

**MINUTES BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING OF MONDAY, JULY 6, 2015**

Mayor Cope called the regular meeting of the Bass River Township Board of Commissioners to order at 7:00 p.m. Present at meeting were: Mayor Deborah Buzby-Cope, Deputy Mayor Nicholas Capriglione and Commissioner Louis Bourguignon. Also present Township Clerk Amanda Somes and Solicitor Joanne O’Connor. Members of the public were present at this meeting.

FLAG SALUTE

Mayor Cope led the flag salute and read the sunshine statement.

APPROVAL OF MINUTES:

Minutes of the regular meeting of June 1, 2015 were presented to the Board for review. The motion to approve the minutes was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and minutes of the June 1, 2015 regular meeting were hereby approved.

PAYMENT OF BILLS:

The motion was made by Mayor Cope to approve payment of the bills in the amount of \$393,451.46. The motion was seconded by Commissioner Bourguignon to approve bills for payment. Votes: Cope –Yes, Capriglione-Yes, Bourguignon-Yes. All present in favor and bills were ordered paid.

ACUA	WATER TESTING	\$	499.50
ALBERT STANLEY	REIM. CFO LICENSE RENEWAL	\$	50.00
ALENCO FENCE	NMA PARK FENCING	\$	8,397.00
AMANDA SOMES	MILEAGE JIF & BANK TRIPS	\$	64.00
ANIMAL CAPTURE & CONTROL	2ND QTR 2015 SERVICES	\$	930.00
ATLANTIC CITY ELECTRIC	ELECTRICITY MAY/JUNE 2015	\$	4,327.18
A T & T	MUNI. & COURT ALL IN ONE MAY 2015	\$	492.57
A T & T	ISDN LINE MAY 2015	\$	28.79
BASS RIVER BD. OF ED.	LOCAL SCHOOL TAX 7/7/15	\$	118,921.00
BEACONS	RESOLUTION 2015-52	\$	62.44
BURLINGTON COUNTY BCIT	RIC AWARENESS CLASS	\$	10.00
BURL CO TREAS, LANDFILL	TIPPING FEES JUNE 2015	\$	3,462.76
CASA PAYROLL SERVICES	PAYROLL JUNE 2015	\$	250.60
CHRISTOPHER NORMAN, ESQ.	PLANNING BD. WORK & 6/18 MTG. SERVICE 6/19/15 - 7/18/15	\$	517.50
COMCAST		\$	107.95
COPIERS PLUS	COPIES	\$	269.37

COURIER TIMES, INC.	BIDS PARK FITNESS TRAIL	\$	76.58
DEER PARK DIRECT	SERVICE 5/15/15 - 6/14/15	\$	14.75
ECONO SIGNS	BARRICADE & SIGNS TENNIS COURT	\$	370.58
EXTEL	PHONE REPAIR &	\$	
COMMUNICATIONS	UPGRADE	\$	295.00
FLOWERS BY P.J.	MEMORIAL WREATHS	\$	180.00
GENERAC	MUNI. BLDG. GENERATOR WORK	\$	3,500.00
HERMAN'S TRUCKING, INC.	HAULING STONE OAK LN. PK.	\$	247.00
HOME DEPOT	PUBLIC WORKS SUPPLIES	\$	863.37
JERSEY SHORE RESTROOMS, LLC	PORT A POTS 6/12-7/9, 7/10-8/6 JUNE 2015	\$	340.00
KEVIN S. QUINLAN	PROSECUTIONS	\$	1,400.00
KLUK CONSULTANTS	ENGINEERING SERVICES	\$	5,968.75
LANGUAGE SERVICES ASSOCIATES GANNET	TELEPHONIC CHARGES MAY & JUNE 2015	\$	134.40
NJ	TAX SALE CERT. & ORD.	\$	122.26
MCANJ	MEMBERSHIP - A. SOMES	\$	100.00
NAPA AUTO PARTS	SUPPLIES	\$	1,970.63
NEW JERSEY NATURAL GAS	PW BUILDING 5/13 - 6/15	\$	137.92
OFFICE BASICS, INC.	COPY PAPER & OFFICE SUPPLIES	\$	347.63
ORIENTAL TRADING COMPANY, INC. PEGGY	SUMMER PROGRAM SUPPLIES	\$	362.18
BECK	JUNE MILEAGE & MTG. SUPPLIES	\$	135.02
PINELANDS REGIONAL SCHOOL DIST.	REG. SCHOOL TAX 7/7/15	\$	189,278.00
RODIO TRACTOR SALES, INC.	PARTS, LABOR & SUPPLIES TRACTOR	\$	511.95
RUMPF REID & DOLCY	PROSECUTION 6/22/15	\$	500.00
SHUPPER-BRICKLE EQUIPMENT CO.	TURN KEY SERVICE	\$	384.50
SOUTH JERSEY WELDING SUPPLY	TANKS	\$	229.47
STEINER LAW OFFICE, P.C. THOMSON REUTERS - WEST	CONFLICT PD 6/22/15	\$	500.00
TRANSFORMATION ENTERPRISES	PAMPLETS	\$	199.00
TRAPROCK INDUSTRIES	APRIL & MAY 2015 ROLL-OFF STONE FOR OAK LANE PARK	\$	10,095.00
TRISH HOME CENTER	LOCKS FOR TENNIS COURT	\$	403.00
TRSC, INC.	COURT	\$	19.17
UNIVERSAL COMPUTING SUPPLIES	BACK-UP FOR SERVER	\$	130.00
VERIZON	MESSAGE / MAILERS	\$	263.20
WEX BANK	COURT & MUNI PHONES MAY/JUNE	\$	950.94
BASS RIVER PAYROLL ACCOUNT	FUEL CHARGES MAY 2015	\$	522.07
BASS RIVER PAYROLL ACCOUNT	PAYROLL 6/11/15	\$	18,921.34
HASLER, INC.	PAYROLL 6/25/15	\$	14,819.89
	POSTAGE JUNE 2015	\$	767.20
	TOTAL	\$	393,451.46

