
- E. This resolution takes effect January 1, 2017.*
- F. A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Dante Guzzi of the firm Dante Guzzi Engineering Associates.*

- G. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Engineering O/E.
- H. A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.
- I. A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.
- J. The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.

RESOLUTION 2017-11

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING KEVIN QUINLAN, ESQ. AS PROSECUTOR FOR THE TOWNSHIP OF BASS RIVER

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2017-11. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2017-11 was hereby approved.

RESOLUTION 2017-11

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING KEVIN QUINLAN, ESQ. AS PROSECUTOR FOR THE TOWNSHIP OF BASS RIVER

WHEREAS, the Township of Bass river is in need of the services of a municipal prosecutor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, Kevin Quinlan, Esq. is duly qualified to serve as the principal municipal prosecutor for the Township of Bass River; and

WHEREAS, it is the desire of the governing body to appoint Kevin Quinlan, Esq. municipal prosecutor; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2017 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2017 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, the Kevin Quinlan has completed and submitted a Business Entity Disclosure Certification which certifies that his office has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will prohibit Mr. Kevin Quinlan from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That Kevin Quinlan, Esq. is hereby appointed as principal municipal prosecutor for the Township of Bass River for a term of one year, commencing January 1, 2017 and ending December 31, 2017.
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Kevin Quinlan.
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.
- E. This resolution takes effect January 1, 2017.
- F. A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Kevin Quinlan.
- G. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Municipal Prosecutor O/E.
- H. A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.
- I. A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.
- J. The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.

RESOLUTION 2017-12

A RESOLUTION AUTHORIZING APPOINTMENT OF MUNICIPAL CONFLICT MUNICIPAL PROSECUTOR, PUBLIC DEFENDER, AND CONFLICT PUBLIC DEFENDER FOR YEAR 2017

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2017-12. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2017-12 was hereby approved.

RESOLUTION 2017-12

A RESOLUTION AUTHORIZING APPOINTMENT OF MUNICIPAL CONFLICT MUNICIPAL PROSECUTOR, PUBLIC DEFENDER, AND CONFLICT PUBLIC DEFENDER FOR YEAR 2017

WHEREAS, there exists a need for the appointment of a Conflict Municipal Prosecutor, Public Defender, and Conflict Public Defender, with regard to said Court;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioner of the Township of Bass River, County of Burlington, and State of New Jersey, that Brian Rumpf, Esq. is appointed Public Defender for year 2017; that Law Offices of Citta, Holzapfel, et als., and Gerard Traynor, Esq. are appointed Conflict Prosecutors and the Jerry Steiner, Esq., and George Emmer, Esq., are appointed Conflict Public Defenders, for the year 2017.

RESOLUTION 2017-13

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING AMANDA SOMES AS FUND COMMISSIONER AND RICHARD IRETON AS ALTERNATE FUND COMMISSIONER OF THE BURLINGTON COUNTY JIF FOR THE TOWNSHIP OF BASS RIVER

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2017-13. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2017-13 was hereby approved.

RESOLUTION 2017-13

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING AMANDA SOMES AS FUND COMMISSIONER AND RICHARD IRETON AS ALTERNATE FUND COMMISSIONER OF THE BURLINGTON COUNTY JIF FOR THE TOWNSHIP OF BASS RIVER

WHEREAS, it is the desire of the Mayor and Board of Commissioners of the, Township of Bass River to appoint Amanda Somes as Fund Commissioner and Richard Ireton as Alternate Fund Commissioner of the Burlington County JIF for the Township of Bass River.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

1. *That Amanda Somes be appointed as Fund Commissioner of the Burlington County JIF for the remainder of the term of one year, commencing, January 1, 2017 and ending December 31, 2017.*
2. *That Richard Ireton be appointed as Alternate Fund Commissioner of the Burlington County JIF for the term of one year, commencing, January 1, 2017 and ending December 31, 2017.*
3. *That a certified copy of this resolution shall be forwarded to the Burlington County Joint Insurance Fund.*

RESOLUTION 2017-14

A RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2017-14. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2017-14 was hereby approved.

