

***MINUTES BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING OF MONDAY, JANUARY 6, 2014***

Mayor Cope called the regular meeting of the Bass River Township Board of Commissioners to order at 7:00 p.m. Present at meeting were: Mayor Deborah Buzby-Cope, Deputy Mayor Nicholas Capriglione and Commissioner Louis Bourguignon. Also present Township Clerk Amanda Somes and Solicitor Joanne O'Connor. Members of the public were present at this meeting.

FLAG SALUTE

Mayor Cope led the flag salute and read the sunshine statement.

APPROVAL OF MINUTES:

Minutes of the Regular Meeting of December 2, 2013 were presented to the Board for Approval. The motion to approve the minutes was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and minutes were hereby approved as submitted.

Minutes of the Special Meeting of December 24, 2013 were presented to the Board for Approval. The motion to approve the minutes was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and minutes were hereby approved as submitted.

ORDINANCES & RESOLUTIONS:

RESOLUTION 2014-01

**A RESOLUTION OF THE TOWNSHIP OF BASS RIVER
COUNTY OF BURLINGTON, STATE OF NEW JERSEY
ADOPTION OF A TEMPORARY BUDGET
FOR 2014**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2014-01. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolutions 2014-01 was hereby approved.

RESOLUTION 2014-01

**A RESOLUTION OF THE TOWNSHIP OF BASS RIVER
COUNTY OF BURLINGTON, STATE OF NEW JERSEY
ADOPTION OF A TEMPORARY BUDGET
FOR 2014**

WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2014 CY budget, temporary

appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year, and

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, that the following hereby constitutes the Temporary Budget for the first quarter of 2014, or until the Municipal Budget is adopted:

GENERAL FUND

DEPARTMENT OF REVENUE & FINANCE

Director – Revenue & Finance	Salaries & Wages	1,200.00
Administration & Executive	Salaries & Wages	3,250.00
	Other Expenses	4,700.00
Municipal Clerk	Salaries & Wages	12,500.00
	Other Expenses	9,200.00
Financial Administration (Treasury)	Salaries & Wages	9,000.00
	Other Expenses	7,000.00
Revenue Administration (Tax Collection)	Salaries & Wages	7,000.00
	Other Expenses	3,000.00
Liquidation of TTL	Other Expense	100.00
Tax Assessment Administration	Salaries & Wages	4,500.00
	Other Expenses	800.00
Legal Services	Other Expenses	9,000.00
Engineering Services	Other Expenses	8,000.00
Planning Board	Salaries & Wages	1,000.00
	Other Expenses	500.00
Sewer Systems	Salaries & Wages	2,500.00
	Other Expenses	4,000.00
Utility Expenses & Bulk Purchases:		
Telephone		1,500.00
Gas (Propane)		500.00
Electricity		3,500.00
Gasoline		1,500.00
Telecommunication		100.00
Recycling Tax		100.00
Zoning Officer	Salaries & Wages	750.00
	Other Expenses	750.00

DEPARTMENT OF PUBLIC WORKS, PARKS & PROPERTY

Director – Public Works, Parks & Playgrounds	Salaries & Wages	1,200.00
Building & Grounds	Other Expenses	3,000.00
Streets & Road Maintenance	Salaries & Wages	7,000.00
	Other Expenses	6,000.00
Weed, Fill and Property Control	Salaries & Wages	100.00
Landfill Closure Costs	Other Expenses	1,200.00
Convenience Center	Salaries & Wages	7,000.00
	Other Expenses	9,000.00
Utility Maintenance	Salaries & Wages	600.00
	Other Expense	1,000.00
Street Lighting	Other Expenses	3,500.00

DEPARTMENT OF PUBLIC AFFAIRS & SAFETY

Director – Public Affairs & Safety	Salaries & Wages	1,200.00
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Aid to Volunteer Fire Companies	Other Expenses	5,500.00
Office of Emergency Management	Salaries & Wages	600.00
	Other Expenses	600.00
Aid to Volunteer Ambulance Companies	Other Expenses	1,500.00
Municipal Prosecutor's Office	Other Expenses	5,000.00
Bailiff	Salary & Wages	2,000.00
EMS – First Responder	Other Expenses	1,000.00
UCC Office	Salaries & Wages	500.00
	Other Expenses	500.00
Code Enforcement	Salaries & Wages	700.00
	Other Expenses	700.00
Mosquito & Pest Control	Other Expenses	200.00
Municipal Court	Salary & Wages	15,000.00
	Other Expenses	7,000.00
Public Defender	Other Expenses	1,500.00
Dog Regulation	Other Expenses	1,000.00
Insurance:		
General Liability & Property		9,100.00
Worker's Compensation		22,000.00
STATUTORY EXPENDITURES		
Contribution to:	PERS	38,174.00
	Social Security	2,000.00
	Unemployment	
	Insurance	500.00
TOTAL 2014 TEMPORARY BUDGET		\$252,274.00