ORDINANCES & RESOLUTIONS:

RESOLUTION 2015-53

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY REQUESTING THAT THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES GRANT PERMISSION TO APPROVE THE INCREASE OF AN ITEM OF SPECIAL REVENUE IN THE 2015 BUDGET ENTITLED “ALCOHOL EDUCATION AND REHAB. ENFORCEMENT FUND DWI” IN THE AMOUNT OF \$884.00

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2015-53. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2015-53 was hereby approved.

RESOLUTION 2015-53

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY REQUESTING THAT THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES GRANT PERMISSION TO APPROVE THE INCREASE OF AN ITEM OF SPECIAL REVENUE IN THE 2015 BUDGET ENTITLED “ALCOHOL EDUCATION AND REHAB. ENFORCEMENT FUND DWI” IN THE AMOUNT OF \$884.00

WHEREAS, NJS 40A-87 provides that the Director of the Division of Local Government Services may approve the increase of any special item of revenue in the budget of any county or municipality when such item shall have been made law and the amount thereof was not determined at the time of the adoption of the budget.

NOW, THEREFORE, BE IT RESOLVED that the Township of Bass River, County of Burlington hereby requests the Director of the Division of Local Government Services to approve the increase of an item of revenue in the budget of the year 2015 in the sum of \$884.00; which item is now available as a revenue for the FY2015 Alcohol Education and Rehab. Enforcement Fund DWI pursuant to the provisions of statute; and

BE IT FURTHER RESOLVED that a like sum of \$884.00 be and the same is hereby appropriated under the caption of the FY2015 Alcohol Education and Rehab. Enforcement Fund DWI.

RESOLUTION 2015-54

Special Emergency Appropriation for Installation and Upgrade of HVAC System

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2015-54. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2015-54 was hereby approved.

Resolution 2015-54

Special Emergency Appropriation for Installation and Upgrade of HVAC System

Whereas, it has been found necessary to make a Special Emergency Appropriation to meet extraordinary expenses incurred, by the installation of the Installation and Upgrade of HVAC Heating System in the amount of \$10,625.75 and,

Whereas, it is lawful to make an appropriation as a deferred charge to succeeding year budget by charging the expense out of fund balance.

Whereas, the expense will be paid back to Fund Balance in Five Year Installments in succeeding year budgets. The first installment being \$2,125.15.

NOW, THEREFORE BE IT RESOLVED, that the expense for the Installation and upgrade of the HVAC System be paid out of Fund Balance and processed by the Chief Financial Officer.

