

**MINUTES BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING OF MONDAY, AUGUST 4, 2014**

Deputy Mayor Capriglione called the regular meeting of the Bass River Township Board of Commissioners to order at 7:00 p.m. Present at meeting were: Deputy Mayor Nicholas Capriglione and Commissioner Louis Bourguignon. Also present Township Clerk Amanda Somes, Solicitor Joanne O'Connor. Members of the public were present at this meeting. Absent: Mayor Deborah Buzby-Cope

FLAG SALUTE

Deputy Mayor Capriglione led the flag salute and read the sunshine statement.

APPROVAL OF MINUTES:

Minutes of the Regular Meeting of July 7, 2014 were presented to the Board for Approval. The motion to approve the minutes was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All present in favor and minutes were hereby approved as submitted.

Minutes of the Special Meeting of July 26, 2014 were presented to the Board for Approval. The motion to approve the minutes was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All present in favor and minutes were hereby approved as submitted.

PAYMENT OF BILLS:

The motion was made by Commissioner Bourguignon to approve payment of the bills in the amount of \$367,564.61. The motion was seconded by Deputy Mayor Capriglione to approve bills for payment. Votes: Cope –Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and bills were ordered paid.

ATLANTIC CITY ELECTRIC	ELECTRICITY JULY 2014	\$	2,446.55
A T & T	MUNI & COURT ALL IN ONE	\$	388.81
A T & T	ISDN LINE JULY 2014	\$	131.17
BASS RIVER BD. OF ED.	LOCAL SCHOOL TAX 8/5/14	\$	112,213.75
BEACONS	AUCTION & SYNOPSIS	\$	183.86
BURL CO MUN CLERKS ASSN	MUNI. CLERK FALL CONFERENCE	\$	40.00
BURL CO TREAS, LANDFILL	TIPPING FEE JULY 2014	\$	4,209.43
BURL CO TREASURER	3RD QTR COUNTY TAXES	\$	167,496.60
BURLCOJIF	2ND INSTALL. INSURANCE	\$	33,692.00
CAM CO.	PARTS	\$	46.48
CASA PAYROLL SERVICES	JULY 2014 PAYROLL	\$	232.00
COMCAST	SERVICE 7/19/14 - 8/18/14	\$	107.95
DAVE'S SEPTIC	PUMP OUT & REPAIRS	\$	550.00

DEER PARK DIRECT	SERVICE 6/15/14 - 7/14/14	\$	21.24
GARY S. SMITH	ELECTRICAL SUPPLIES	\$	40.77
GRAMCO BUSINESS COMMUNICATIONS	MEETING CD'S & MICROPHONES	\$	673.80
HAMILTON FIRE & SAFETY EQUIP.	HYDROTESTS	\$	1,320.00
HOME DEPOT	UTIL. MAINT. SUPPLIES	\$	120.66
JEREMY S. PRICE	PUBLIC DEFENDER 7/28/14	\$	500.00
JERRY'S DIESEL & TRUCK REPAIR	CASE/580 SUPER K REPAIR	\$	170.00
JERSEY SHORE RESTROOMS, LLC	PORT A POTS 8/8/14 - 9/4/14	\$	170.00
JOHN STEELE	REIM. FOR SUMMER PROGRAM	\$	49.95
KLUK CONSULTANTS	ENGINEERING JULY 2014	\$	612.50
K & S GOURMET, LLC	SAFETY LUNCHEON 8/20/14	\$	297.00
LANGUAGE SERVICES ASSOCIATES	LANGUAGE SERVICES 7/2014	\$	27.30
MARION RAFF	MILEAGE	\$	47.60
MGL PRINTING SOLUTIONS	MUNI. PERMITS & TAX COL. ENVELOPES	\$	556.00
MYRON CORP.	SAFETY AWARD LUNCH BAGS	\$	279.22
NEW GRETN A POSTMASTER	YEARLY BOX 307 FEE	\$	112.00
NJ LEAGUE OF MUNICIPALITIES	WEBINAR REGISTRATION	\$	25.00
OFFICE BASICS, INC	OFFICE SUPPLIES	\$	182.65
PEGGY BECK	MILEAGE JULY 2014	\$	48.96
PETER LANGE	MAY 2014 LEGAL SERVICES	\$	1,354.00
PINELANDS MUNICIPAL COUNCIL	2014 PMC DUES	\$	100.00
RICHARD IRETON	2ND QTR. MILEAGE	\$	148.40
RUMPF REID & DOLCY	PROSECUTION JULY 2014	\$	1,400.00
SHUPPER-BRICKLE EQUIPMENT CO.	HOIST PARTS AND SERVICE	\$	472.94
TERRI L. EVANS	REIM. FOR SUMMER PROGRAM	\$	66.44
THOMSON REUTERS - WEST	SUBSCRIPTION	\$	142.00
TRANSFORMATION ENTERPRISES	JUNE 2014 ROLL-OFF	\$	3,640.00
VERIZON	MUNI. & COURT PHONES JULY 2014	\$	765.99
VITAL COMMUNICATIONS, INC.	TAX ASSESSOR BINDER 2015	\$	52.20
WEX BANK	FUEL CHARGES JUNE / JULY	\$	941.38
BASS RIVER PAYROLL ACCOUNT	PAYROLL 7/10/14	\$	14,728.80
BASS RIVER PAYROLL ACCOUNT	PAYROLL 7/24/14	\$	16,759.21