RESOLUTION 2014-02

A RESOLUTION AUTHORIZING THE TAX ASSESSOR TO FILE APPEALS WITH THE BURLINGTON COUNTY BOARD OF TAXATION

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2014-02. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2014-02 was hereby approved.

RESOLUTION 2014-02

A RESOLUTION AUTHORIZING THE TAX ASSESSOR TO FILE APPEALS WITH THE BURLINGTON COUNTY BOARD OF TAXATION

WHEREAS, statutory provision is made for review and correction of errors prior to certification of an assessment list; and

WHEREAS, provision is also allowed for the discovery and correction of errors after establishment of tax rate; and

WHEREAS, changes in property ownership at times necessitates adjustments in veterans and/or senior citizens deductions allowed on the assessment list; and

WHEREAS, responsibility for maintenance and correction of the assessment list rests with the local assessor subject to laws and regulations; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River that the Assessor fulfilling the duties and requirements of this office, be authorized to file with the Burlington County Board of Taxation such appeal as may be necessary to maintain accuracy and equality in the assessment list of Bass River Township.

BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized to execute Stipulations of Settlement on behalf of the Municipality.

BE IT FURTHER RESOLVED that a certified copy of this resolution accompany any appeal filed by the Assessor with the Burlington County Board of Taxation.

RESOLUTION 2014-03

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER ESTABLISHING INTEREST RATE ON DELINQUENT TAXES AND MUNICIPAL CHARGES FOR THE YEAR 2014

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2014-03. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2014-89 was hereby approved.

RESOLUTION 2014-03

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER ESTABLISHING INTEREST RATE ON DELINQUENT TAXES AND MUNICIPAL CHARGES FOR THE YEAR 2014

WHEREAS, NJS 54:4-67 permits a municipality to establish interest rates for tax delinquencies and all municipal charges; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

Pursuant to NJS 54:4-67, the rate charged upon delinquencies for real property taxes or other municipal charges commencing after the tenth calendar day following the date upon which the same became payable shall be eight (8%) percent per annum of the first \$1,500.00 or delinquency and eighteen (18%) percent per annum on any amount in excess of \$1,500.00. Additionally, any taxpayer with a delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the calendar year shall be assessed a penalty of six (6%) percent on the amount of delinquency. Furthermore, "delinquency" is not defined as in the amendments of NJS 54:4-67, and is to be calculated on the sum of all taxed form year to year. These rates shall remain in force for the calendar year 2014.

RESOLUTION 2014-04

A RESOLUTION ESTABLISHING BANK ACCOUNTS

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2014-04. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2014-04 was hereby approved.

RESOLUTION 2014-04

WHEREAS, there exists a need for various Township bank accounts to be established for the following purposes:

- A. Any Trust Account*
- B. For deposit of monies received for dog licenses*
- C. For current account*
- D. For payroll account*
- E. For deposit of unemployment withholding funds; and*

WHEREAS, arrangements must be made for the depository for said funds and signatories for checks and said account;

NOW, THEREFORE, BE IT RESOLVED by the Township of Bass River, County of Burlington, State of New Jersey as follows:

- 1. Any bank located within the State of New Jersey, including but not limited to Bank of America, T.D. Bank and Sun Bank, holding appropriate certification under the Government Unit Depository Protection Act (GUPDA) be and hereby is designated as the depository for funds for any of the purposes set forth above; and*

BE IT FURTHER RESOLVED that Deborah Buzby-Cope, Nicholas Capriglione, Louis Bourguignon, Amanda Somes, Clerk and the Chief Financial Officer shall be authorized to sign all checks from accounts established pursuant to this Resolution.

RESOLUTION 2014-05

TAX OFFICE RESOLUTION

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2014-05. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2014-05 was hereby approved.