RESOLUTION 2015-55

A RESOLUTION SETTING THE ANNUAL SALARY AND HOURLY PAY RATES FOR THE 2015 CALENDAR YEAR FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BASS RIVER

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2015-55. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2015-55 was hereby approved.

RESOLUTION 2015-55

A RESOLUTION SETTING THE ANNUAL SALARY AND HOURLY PAY RATES FOR THE 2015 CALENDAR YEAR FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BASS RIVER

BE IT RESOLVED by the Board of Commissioners of the Township of Bass River in the County of Burlington and the State of New Jersey at a special meeting held on this 2nd day of June 2014 that the following pay rate is hereby established for the 2014 calendar year and set as follows pursuant to Salary Ordinance:

OFFICE/EMPLOYEE NAME	TITLE	SALARY
MUNICIPAL ALLIANCE GRANT 2015-16		
<i>Crowley, Mikaela</i>	<i>Mun. Alliance Aid</i>	<i>8.38/hour</i>
<i>Evans, Terri</i>	<i>Mun. Alliance Coord.</i>	<i>1300/year</i>
<i>Hardin, Ryan</i>	<i>Mun. Alliance Aid</i>	<i>8.38/hour</i>
<i>Jaeckel, Kathleen</i>	<i>Mun. Alliance Aid</i>	<i>8.38/hour</i>
<i>Jaeckel, Theresa</i>	<i>Mun. Alliance Aid</i>	<i>8.38/hour</i>
<i>Jillson, Cortney</i>	<i>Mun. Alliance Aid</i>	<i>8.38/hour</i>
<i>Somes, Amanda S.</i>	<i>Mun. Alliance Coord.</i>	<i>1000/year</i>
<i>Steele, John</i>	<i>Mun. Alliance Coord.</i>	<i>1300/year</i>

OFFICE/EMPLOYEE NAME	TITLE	SALARY
DEPARTMENT OF PUBLIC WORKS & PROPERTY		

RESOLUTION 2015-56

**A RESOLUTION AUTHORIZING THE TURNOVER OF UNCASHED FUNDS
FOR BASS RIVER TOWNSHIP MUNICIPAL COURT—GENERAL ACCOUNT
FOR A TOTAL AMOUNT OF \$17.00
(BY TITLE)**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2015-56. Votes: Cope—Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2015-56 was hereby approved.

RESOLUTION 2015-57

**A RESOLUTION AUTHORIZING THE TURNOVER OF UNCASHED FUNDS
FOR WOODLAND TOWNSHIP MUNICIPAL COURT—GENERAL ACCOUNT
FOR A TOTAL AMOUNT OF \$2.00
(BY TITLE)**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2015-57. Votes: Cope—Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2015-57 was hereby approved.

RESOLUTION 2015-58

**A RESOLUTION AUTHORIZING THE ASSIGNMENT OF TAX SALE
CERTIFICATE #86-00011**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2015-58. Votes: Cope—Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2015-58 was hereby approved.

RESOLUTION NO. 2015-58

A RESOLUTION AUTHORIZING THE ASSIGNMENT OF TAX SALE CERTIFICATE #86-00011

WHEREAS, the governing body of the Township of Bass River, County of Burlington and State of New Jersey, desires to collect all taxes, assessments and other municipal charges that are now delinquent; and

WHEREAS, there has been public advertisement for bids and the Township Clerk has received and opened bids on April 22, 2015 at 10:00 a.m. for the purpose of selling municipal delinquencies through December 31, 2014, in a manner prescribed by N.J.S.A. 54:5-113 and 54:5-113.5; and

WHEREAS, N.J.S.A. 54:5-113 authorizes the assignment by a municipality of tax sale certificates; and

WHEREAS, Howard and Cynthia Ruffo have presented an offer to purchase, by assignment, Certificate of Sale # 86-00011 which was issued by the Township of Bass River at a tax sale held in December, 1987 on Block 43, Lot 6 in the Township of Bass River, County of Burlington, New Jersey and assessed to Francis Mathis.