RESOLUTION 2017-14

RISK MANAGEMENT CONSULTANT

BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Governing Body of Bass River Township is a member of the Burlington County Municipal Joint Insurance Fund, a self insurance pooling fund, and;

WHEREAS, the Bylaws of said Fund allow each municipality to appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;

WHEREAS, the Bylaws indicate a fee Not To Exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

WHEREAS, NJSA 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and

WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant's are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical;

NOW THEREFORE, be it resolved that the governing body of Township of Bass River does hereby appoint Conner Strong & Buckelew, Michael Avalone as its Risk Management Consultant in accordance with 40A:11-5 and;

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1), (a), (i).

RESOLUTION 2017-15

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING, RICHARD IRETON, AS SAFETY COORDINATOR FOR THE TOWNSHIP OF BASS RIVER

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2017-15. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2017-15 was hereby approved.

RESOLUTION 2017-15

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING, RICHARD IRETON, AS SAFETY COORDINATOR FOR THE TOWNSHIP OF BASS RIVER

WHEREAS, it is the desire of the Mayor and Board of Commissioners of the, Township of Bass River to appoint, Richard Ireton as Safety Coordinator for the Township of Bass River.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

1. *That Richard Ireton be appointed as Safety Coordinator for the term of one year, commencing, January 1, 2017 and ending December 31, 2017.*
4. *That a certified copy of this resolution shall be forwarded to the Burlington County Joint Insurance Fund.*

RESOLUTION 2017-16

A RESOLUTION APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER (PACO)

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2017-16. Votes: Cope–Yes, Capriglione-Abstain, Bourguignon-Yes. All in favor and Resolution 2017-16 was hereby approved.

RESOLUTION 2017-16

A RESOLUTION APPOINTING AMANDA S. SOMES, RMC AS PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2017

WHEREAS, New Jersey State Statutes provide that an official must be appointed for the purpose of overseeing Equal Employment Opportunity Compliance for all contracts executed by the Township of Bass River; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

SECTION 1: Amanda S. Somes, RMC is hereby appointed as the designated Public Agency Compliance Office (P.A.C.O.) for the Township of Bass River.

SECTION 2: A copy of this resolution be submitted to the Division of Public Contract Equal Opportunity Compliance.

RESOLUTION 2017-17

A RESOLUTION APPOINTING DESIGNEE TO SERVE AS TRUSTEE TO GREAT BAY REGIONAL EMS

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2017-17. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2017-17 was hereby approved.

RESOLUTION 2017-17

A RESOLUTION APPOINTING DESIGNEE TO SERVE AS TRUSTEE TO GREAT BAY REGIONAL EMS

WHEREAS, there exists a need for a Trustee to be designated for Great Bay Regional EMS for the Township of Bass River;

NOW, THEREFORE, BE IT RESOLVED that Nicholas Capriglione, be and hereby is appointed as designee Trustee of the Great Bay Regional EMS for the period of one year affective 1/1/2017-12/31/2017.

RESOLUTION 2017-18

A RESOLUTION APPOINTING ANIMAL CAPTURE & CONTROL SERVICES FOR ANIMAL CONTROL SERVICES FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2017

The motion was made by Commissioner Bourguignon, seconded by Mayor Cope to approve Resolution 2017-18. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2017-18 was hereby approved.

RESOLUTION 2017-18

A RESOLUTION APPOINTING ANIMAL CAPTURE & CONTROL SERVICES FOR ANIMAL CONTROL SERVICES FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2017

WHEREAS, New Jersey State Statutes provide that a certified officer may be appointed for the purpose of controlling animals within the several municipalities of the State; and

WHEREAS, Animal Capture & Control Services are a certified in animal control; and

WHEREAS, the Township of Bass River acting on behalf of the health, safety and welfare of its citizens is desirous of providing animal control.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

SECTION 1: Animal Capture and Control Services will be appointed for Animal Control Services for the Township of Bass River for the year 2017 subject to execution of an Agreement between said Animal Capture and Control Services and Bass River Township.