TOTAL \$ 367,564.61

ORDINANCES & RESOLUTIONS:

RESOLUTION 2014-62

A Resolution Recommending Award of Contract pursuant to NJSA 40A:11-1

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2014-62. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2014-62 was hereby approved.

Bass River Township

Resolution 2014-62

A Resolution Recommending Award of Contract pursuant to NJSA 40A:11-1

WHEREAS, sealed public bids for the resurfacing of Birch Road Project were received by the Bass River Township Municipal Clerk on July 31, 2014; and

WHEREAS, the Township Engineer, Kluk Consultants, has reviewed the bid documents and prepared a bid summary; and

WHEREAS, the Township Commissioners have reviewed the recommendations made by the Township Administrator and Solicitor on said bids; and

WHEREAS, Jerry & Son Excavating, Inc was the lowest qualified bidder submitting a conforming bid; and

WHEREAS, the contract is being awarded pursuant to the U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

NOW, THEREFORE, BE IT RESOLVED that the Bass River Township Board of Commissioners hereby recommends that the contract for the resurfacing of Birch Road in the Township of Bass River County of Burlington be awarded to Jerry & Son Excavating, Inc. whose bid amounted to \$ 36,000.00, subject to approval. Said contract being awarded up to the amount remaining in the Community Development Block Grant of \$31,180.00.

BE IT FURTHER RESOLVED that the Mayor of Bass River Township be and is hereby directed to sign for and on its behalf the contract in the prescribed form for said construction.

BE IT FURTHER RESOLVED that the clerk of this body be and is hereby directed to seal said contract with the corporate seal of this body and to attest to the same.

RESOLUTION 2014-63

**A RESOLUTION AUTHORIZING THE TOWNSHIP OF BASS RIVER
TO ENTER INTO A SHARED SERVICES AGREEMENT WITH
THE COUNTY OF BURLINGTON FOR THE PROVISION OF PEDESTRIAN
BEACONS WITH DYNAMIC SPEED SIGNS
PURSUANT TO N.J.S.A. 40:23-14.**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2014-63. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2014-63 was hereby approved.

RESOLUTION NO. 2014-63

**A RESOLUTION AUTHORIZING THE TOWNSHIP OF BASS RIVER
TO ENTER INTO A SHARED SERVICES AGREEMENT WITH
THE COUNTY OF BURLINGTON FOR THE PROVISION OF PEDESTRIAN BEACONS WITH
DYNAMIC SPEED SIGNS
PURSUANT TO N.J.S.A. 40:23-14.**

WHEREAS, the Bass River Township Board of Commissioners recognizes the need to provide the residents of the Township with appropriate cost savings measures and the need to take advantage of opportunities to provide cost savings in the administration of local government services for the benefit of all residents; and

WHEREAS, pursuant to N.J.S.A. 40:23-14 et seq., The board of chosen freeholders of any county may by contract, join with the governing body of any municipality within the county to acquire or construct any public improvement or works which any such municipality is empowered to render within its own jurisdiction; and

WHEREAS, the Township of Bass River (hereinafter referred to as "Township") and the Board of Chosen Freeholders of the County of Burlington (hereinafter referred to as "County") recognize the need for the installation of Pedestrian Beacons on North Maple Avenue in Bass River Township, for the safety and convenience of the public; and

WHEREAS, The Township and the County have agreed to the terms and conditions of an agreement for the provision of such pedestrian beacons as detailed in the attached Shared Services Agreement; and

WHEREAS, the Township of Bass River evidences its desire to enter into such Agreement through passage of this resolution; and

WHEREAS, the parties have agreed to participate in the Shared Services Agreement between the Township and the County establishing the respective rights and obligations of the parties regarding this Shared Services Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township of Bass River Board of Commissioners that:

- 1. The attached Shared Services Agreement between the Township of Bass River and the Board of Chosen Freeholders of the County of Burlington shall be effective according to its terms.*
- 2. The Mayor of the Township of Bass River is hereby authorized to sign, seal, execute and witness/attest the Agreement.*
- 3. The Mayor and Township Clerk are authorized to take any action necessary to implement the terms of the Shared Services Agreement.*

RESOLUTION 2014-64

**A RESOLUTION ADOPTING HAZARD MITIGATION PLAN AS DRAFTED BY
BURLINGTON COUNTY OFFICE OF EMERGENCY MANAGEMENT**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2014-64. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2014-64 was hereby approved.