NOW, THEREFORE, BE IT RESOLVED that the Township of Bass River Board of Commissioners authorizes the Mayor and Municipal Clerk to execute the necessary assignment document to effect assignment of tax sale certificate #86-00011 to Howard and Cynthia Ruffo.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector

RESOLUTION 2015-59

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, DESIGNATING THE CERTIFIED COSTS OF PROPERTY MAINTENANCE PERFORMED BY THE TOWNSHIP OF BASS RIVER ON BLOCK 6, LOT 11.A, AS A LIEN ON THE PROPERTY AND AUTHORIZING THE TAX COLLECTOR TO COLLECT THE LIEN IN ACCORDANCE WITH CHAPTER 8.20 OF THE MUNICIPAL CODE

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2015-59. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2015-59 was hereby approved.

RESOLUTION 2015-59

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, DESIGNATING THE CERTIFIED COSTS OF PROPERTY MAINTENANCE PERFORMED BY THE TOWNSHIP OF BASS RIVER ON BLOCK 6, LOT 11.A, AS A LIEN ON THE PROPERTY AND AUTHORIZING THE TAX COLLECTOR TO COLLECT THE LIEN IN ACCORDANCE WITH CHAPTER 8.20 OF THE MUNICIPAL CODE

WHEREAS, Chapter 8.20 of the Municipal code of the Township of Bass River provides that the owner or tenant of lands, or the agent of such premises, within the Township is required to removed or cause to be removed from such lands any brush, weeds, dead and dying trees, stumps, roots, obnoxious growths, filth, garbage, trash and debris which is or may become dangerous to life or health or might tend to extend a conflagration in the Township; and

WHEREAS, the Municipal Code further provides that if after inspection by the Code Enforcement officer any such lands are deemed to be in violation of Chapter 8.20, the Township Clerk shall notify the owner, tenant or agent of the lands in question to remedy such violations within ten (10) days after receipt of notice to do so. Said notice shall be made upon the owner, tenant or agent of any such lands by letter to his or her last known address; and

WHEREAS, the Municipal Code Further provides that if the owner, tenant or agent to whom notice of violation sent, neglects or refuses to abate or remedy the violation within ten (10) days after notice thereof, the Code Enforcement officer or his or her designated agent shall cause the violation to be abated and remedied and certify the costs thereof to the Borough Council which, after examination of the certificate and determination of its accuracy, shall cause the costs to be charged against the lot or land on which the violations exists. The amount so charged shall become a lien upon the lot or land and shall be added to and become and form part of the taxes next to be assessed and levied upon the lot or land, the same to bear interest at the same rate as taxes and to be collected as provided by R.S. 40:48-2.14, and enforced by the same officers responsible for the collection of taxes and in the same manner as taxes; and

WHEREAS, after inspection, the Township's Code Enforcement officer has determined Block 6, Lot 11.A, as shown on the tax map of the Township of Bass River, currently known as (address) 2016 Route 542, and assessed to (owner) Duym, Mark in violation of Chapter 8.20 of the Municipal Code; and

WHEREAS, notice has been provided to the assessed owner of the said property in accordance with Chapter 8.20 of the Municipal Code; and

WHEREAS, the assessed owner to whom notice of violation was sent, neglected or refused to abate or remedy the violation within ten (10) days after notice thereof, causing the violation on said property to be abated and remedied by the Township of Bass River, and the costs associated therewith to be certified to the governing body; and

WHEREAS, the governing body has examined the certification of costs and finds same to accurate.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

That the costs incurred by the Township to remedy and abate the violations on Block 6, Lot 11.A, commonly referred to as (address) 2016 Route 542, as determined by the Code Enforcement Officer, and the costs of \$442.72 of which having been certified to the governing body and upon examination thereof found to be accurate, are hereby charged against said property and shall become a lien upon same.

- 1. That said lien shall be added to and become and form a part of the taxes next to be assessed and levied upon said property, and that the Tax Collector is hereby authorized to collect same in accordance with the provisions of Chapter 8.20 of the Municipal Code.*
- 2. That a certified copy of this resolution shall be forwarded by the Municipal Clerk to the Code Enforcement Officer and Tax Collector of the Township of Bass River.*

RESOLUTION 2015-60

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, DESIGNATING THE CERTIFIED COSTS OF PROPERTY MAINTENANCE PERFORMED BY THE TOWNSHIP OF BASS RIVER ON BLOCK 54, LOT 45, AS A LIEN ON THE PROPERTY AND AUTHORIZING THE TAX COLLECTOR TO COLLECT THE LIEN IN ACCORDANCE WITH CHAPTER 8.20 OF THE MUNICIPAL CODE

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2015-60. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2015-60 was hereby approved.