RESOLUTION 2014-05

WHEREAS the Tax Office is in receipt of payment to purchase lien on Block 67 Lot 22; and

WHEREAS there was an overpayment of \$1,612.00 due to owner making a payment prior to tax sale;

NOW THEREFORE, BE IT RESOLVED to return \$1,612.00 to Pro Capital, LLC, 1000 Haddonfield-Berlin Road, Suite 203, Voorhees, NJ 08043.

RESOLUTION 2014-06

A RESOLUTION SETTING THE ANNUAL SALARY AND HOURLY PAY RATES FOR THE 2013 CALENDAR YEAR FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BASS RIVER

The motion was made by Deputy Mayor Capriglione, seconded by Mayor Cope to approve Resolution 2014-06. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Abstain. Majority in favor and Resolution 2014-06 was hereby approved.

RESOLUTION 2014-06

A RESOLUTION SETTING THE ANNUAL SALARY AND HOURLY PAY RATES FOR THE 2013 CALENDAR YEAR FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BASS RIVER

BE IT RESOLVED by the Board of Commissioners of the Township of Bass River in the County of Burlington and the State of New Jersey at a meeting held on the 6th day of January 2014 that the following pay rate is hereby established for the 2013 /2014 calendar year and set as follows pursuant to Salary Ordinance:

<i>OFFICE/EMPLOYEE NAME</i>	<i>TITLE</i>	<i>SALARY</i>
DEPARTMENT OF PUBLIC WORKS & PROPERTY		
<i>Naples, Chris</i>	<i>Laborer</i>	<i>\$9.00/hour</i>
<i>Effective December 1, 2013</i>		
<i>Smith, Gary</i>	<i>Foreman</i>	<i>\$15.00/hour</i>
<i>Effective January 1, 2014</i>		

RESOLUTION 2014-07

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY GIVING APPROVAL FOR A COIN DROP WITHIN THE TOWNSHIP OF BASS RIVER, SUBJECT TO APPROVALS BY COUNTY AND/OR STATE OFFICIALS

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2014-07. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2014-07 was hereby approved.

RESOLUTION 2014-07

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY GIVING APPROVAL FOR A COIN DROP WITHIN THE TOWNSHIP OF BASS RIVER, SUBJECT TO APPROVALS BY COUNTY AND/OR STATE OFFICIALS

WHEREAS, the New Gretna Volunteer Fire Company has provided an application to the Township of Bass River to hold a coin drop; and

WHEREAS, Bass River Township’s local ordinance allow for such events, subject to approval by County and/or State Officials.

THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River that the following schedule for coin drops by the New Gretna Volunteer Fire Company have been approved at locations(s) listed below:

LOCATION: Burlington County Route 679 a.k.a. North Maple Avenue, New Gretna and Route 9, New Gretna. Time from 0700-1700.

*DATES: March 16 alternate March 23, 2014
May 25 alternate June 1, 2014*

July 6	alternate	July 13, 2014
August 31	alternate	September 7, 2014
October 12	alternate	October 19, 2014

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the New Gretna Volunteer Fire Company and the Burlington County Engineer's Office for submission to the Board of Chosen Freeholders for approval.

RESOLUTION 2014-08

A RESOLUTION SETTING THE ANNUAL SCHEDULE OF MEETINGS FOR THE BASS RIVER TOWNSHIP ENVIROMENTAL COMMISSION FOR THE CALENDAR YEAR 2014

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2014-08. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2014-08was hereby approved.

RESOLUTION 2014-08

BASS RIVER TOWNSHIP

A RESOLUTION SETTING THE ANNUAL SCHEDULE OF MEETINGS FOR THE BASS RIVER TOWNSHIP ENVIROMENTAL COMMISSION FOR THE CALENDAR YEAR 2014

BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey that the "Annual Notice" Annual Schedule of Meetings for the Bass River Township Environmental Commission shall be reflected on the following schedule.

BE IT FURTHER RESOLVED that the Township Clerk shall transmit the Annual Schedule of Meetings to the Township's Official Newspapers, post a copy of said schedule on the Township bulletin board, and make copies available to the public for a fee.

On the following dates the Bass River Township Environmental Commission shall conduct official public meetings for the year 2014. Said meetings shall be held in the Township Municipal Building, 3 North Maple Avenue, New Gretna, New Jersey and shall commence at 7:00 p.m.