SECTION 2: The Mayor and Clerk are authorized to execute such agreement on behalf of the Township of Bass River

RESOLUTION 2017-19

A RESOLUTION APPOINTING DAN GUZZI AS ZONING OFFICIAL AND APPOINTING JIM SCEURMAN AS DEPUTY ZONING OFFICIAL FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2017

The motion was made by Commissioner Bourguignon, seconded by Mayor Cope to approve Resolution 2017-19. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2017-19 was hereby approved.

RESOLUTION 2017-19

A RESOLUTION APPOINTING DAN GUZZI AS ZONING OFFICIAL AND APPOINTING JIM SCEURMAN AS DEPUTY ZONING OFFICIAL FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2017

WHEREAS, there exists a need for a Zoning Official; and

WHEREAS, there exists a need for a Deputy Zoning Official

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey as follows:

Dante Guzzi, P.E., C.M.E. is appointed Zoning Official and Jim Scurman is appointed Deputy Zoning Official of the Township of Bass River affective January 1, 2017 – December 31, 2017.

RESOLUTION 2017-20

A RESOLUTION APPOINTING JIM SCEURMAN CODE ENFORCEMENT OFFICER FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2017

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2017-20. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Abstain. All in favor and Resolution 2017-20 was hereby approved.

RESOLUTION 2017-20

A RESOLUTION APPOINTING JIM SCEURMAN CODE ENFORCEMENT OFFICER FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2017

WHEREAS, there exists a need for a Code Enforcement Officer;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey as follows:

Jim Scurman is appointed Code Enforcement Officer of the Township of Bass River affective January 1, 2017 – December 31, 2017.

RESOLUTION 2017-21

A RESOLUTION DESIGNATING DEPARTMENT ASSISGNMENTS FOR THE BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS AND DEFINING THE DEPARTMENT RESPONSIBILITIES

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2017-21. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2017-21 was hereby approved.

RESOLUTION 2017-21

A RESOLUTION DESIGNATING DEPARTMENT ASSIGNMENTS FOR THE BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS AND DEFINING THE DEPARTMENT RESPONSIBILITIES

BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, in the County of Burlington, and the State of New Jersey, at its Meeting held on the 9th day of January, 2017 that:

1. *Commissioner Deborah Buzby-Cope is designated Director of the Department of Revenue and Finance which shall include the following departments, offices, and functions; the assessment, collection, adjustment, and settlement of taxes; Township Auditor; Insurance; Sales of property acquired through tax liens; other duties of the Township Chief Financial Officer, Engineering; Clerk/Administrator; Zoning Board of Adjustment; Planning/Zoning Board and Legal (Solicitor).*
2. *Commissioner Nicholas Capriglione is designated Director of the Department of Public Affairs and Safety which shall include the following departments, offices and functions: Police Department; Fire Company; First Aid Organization; Emergency Management; Municipal Court; Life Guards; Construction Office; Zoning Office; Code Enforcement; Dog Licenses; Junkyards; Campgrounds; Publicity; Board of Health; the administration of Public Assistance and Board of Education Liaison.*
3. *Commissioner Louis Bourguignon is designated Director of the Department of Public Works and Property which shall include the following departments, offices and functions: Municipal Buildings; Mosquito and Pest Extermination; Protection of Beaches from Erosion; Docks and Piers; Parks; Recycling; Streets and Highways; Garbage and Trash Removal; Sewer System*

RESOLUTION 2017-22

A RESOLUTION SETTING THE ANNUAL SALARY AND HOURLY PAY RATES FOR THE 2017 CALENDAR YEAR FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BASS RIVER

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to table Resolution 2017-22. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2017-22 was hereby tabled.