RESOLUTION 2015-60

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, DESIGNATING THE CERTIFIED COSTS OF PROPERTY MAINTENANCE PERFORMED BY THE TOWNSHIP OF BASS RIVER ON BLOCK 54, LOT 45, AS A LIEN ON THE PROPERTY AND AUTHORIZING THE TAX COLLECTOR TO COLLECT THE LIEN IN ACCORDANCE WITH CHAPTER 8.20 OF THE MUNICIPAL CODE

WHEREAS, Chapter 8.20 of the Municipal code of the Township of Bass River provides that the owner or tenant of lands, or the agent of such premises, within the Township is required to removed or cause to be removed from such lands any brush, weeds, dead and dying trees, stumps, roots, obnoxious growths, filth, garbage, trash and debris which is or may become dangerous to life or health or might tend to extend a conflagration in the Township; and

WHEREAS, the Municipal Code further provides that if after inspection by the Code Enforcement officer any such lands are deemed to be in violation of Chapter 8.20, the Township Clerk shall notify the owner, tenant or agent of the lands in question to remedy such violations within ten (10) days after receipt of notice to do so. Said notice shall be made upon the owner, tenant or agent of any such lands by letter to his or her last known address; and

WHEREAS, the Municipal Code Further provides that if the owner, tenant or agent to whom notice of violation sent, neglects or refuses to abate or remedy the violation within ten (10) days after notice thereof, the Code Enforcement officer or his or her designated agent shall cause the violation to be abated and remedied and certify the costs thereof to the Borough Council which, after examination of the certificate and determination of its accuracy, shall cause the costs to be charged against the lot or land on which the violations exists. The amount so charged shall become a lien upon the lot or land and shall be added to and become and form part of the taxes next to be assessed and levied upon the lot or land, the same to bear interest at the same rate as taxes and to be collected as provided by R.S. 40:48-2.14, and enforced by the same officers responsible for the collection of taxes and in the same manner as taxes; and

WHEREAS, after inspection, the Township's Code Enforcement officer has determined Block 54, Lot 45, as shown on the tax map of the Township of Bass River, currently known as (address) 5689 Route 9, and assessed to (owner) Fox Plumbing, Heating & Air Conditioning in violation of Chapter 8.20 of the Municipal Code; and

WHEREAS, notice has been provided to the assessed owner of the said property in accordance with Chapter 8.20 of the Municipal Code; and

WHEREAS, the assessed owner to whom notice of violation was sent, neglected or refused to abate or remedy the violation within ten (10) days after notice thereof, causing the violation on said property to be abated and remedied by the Township of Bass River, and the costs associated therewith to be certified to the governing body; and

WHEREAS, the governing body has examined the certification of costs and finds same to accurate.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

*That the costs incurred by the Township to remedy and abate the violations on Block 54, Lot 45, commonly referred to as (address) 5689 Route 9, as determined by the Code Enforcement Officer, and the costs of **\$449.54** of which having been certified to the governing body and upon examination thereof found to be accurate, are hereby charged against said property and shall become a lien upon same.*

- 1. That said lien shall be added to and become and form a part of the taxes next to be assessed and levied upon said property, and that the Tax Collector is hereby authorized to collect same in accordance with the provisions of Chapter 8.20 of the Municipal Code.*
- 2. That a certified copy of this resolution shall be forwarded by the Municipal Clerk to the Code Enforcement Officer and Tax Collector of the Township of Bass River.*

RESOLUTION 2015-61

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2015-61. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2015-61 was hereby approved.

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT **RESOLUTION 2015-**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2011 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Board of Commissioners of the Township of Bass River, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

RESOLUTION 2015-62

CORRECTIVE ACTION PLAN FOR 2014 AUDIT

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2015-62. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2015-62 was hereby approved

RESOLUTION 2015-62

CORRECTIVE ACTION PLAN FOR 2014 AUDIT

WHEREAS, the Township of Bass River has received a report of audit for the year ending December 31, 2014; and

WHEREAS, the New Jersey Division of Local Government Services requires that the Chief Financial Officer submit a Corrective Action Plan for all findings in the audit within 60 days of receipt of the Report of Audit; and

WHEREAS, the Chief Financial Officer has completed a Corrective Action Plan relating to the findings of the 2014 Audit;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Commissioners of the Township of Bass River, that it does hereby approve the Corrective Action Plan for the 2014 Report of Audit.