REGULAR MEETING DATES FOR OFFICIAL ACTION:

January 8th, February 12th, March 12th, April 9th, May 14th, June 11th, July 9th, August 13th, September 10th, October 8th, November 12th, December 10th, 2014

RESOLUTIONS 2014-09 THRU 2014-24

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolutions 2014-09 Thru 2014-24. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolutions 2014-08 Thru 2014-24 were hereby approved.

RESOLUTION 2014-09

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING KRIS KLUK, P.E., PH.D. AS ENGINEER FOR THE TOWNSHIP OF BASS RIVER

WHEREAS, the Township of Bass river is in need of the services of a municipal engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, Kris Kluk is duly qualified to serve as the municipal engineer for the Township of Bass river; and

WHEREAS, it is the desire of the governing body to appoint Kris Kluk of the firm of Kluk Consultants as municipal engineer; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2014 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2014 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, the firm of Kluk Consultants has completed and submitted a Business Entity Disclosure Certification which certifies that the firm of Kluk Consultants has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will prohibit the firm of Kluk Consultants from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That Kris Kluk, P.E., Ph.D., of the firm of Kluk Consultants is hereby appointed as municipal engineer for the Township of Bass River for a term of one year, commencing January 1, 2014 and ending December 31, 2014.*
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Kris Kluk of the firm of Kluk Consultants.*
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.*
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.*
- E. This resolution takes effect January 1, 2014.*

- F. *A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Kris Kluk of the firm Kluk Consultants.*
- G. *That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Engineering O/E.*
- H. *A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.*
- I. *A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.*
- J. *The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.*

RESOLUTION 2014-10

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING KEVIN FRENIA, HOLMAN, FRENIA, ALLISON, P.C. AS AUDITORS FOR THE TOWNSHIP OF BASS RIVER

WHEREAS, the Township of Bass river is in need of the services of a municipal auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, Kevin Frenia is duly qualified to serve as the municipal auditor for the Township of Bass river; and

WHEREAS, it is the desire of the governing body to appoint Kevin Frenia of the firm of Holman, Frenia, Allison, P.C. as municipal auditors; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2014 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2014 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, the firm of Holman, Frenia & Allison, P.C. have completed and submitted a Business Entity Disclosure Certification which certifies that the firm of Holman, Frenia & Allison, P.C. has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will prohibit the firm of Holman, Frenia & Allison, P.C. from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That Kevin Frenia of the firm of Holman, Frenia & Allison, P.C. is hereby appointed as municipal auditor for the Township of Bass River for a term of one year, commencing January 1, 2014 and ending December 31, 2014.
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Kevin Frenia of the firm of Holman, Frenia & Allison, P.C..
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.
- E. This resolution takes effect January 1, 2014.
- F. A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Kevin Frenia of the firm Holman, Frenia & Allison, P.C..
- G. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Audit Services.
- H. A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.
- I. A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.
- J. The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.

RESOLUTION 2014-11

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING JOANNE O'CONNOR, ESQ. AS SOLICITOR FOR THE TOWNSHIP OF BASS RIVER

WHEREAS, the Township of Bass river is in need of the services of a municipal solicitor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, Joanne O'Connor, Esq. is duly qualified to serve as the municipal solicitor for the Township of Bass river; and

WHEREAS, it is the desire of the governing body to appoint Joanne O'Connor, Esq. as municipal solicitor; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2014 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2014 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, Joanne O'Connor, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Joanne O'Connor, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will prohibit Joanne O'Connor, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That Joanne O'Connor, Esq. is hereby appointed as municipal solicitor for the Township of Bass River for a term of one year, commencing January 1, 2014 and ending December 31, 2014.*
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Joanne O'Connor, Esq..*
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.*
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.*
- E. This resolution takes effect January 1, 2014.*
- F. A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Joanne O'Connor, Esq..*
- G. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Legal Services O/E.*
- H. A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.*
- I. A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.*
- J. The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.*

RESOLUTION 2014-12

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING BRIAN RUMPF, ESQ. AS PROSECUTOR FOR THE TOWNSHIP OF BASS RIVER

WHEREAS, the Township of Bass river is in need of the services of a municipal prosecutor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, Brian Rumpf, Esq. is duly qualified to serve as the principal municipal prosecutor for the Township of Bass river; and