RESOLUTION 2017-23

A RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT WITH WOODLAND TOWNSHIP FOR MUNICIPAL COURT SERVICES

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2017-23. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2017-23 was hereby approved.

RESOLUTION 2017-23

A RESOLUTION AUTHORIZING THE TOWNSHIP OF BASS RIVER TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF WOODLAND

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes local units of this State to enter into agreements with any other local unit or units to provide, receive and/or share in any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, the Bass River Township Board of Commissioners recognizes the need to provide the residents of the Township with appropriate cost savings measures and the need to take advantage of opportunities to provide cost savings in the administration of local government services for the benefit of all residents; and

WHEREAS, the Township of Woodland has requested that the Township of Bass River allow Woodland to utilize the Bass River Township Municipal Court offices; and

WHEREAS, Bass River Township and the Township of Woodland have negotiated the terms and conditions of an agreement for the provision of such services to Woodland Township by Bass River Township as detailed in the attached Shared Services Agreement; and

WHEREAS, the Township of Bass River evidences its desire to enter into such Agreement through passage of this resolution; and

WHEREAS, the parties have agreed to participate in the Shared Services Agreement between the Municipalities and enter into the agreement establishing the respective rights and obligations of the parties regarding this Shared Services Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Township of Bass River Board of Commissioners that:

1. The attached Shared Services Agreement between the Township of Bass River and the Township of Woodland shall be effective according to its terms.
2. The Mayor and Clerk of Bass River Township are hereby authorized to sign, seal, execute and witness/attest the Agreement.
3. The Mayor and Township Clerk are authorized to take any action necessary to implement the terms of the Shared Services Agreement.

PAYMENT OF BILLS:

The motion was made by Mayor Cope to approve payment of the bills in the amount of \$465,614.64. The motion was seconded by Commissioner Bourguignon to approve bills for payment. Votes: Cope –Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and bills were ordered paid.

ACE POWER SUPPLY	PARTS	\$ 262.73
ADVANTAGE CARD	SUPPLIES	\$ 281.00
AMANDA SOMES	REIM. XMAS DECORATIONS	\$ 82.96
ANIMAL CAPTURE & CONTROL	4TH QTR ANIMAL CONTROL	\$ 936.00

ATLANTIC CITY ELECTRIC	ELECTRICITY DEC. 2016	\$ 4,495.75
A T & T	ALL IN ONE DEC. 2016	\$ 498.92
A T & T	ISDN LINE NOV. 2016	\$ 37.88
BASS RIVER BD OF ED	LOCAL SCHOOL TAX 1/5/17	\$ 123,216.00
BEACONS	RESOLUTIONS & ORDINANCE	\$ 133.89
BELLIA TECH, LLC	TECH SUPPORT NOV. & DEC. 2016	\$ 200.52
BURL CO TREAS, LANDFILL	DEC. 2016 TIPPING FEES	\$ 3,596.36
BURLINGTON COUNTY CLERK	RECORD TAX SALE CERTIFICATE	\$ 10.00
CAM CO.	CABLE ASSEMBLY	\$ 139.81
CASA PAYROLL SERVICES	DEC. 2016 PAYROLL	\$ 411.90
COMCAST	SERVICE 12/19/16 - 1/18/17	\$ 109.95
CRAMER'S AUTO RECYCLING, INC.	TIRES FOR BLACK TRUCK	\$ 210.00
READYREFRESH BY NESTLE	SERVICE 11/1/16 -11/31/16	\$ 4.00
DISPLAY SALES	NEW FLAGS	\$ 205.29
ECONO SIGNS	SWEATSHIRTS - PUBLIC WORKS	\$ 215.10
ESI EQUIPMENT INC	SERVICE AGREEMENT	\$ 1,663.00
FLOWERS BY P.J.	VETERAN WREATHS & RAFF FLOWERS	\$ 242.00
GEORGE EMMER	CONFLICT PUBLIC DEFENDER 12/12/16	\$ 500.00
GRAMCO BUSINESS COMMUNICATIONS	SUPPORT - MCR CONTRACT	\$ 1,425.00
GROVER ELECTRIC	RECEPTACLE SUMP PUMP	\$ 125.00
HOME DEPOT	SUPPLIES	\$ 1,110.08
JERSEY SHORE RESTROOMS, LLC	PORT A POTS	\$ 170.00
KEVIN S. QUINLAN	DEC. 2016 PROSECUTIONS	\$ 1,500.00
KLUK CONSULTANTS	OCT / NOV 2016 ENGINEERING	\$ 18,730.50
MGL PRINTING SOLUTIONS	PDS TAX FORMS &DOG LICENSE TAGS	\$ 276.00
NAPA AUTO PARTS	TRUCK PARTS & SUPPLIES	\$ 852.37
NEW JERSEY NATURAL GAS	NATURAL GAS 11/8 - 11/8 - 12/12 12/12	\$ 527.22
OFFICE BASICS, INC	OFFICE SUPPLIES	\$ 494.48
PEGGY BECK	BANK MILEAGE & MEETINGS	\$ 106.32
PETER C. LANGE	LEGAL SERVICES AUG. THRU OCT. 2016	\$ 8,557.00
PINELANDS REG. SCHOOL DIST. POSTER COMPLIANCE CENTER	REGIONAL SCHOOL TAX 1/5/17 COMPLIANCE RENEWAL	\$ 238,641.00 \$ 69.00
RICHARD IRETON	IRETON MILEAGE 4TH QTR.	\$ 93.20