BE IT FURTHER RESOLVED that the Township Clerk be directed to forward a copy of the Corrective Action Plan to the New Jersey Division of Local Government Services:

RESOLUTION 2015-63

**A RESOLUTION OF THE BASS RIVER TOWNSHIP COMMISSIONERS
PURSUANT TO CHAPTER 16, SECTION 16.010(C) OF THE TOWNSHIP'S
ORDINANCES APPROVING A PERFORMANCE GUARANTEE**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2015-63. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2015-63 was hereby approved.

RESOLUTION 2015-63

***A RESOLUTION OF THE BASS RIVER TOWNSHIP COMMISSIONERS PURSUANT TO
CHAPTER 16, SECTION 16.010(C) OF THE TOWNSHIP'S ORDINANCES APPROVING A
PERFORMANCE GUARANTEE***

WHEREAS, Viking Yacht Company, a major site plan applicant with property located in the Township of Bass River at Block 26, Lot 2 and 8, is desirous of posting a Performance Guarantee as required by the Township's Ordinances at Section 16.16.010(C); and

WHEREAS, the Township's Engineer by Bond Estimate dated June 12, 2015 has provided the required cost estimate for the installation of the above-referenced project's required improvements; and

WHEREAS, Viking Yacht Company will submitted a cash escrow covering and securing the performance of the site improvements in a form which has been reviewed and approved by the Township Solicitor; and

WHEREAS, Local Ordinance Section 16.16.010 requires acceptance and approval of the proposed performance guarantee by the Township Committee;

NOW, THEREFORE, be it resolved by the Board of Commissioners of the Township of Bass River that the Performance Guarantee associated with the site plan approval for Viking Yacht Company for improvements on Block 26, Lot 2 and 8 and memorialized under Bass River Land Use Board Resolution 2015-03 shall be and is hereby approved and accepted by the Board of Commissioners.

RESOLUTION 2015-64

Awarding Contract for Construction of a Municipal Park Fitness Trail

The motion was made by Commissioner Bourguignon, seconded by Mayor Cope to approve Resolution 2015-64. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2015-64 was hereby approved.

TOWNSHIP OF BASS RIVER
Resolution 2015-64
Awarding Contract for Construction of a Municipal Park Fitness Trail

WHEREAS, the Board of Commissioners for the Township of Bass River has received sealed proposals for construction of a fitness trail at North Maple Park located in the Township of Bass River, Burlington County, NJ; and

WHEREAS, N.J.S.A. 40A:11-4 states that a contract, the cost of which would exceed \$17,500.00 in a fiscal year, shall be awarded only after public advertising for bids and bidding therefore; and

WHEREAS, there has been public advertisement for bids and the Township Clerk has received and opened bids on June 30, 2015 at 2:00 P.M. for the purpose of awarding a contract for the aforementioned construction of a fitness trail at North Maple Park; and

WHEREAS, the Township's engineer and Township solicitor have reviewed the bids and determined the three lowest bids to be in conformance with the bid specifications and has advised that a certain entity is the lowest qualified responsible bidder for said contract and has recommended that the Municipality award said contract or reject the bids within sixty (60) days as required by N.J.S.A. 10A: 11-4; and

WHEREAS, the Township's Chief Financial Officer has certified that there are sufficient funds available for the purpose of awarding a contract to said entity and his certification being attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Township of Bass River, in the County of Burlington and State of New Jersey, as follows:

1. *That the Chief Financial Officer, based upon the aforementioned certificate, has declared that there are sufficient funds available for the aforesaid purpose, and that the Township Board of Commissioners hereby directs that the hereinafter expenditure be charged against such funds.*
2. *That the Commissioners of the Township of Bass River, for the aforementioned reasons, **hereby declares that Kline Construction Co., Inc. is the lowest qualified bidder** for the aforementioned contract and hereby awards a contract to the said entity for the aforesaid purpose in the amount of **\$39,000.00** in accordance with the terms and conditions of the Bid Proposal, the Notice to Bidders and Specifications, copies of which are on file in the Office of the Township Clerk and available for public inspection during regular business hours.*
3. *That the award to **Kline Construction Co., Inc.** is consistent with the legal requirements of the lowest responsible bidder, which conforms, to all specification requirements and applicable statutory provisions.*
4. *That the Board of Commissioners hereby directs the Township Clerk to return the bid securities to the unsuccessful bidders in accordance with NJSA 40A: 11-4.*
5. *That the Board of Commissioners does hereby direct the Township Mayor and Clerk to execute any contract documents which are necessary to effectuate the terms of this Resolution which shall be prepared by or reviewed by the Office of the Township Attorney.*