WHEREAS, it is the desire of the governing body to appoint Brian Rumpf of the firm of Rumpf, Reid & Dolcy as the principal municipal prosecutor; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2014 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2014 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, the firm of Rumpf, Reid & Dolcy has completed and submitted a Business Entity Disclosure Certification which certifies that the firm of Rumpf, Reid & Dolcy has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will prohibit the firm of Rumpf, Reid & Dolcy from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That Brian Rumpf, Esq. of the firm of Rumpf, Reid & Dolcy is hereby appointed as principal municipal prosecutor for the Township of Bass River for a term of one year, commencing January 1, 2014 and ending December 31, 2014.*
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Brian Rumpf of the firm of Rumpf, Reid & Dolcy.*
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.*
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.*
- E. This resolution takes effect January 1, 2014.*
- F. A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Brian Rumpf of the firm Rumpf, Reid & Dolcy.*
- G. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Municipal Prosecutor O/E.*
- H. A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.*
- I. A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.*

J. *The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.*

RESOLUTION 2014-13

A RESOLUTION AUTHORIZING APPOINTMENT OF MUNICIPAL CONFLICT MUNICIPAL PROSECUTOR, PUBLIC DEFENDER, AND CONFLICT PUBLIC DEFENDER FOR YEAR 2014

WHEREAS, there exists a need for the appointment of a Conflict Municipal Prosecutor, Public Defender, and Conflict Public Defender, with regard to said Court;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioner of the Township of Bass River, County of Burlington, and State of New Jersey, that Jeremy Price, Esq., is appointed Public Defender, that Law Offices of Citta, Holzapfel, et als., and Gerard Traynor, Esq. are appointed Conflict Prosecutors and the Jerry Steiner, Esq., and George Emmer, Esq., are appointed Conflict Public Defenders, for the year 2014.

RESOLUTION 2014-14

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING CHRISTOPHER J. NORMAN, ESQ. AS SOLICITOR FOR THE PLANNING/ZONING BOARD OF THE TOWNSHIP OF BASS RIVER

WHEREAS, the Township of Bass river is in need of the services of a Planning/Zoning Board Solicitor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, Christopher J. Norman, Esq. is duly qualified to serve as the solicitor of the Planning/Zoning Board for the Township of Bass river; and

WHEREAS, it is the desire of the governing body to appoint Christopher J. Norman, Esq. as Planning/Zoning Board Solicitor; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2014 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2014 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, Christopher J. Norman, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Christopher J. Norman, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will prohibit Christopher J. Norman, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That Christopher J. Norman, Esq. is hereby appointed as Planning/Zoning Board solicitor for the Township of Bass River for a term of one year, commencing January 1, 2014 and ending December 31, 2014.*
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Christopher J. Norman, Esq..*
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.*
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.*
- E. This resolution takes effect January 1, 2014.*
- F. A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Christopher J. Norman, Esq..*
- G. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Planning Board O/E.*
- H. A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.*
- I. A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.*
- J. The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.*

RESOLUTION 2014-15

A RESOLUTION APPOINTING ANIMAL CAPTURE & CONTROL SERVICES FOR ANIMAL CONTROL SERVICES FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2014

WHEREAS, New Jersey State Statutes provide that a certified officer may be appointed for the purpose of controlling animals within the several municipalities of the State; and

WHEREAS, Animal Capture & Control Services are a certified in animal control; and

WHEREAS, the Township of Bass River acting on behalf of the health, safety and welfare of its citizens is desirous of providing animal control.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

SECTION 1: Animal Capture and Control Services will be appointed for Animal Control Services for the Township of Bass River for the year 2014 subject to execution of an Agreement between said Animal Capture and Control Services and Bass River Township.

SECTION 2: The Mayor and Clerk are authorized to execute such agreement on behalf of the Township of Bass River

RESOLUTION 2014-16

A RESOLUTION APPOINTING JIM SCEURMAN CODE ENFORCEMENT OFFICER FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2014

WHEREAS, there exists a need for a Code Enforcement Officer;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey as follows:

Jim Scurman is appointed Code Enforcement Officer of the Township of Bass River effective January 1, 2014 – December 31, 2014.

RESOLUTION 2014-17

A RESOLUTION APPOINTING JIM SCEURMAN DEPUTY ZONING ENFORCEMENT OFFICER FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2014

WHEREAS, there exists a need for a Deputy Zoning Enforcement Officer;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey as follows:

Jim Scurman is appointed Deputy Zoning Enforcement Officer of the Township of Bass River effective January 1, 2014 – December 31, 2014.