RUMPH REID & DOLCY	PUBLIC DEFENDER 12/12/16	\$ 500.00
SAFE ID CARD SYSTEMS, INC.	ID CARD DAVID WILLIAMS	\$ 15.00
THE PRESS OF ATLANTIC CITY	PUBLIC NOTICE	\$ 43.34
TIM LOVINGHAM	REIMBURSEMENT FOR CABLE	\$ 56.03
TRACTOR SUPPLY CREDIT PLAN	SUPPLIES	\$ 145.23
TREASURER, STATE OF NEW JERSEY	BFCE REG. RENEWAL FEE	\$ 148.00
UNIVERSAL COMPUTING SERVICES	MESSGE / MAILERS	\$ 272.50
VERIZON	COURT & MUNI PHONES DEC. 2016	\$ 1,002.04
WEX BANK	FUEL NOV. 2016	\$ 686.94
WILLIAM ROBINSON	FIRE TRAINING MILEAGE	\$ 739.20
BASS RIVER PAYROLL ACCT	PAYROLL 12/8/16	\$ 18,984.01
BASS RIVER PAYROLL ACCT	PAYROLL 12/22/16	\$ 17,780.75
BASS RIVER PAYROLL ACCT	PAYROLL 1/5/17	\$ 14,515.45
HASLER, INC.	POSTAGE DEC. 2016	\$ 595.92
	TOTAL	\$ 465,614.64

REPORTS:

The following reports were noted.

Report of Solicitor
Report of Municipal Court

PUBLIC COMMENT:

The meeting was open for public comment at 8:15 p.m. upon a motion by Commissioner Bourguignon, seconded by Mayor Cope. All present in favor.

M. Assur commented that Pinelands Regional should send out a letter to the residents of Bass River Township to alert them to the special election for the Bond Referendum.

C. Bitzberger commented that she has attended several of the Board of Education meetings of the school. 5-6 years the State gives a certain amount of money to each township. This amount has not increased over the last several years. She asked a local board of education member to attend a State BOE meeting. The member referred her back to the Governing Body. Mayor will be attending a January 26th meeting to discuss the school funding formula.

Be no further comments, the motion to close the public portion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and public portion was closed at 8:27 p.m.

Being no further business to come before the Board the motion to adjourn was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and meeting was adjourned at 8:28 p.m.

Respectfully Submitted
Amanda S. Somes, RMC
Township Clerk