RESOLUTION 2015-65

**A RESOLUTION DESIGNATING DEPARTMENT ASSIGNMENTS FOR THE
BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS AND DEFINING
THE DEPARTMENT RESPONSIBILITIES**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2015-65. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2015-65 was hereby approved.

RESOLUTION 2015-65

A RESOLUTION DESIGNATING DEPARTMENT ASSIGNMENTS FOR THE BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS AND DEFINING THE DEPARTMENT RESPONSIBILITIES

BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, in the County of Burlington, and the State of New Jersey, at its Meeting held on the 6th day of July, 2015 that:

- 1. Commissioner Deborah Buzby-Cope is designated Director of the Department of Revenue and Finance which shall include the following departments, offices, and functions; the assessment, collection, adjustment, and settlement of taxes; Township Auditor; Insurance; Sales of property acquired through tax liens; other duties of the Township Chief Financial Officer, Engineering; Clerk/Administrator; Zoning Board of Adjustment; Planning/Zoning Board and Legal (Solicitor).*
- 2. Commissioner Nicholas Capriglione is designated Director of the Department of Public Works and Property which shall include the following departments, offices and functions: Municipal Buildings; Emergency Management; Fire Department; First Aid Organization; Mosquito and Pest Extermination; Protection of Beaches from Erosion; Recycling; and Garbage and Trash Removal; Sewer System and Board of Education Liaison*
- 3. Commissioner Louis Bourguignon is designated Director of the Department of Public Affairs and Safety which shall include the following departments, offices and functions: Police Department; Streets and Highways; Docks and Piers; Parks; Municipal Court; Life Guards; Construction Office; Zoning Office; Code Enforcement; Dog Licenses; Junkyards; Campgrounds; Publicity; Board of Health; and the administration of Public Assistance.*

RESOLUTION 2015-66

AUTHORIZING MEMBERSHIP IN A MUTUAL AID AND ASSISTANCE AGREEMENT WITH PARTICIPATING UNITS

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2015-66. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2015-66 was hereby approved.

RESOLUTION 2015-66

AUTHORIZING MEMBERSHIP IN A MUTUAL AID AND ASSISTANCE AGREEMENT WITH PARTICIPATING UNITS

WHEREAS, mutual aid and assistance agreements between municipalities, counties, law enforcement agencies, police, Emergency Medical Service, fire departments, fire companies or EMS organizations and fire departments situated in fire districts operated by a Board of Fire Commissioners, are permitted pursuant to N.J.S.A. 40A: 14-26 and 40A: 14-156.1; and

WHEREAS, the President in Homeland Security Directive (HSPD- 5), directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, “The New Jersey Civilian Defense and Disaster Control Act” App.A9-33 et. seq, provides for the health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency, and

WHEREAS, The Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the "Fire Service Resource Emergency Deployment Act," N.J.A.C. 52:14E-11 et. seq., commonly referred to as the “Fire Service Resource Emergency Deployment Regulations” N.J.A.C. 5:75A et. seq., and

WHEREAS, it is deemed to be in the best interests of the residents of this municipality and/or fire district to enter into a mutual aid and assistance agreement with the County of Burlington and other municipalities including, but not limited to, municipal police, Emergency Medical Service or fire departments, volunteer fire companies or EMS organizations and/or fire districts to provide additional protection against loss, damage or destruction by fire, catastrophe, civil unrest, major emergency or other extraordinary devastation damage or destruction to person and property, in those situations when outside aid and assistance is needed.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners

of the Township _____ of _____ Bass River _____

County of _____ Burlington _____, and State of New Jersey as follows:

- A. That the Township of Bass River is hereby authorized and directed to enter into the Burlington County Mutual Aid and Assistance Agreement Between Participating Units, a copy of which is attached hereto and made part hereof, on the terms and conditions contained herein.
- B. That the _____ Mayor _____ and _____ Clerk _____

of the Township of Bass River are hereby authorized and directed to execute said Mutual Aid and Assistance Agreement on behalf of the _____ Township of Bass River.