RESOLUTION 2014-18

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING, RICHARD IRETON, AS SAFETY COORDINATOR FOR THE TOWNSHIP OF BASS RIVER

WHEREAS, it is the desire of the Mayor and Board of Commissioners of the, Township of Bass River to appoint, Richard Ireton as Safety Coordinator for the Township of Bass River.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- 1. That Richard Ireton be appointed as Safety Coordinator for the term of one year, commencing, January 1, 2014 and ending December 31, 2014.*
- 2. That a certified copy of this resolution shall be forwarded to the Burlington County Joint Insurance Fund.*

RESOLUTION 2014-19

A RESOLUTION APPOINTING STEVE POTTER AS WATERFRONT MANAGER FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2014

WHEREAS, there exists a need for a Waterfront Manager;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey as follows:

Steve Potter is appointed Waterfront Manager of the Township of Bass River effective January 1, 2014 – December 31, 2014.

RESOLUTION 2014-20

A RESOLUTION APPOINTING JAY HAINES AS ZONING OFFICIAL FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2014

WHEREAS, there exists a need for a Zoning Official;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey as follows:

Jay Haines is appointed Zoning Official of the Township of Bass River affective January 1, 2014 – December 31, 2014.

RESOLUTION 2014-21

A RESOLUTION APPOINTING AMANDA S. SOMES, RMC AS PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2014

WHEREAS, New Jersey State Statutes provide that an official must be appointed for the purpose of overseeing Equal Employment Opportunity Compliance for all contracts executed by the Township of Bass River; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

SECTION 1: Amanda S. Somes, RMC is hereby appointed as the designated Public Agency Compliance Office (P.A.C.O.) for the Township of Bass River.

SECTION 2: A copy of this resolution be submitted to the Division of Public Contract Equal Opportunity Compliance.

RESOLUTION 2014-22

RISK MANAGEMENT CONSULTANT

BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

*WHEREAS, the Governing Body of Bass River Township is a member of the **Burlington County Municipal Joint Insurance Fund**, a self insurance pooling fund, and;*

WHEREAS, the Bylaws of said Fund allow each municipality to appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;

WHEREAS, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

WHEREAS, NJSA 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspicifiable service; and

WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant's are clearly an extraordinary unspicifiable service which therefore render competitive bidding impractical;

NOW THEREFORE, be it resolved that the governing body of Bass River Township does hereby appoint Mike Avalon as its Risk Management Consultant in accordance with 40A:11-5 and;

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1), (a), (i).

RESOLUTION 2014-23

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF
BURLINGTON, STATE OF NEW JERSEY APPOINTING T. RICHARD BETHEA
AS FUND COMMISSIONER AND RICHARD IRETON AS ALTERNATE FUND
COMMISSIONER OF THE BURLINGTON COUNTY JIF FOR THE TOWNSHIP
OF BASS RIVER**

WHEREAS, it is the desire of the Mayor and Board of Commissioners of the, Township of Bass River to appoint T. Richard Bethea as Fund Commissioner and Richard Ireton as Alternate Fund Commissioner of the Burlington County JIF for the Township of Bass River.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

1. That T. Richard Bethea be appointed as Fund Commissioner of the Burlington County JIF for the term of one year, commencing, January 1, 2014 and ending December 31, 2014.
3. That Richard Ireton be appointed as Alternate Fund Commissioner of the Burlington County JIF for the term of one year, commencing, January 1, 2014 and ending December 31, 2014.
4. That a certified copy of this resolution shall be forwarded to the Burlington County Joint Insurance Fund.

RESOLUTION 2014-24

**A RESOLUTION APPOINTING DESIGNEE TO SERVE AS TRUSTEE TO GREAT BAY REGIONAL
EMS**

WHEREAS, there exists a need for a Trustee to be designated for Great Bay Regional EMS for the Township of Bass River;

NOW, THEREFORE, BE IT RESOLVED that Nicholas Capriglione, be and hereby is appointed as designee Trustee of the Great Bay Regional EMS for the period of one year affective 1/1/2014-12/31/2014.

PAYMENT OF BILLS:

The motion was made by Mayor Cope to approve payment of the bills in the amount of \$336,091.62. The motion was seconded by Commissioner Bourguignon to approve bills for payment. Votes: Cope –Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and bills were ordered paid.