- C. That the Township Clerk is hereby authorized and directed to forthwith file a certified copy of this Resolution and an executed copy of the Agreement with the Burlington County Department of Public Safety Services, Office of Emergency Management. Said Office shall serve as the central repository and shall maintain a master listing of all Participating Units to the Mutual Aid and Assistance Agreement.

NEW BUSINESS:

- 1. Campground License Renewals:
 - a. Chips Folly Campground
 - b. Pilgrim Lake Campground

The motion was made to approve above campground by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. Votes: Cope-Yes,

Bourguignon-Yes, Capriglione-Yes. All in favor and campground licenses were hereby renewed the campgrounds stated above.

2. Junkyard License Renewals:

a. Kaszuba's Junkyard:

The motion to open the public hearing on the renewal of this license was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor. Comments heard—No comments. Being no comments the motion to close the public hearing on this license was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and public hearing was closed. The motion to approve this license was made by Deputy Mayor Capriglione, seconded by Commissioner Bourguignon. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. License was hereby renewed.

b. Cramer's Junkyard:

The motion to open the public hearing on the renewal of this license was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor. Comments heard—C. Bitzberger questioned the operations being conducted in front of the fence and requested the yard be kept cleaner. Commissioner Bourguignon agreed however, it was noted delivers come in at all hours and they are dropped off. Mayor and Commissioner Bourguignon requested operations be conducted behind the fence. Mr. Aarons also believes that all operations need to be conducted behind the fence. He commented about a fire on the property about a month ago and controlled access is not available. There is a problem with traffic creating a traffic hazard on Route 542. Being no further comments the motion to close the public hearing on this license was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and public hearing was closed. It was noted the water test results have not been reviewed thoroughly by the Township Engineer and there were some questions that he needed answered by the lab. Therefore, the motion to table this license was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. License was hereby tabled.

REPORTS:

The following reports were noted.

Report of Solicitor
Report of Municipal Court
Other Reports

PUBLIC COMMENT:

The meeting was open for public comment at 7:53 p.m. upon a motion by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All present in favor.

Mr. H. Rothschild thanked the Board for the sign by the State Park by his home. However, it is not working. A telephone number would be provided to him for him to call after hours.

Mr. Aaronson asked if the solicitor could explain further the performance guarantee for Viking. Solicitor explained that under the terms of the approval under the Land Use Board and with Engineer's recommendation on the fee, Viking will submit a certified check and escrow fund to be deposited by the Township.

Mr. H. Rothschild suggested a security camera be purchased for the park across the street. The Board is looking into this.

Ms. C. Bitzberger said she filed a report with the Burlington County Health Department regarding the Wading River Bridge and Route 542 with all the trash being left by the fishermen. She also noted people are going onto private property to relieve themselves. County said they have no jurisdiction regarding that issue. The Board advised her that when individuals witness this happening they need to contact the State Police.

Be no further comments, the motion to close the public portion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and public portion was closed at 8:10 p.m.

EXECUTIVE SESSION:

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to enter into executive session. All in favor and the Board entered into Executive Session at 8:10 p.m.

RESOLUTION AUTHORIZING EXECUTIVE SESSION PURSUANT TO N.J.S.A. 10:4-12

BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, that pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., it is necessary to convene an executive session to discuss items authorized by N.J.S.A. 10:4-12 (b), specifically:

1. *Matters Relating to Litigation, Negotiation, and the Attorney-Client Privilege*
 - a. *Affordable Housing Legislation*

BE IT FURTHER RESOLVED, it is anticipated that the deliberation conducted in closed session may be disclosed to the public upon the determination of the Governing Body that the public interest will no longer be served by such confidentiality and if not then legally privileged.

ACTION TAKEN UPON ENTERING BACK INTO REGULAR MEETING:

No Action Taken

Being no further business to come before the Board the motion to adjourn was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and meeting was adjourned at 8:39 p.m.

Respectfully Submitted
Amanda S. Somes, RMC
Township Clerk