ACUA	WATER TESTS	\$	566.00
ATLANTIC CITY ELECTRIC	ELECTRICITY DEC. 2013	\$	3,016.40
BASS RIVER BD. OF ED.	LOCAL SCHOOL TAX	\$	105,312.75
BURL CO TREAS, LANDFILL	TIPPING FEES DEC. 2013	\$	2,865.04
CAM CO.	SPREDDER PARTS	\$	452.87
CASA PAYROLL SERVICES	PAYROLL & W2'S	\$	513.90

COMCAST	SERVICE 12/19/13-1/18/14	\$	104.95
CONWAY AUTOMOTIVE	FIRE CO. & PARTS FOR TRUCK	\$	60.43
DEER PARK DIRECT	SERVICE 11/15/13-12/14/13	\$	27.73
EAST RIVER ENERGY	HEATING OIL PW BUILDING	\$	1,006.62
FIREFIGHTER ONE LLC	EMS & FIRE CO. SUPPLIES	\$	6,910.45
GRAMCO BUSINESS COMMUNICATIONS	CONTRACT 2014	\$	1,425.00
GREAT BAY REGIONAL EMS	2013 AID	\$	3,000.00
HOME DEPOT	PW ROOFING SUPPLIES	\$	281.85
JEREMY S. PRICE	PUBLIC DEFENDER 12/16/13	\$	500.00
JERRY'S DIESEL & TRUCK REPAIR	PLOW WINGS MOUNTED PORT A	\$	170.00
JERSEY SHORE RESTROOMS, LLC	POTS	\$	170.00
LIFE SAVER'S, INC	ELECTRODE PADS	\$	350.00
MCANJ	MEMBERSHIP FEE 2014	\$	100.00
NORTHERN TOOL & EQUIPMENT	BOOTS FOR SMITH & VERDINE	\$	108.00
OFFICE BASICS, INC	OFFICE SUPPLIES	\$	42.51
OLE FORSBERG	FURNACE REPAIR PW	\$	285.00
PEGGY BECK	BANK TRIPS	\$	61.20
PINELANDS REG. SCHOOL DISTRICT	REGIONAL SCHOOL TAX	\$	185,779.42
POMONA OIL COMPANY	HEATING OIL FIRE HOUSE	\$	1,568.81
RICHARD IRETON	MILEAGE 4TH QTR	\$	106.80
SOUTH JERSEY WATER TEST	WATER TESTS	\$	1,265.00
TRANSFORMATION ENTERPRISES	NOV. 2013 ROLL-OFF	\$	3,640.00
VERIZON	MUNICIPAL PHONES 12/2013	\$	646.20
VERIZON WIRELESS	PUBLIC WORKS PHONE	\$	60.03
WEX BANK	FUEL CHARGES 11/ 2013	\$	572.10
BASS RIVER PAYROLL ACCT.	PAYROLL 12/26/13	\$	14,192.17
HASLER, INC.	NOV. & DEC. 2013 POSTAGE	\$	930.39
	TOTAL	\$	336,091.62

REPORTS:

The following reports were noted.

Report of Solicitor
 Report of Municipal Court
 Dog Report
 Other Reports

PUBLIC COMMENT:

The meeting was open for public comment at 7:33 p.m. upon a motion by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor.

Mr. H. Bourguignon asked if the township has a neighborhood watch program at this time. Mayor responded to her knowledge, we do not. Mr. Bourguignon would like more information on the program.

Mr. L. Assur asked about the capacity of the township shelter at the school. Mayor said she was not sure. Mr. Assur asked if it was possible to utilize FEMA funding to put an addition on the school to store emergency supplies. It was not clear if this would be possible. More information would have to be obtained.

Ms. C. Hauldi noted the Angle Tree Project at the school contributed to 20 children and 14 families in the township over the holiday. She noted several people contributed to this project from the township.

Mr. K. Groff asked if West Greenbush Road would be reopened after the Garden State Parkway Widening Project was complete. Mayor stated that yes, it would. Mr. Groff inquired as to the ownership of the road that branches off at the Ocean City Gun Club. He wanted to know if the road was county or township. This is the Township portion of road. Mr. Groff feels the intersection should be reconfigured.

Mr. S. White commented on the speeding on route 9. Mayor to ask State Police to monitor better...particularly at 5:30 a.m. Also, monitoring by State Police of Viking pulling U-turns at 4:30 p.m. on Route 9 would be requested.

Be no further comments, the motion to close the public portion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and public portion was closed at 8:01 p.m.

Being no further business to come before the Board the motion to adjourn was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and meeting was adjourned at 8:01 p.m.

Respectfully Submitted
Amanda S. Somes, RMC
Township Clerk