RESOLUTION 2014-64

WHEREAS the Township of Bass River has experienced natural hazards that result in public safety hazards and damage to private and public property;

WHEREAS the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk;

WHEREAS the New Jersey Office of Emergency Management is providing federal mitigation funds to support development of the mitigation plan;

WHEREAS a Hazard Mitigation Plan has been developed by the Mitigation Planning Committee;

WHEREAS the Hazard Mitigation Plan includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property, and

WHEREAS two public meetings were held on December 12, 2013 to introduce the planning concept and to solicit questions and comment; as required by law,

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Township of Bass River:

- 1. The Hazard Mitigation Plan is hereby adopted as an official plan of the Township of Bass River; minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.*
- 2. The Township of Bass River departments identified in the Plan are hereby directed to pursue implementation of the recommended high priority activities that are assigned to their departments.*
- 3. Any action proposed by the Plan shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Township Board of Commissioners, and this resolution shall not be interpreted so as to mandate any such appropriations.*
- 4. The Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the New Jersey Office of Emergency Management. The status reports shall be submitted by October 1 of each year.*

RESOLUTION 2014-65

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2014-65. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2014-65 was hereby approved.

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT
RESOLUTION 2014-65

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2011 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Board of Commissioners of the Township of Bass River, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

RESOLUTION 2014-66

A RESOLUTION ADOPTING THE CORRECTIVE ACTION PLAN FOR 2013 AUDIT

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2014-66. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2014-66 was hereby approved.

RESOLUTION 2014-66

CORRECTIVE ACTION PLAN FOR 2013 AUDIT

WHEREAS, the Township of Bass River has received a report of audit for the year ending December 31, 2013; and

WHEREAS, the New Jersey Division of Local Government Services requires that the Chief Financial Officer submit a Corrective Action Plan for all findings in the audit within 60 days of receipt of the Report of Audit; and

WHEREAS, the Chief Financial Officer has completed a Corrective Action Plan relating to the findings of the 2013 Audit;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Commissioners of the Township of Bass River, that it does hereby approve the Corrective Action Plan for the 2013 Report of Audit.

BE IT FURTHER RESOLVED that the Township Clerk be directed to forward a copy of the Corrective Action Plan to the New Jersey Division of Local Government Services:

RESOLUTION 2014-67

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING AMANDA SOMES AS FUND COMMISSIONER AND RICHARD IRETON AS ALTERNATE FUND COMMISSIONER OF THE BURLINGTON COUNTY JIF FOR THE TOWNSHIP OF BASS RIVER

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2014-67. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2014-67 was hereby approved.

RESOLUTION 2014-67

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING AMANDA SOMES AS FUND COMMISSIONER AND RICHARD IRETON AS ALTERNATE FUND COMMISSIONER OF THE BURLINGTON COUNTY JIF FOR THE TOWNSHIP OF BASS RIVER

WHEREAS, it is the desire of the Mayor and Board of Commissioners of the, Township of Bass River to appoint Amanda Somes as Fund Commissioner and Richard Ireton as Alternate Fund Commissioner of the Burlington County JIF for the Township of Bass River.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- 1. That Amanda Somes be appointed as Fund Commissioner of the Burlington County JIF for the remainder of the term of one year, commencing, January 1, 2014 and ending December 31, 2014.*
- 2. That Richard Ireton be appointed as Alternate Fund Commissioner of the Burlington County JIF for the term of one year, commencing, January 1, 2014 and ending December 31, 2014.*
- 3. That a certified copy of this resolution shall be forwarded to the Burlington County Joint Insurance Fund.*

RESOLUTION 2014-68

Resolution Authorizing the Execution of a Contract Renewing Membership In The Burlington County Municipal Joint Insurance Fund

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2014-68. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2014-68 was hereby approved.

Resolution Authorizing the Execution of a Contract Renewing Membership In The BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, Bass River Township (hereinafter the "MUNICIPALITY") is a member of the Burlington County Municipal Joint Insurance Fund (hereinafter the "FUND"); and

WHEREAS, the MUNICIPALITY'S membership terminates as of January 1, 2015 unless earlier renewed by a Contract between the MUNICIPALITY and the FUND; and

WHEREAS, N.J.S.A. 40A:11-5 (1) (m) provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefore, if the subject matter is for the purchase of insurance coverage and consultant services, provided that the award is in accordance with the requirements for extraordinary unspecifiable services; and

WHEREAS, N.J.S.A. 40A:11-6.1(b) provides that the MUNICIPALITY shall make a documented effort to secure competitive quotations; however, a Contract may be awarded upon a determination, in writing, that the solicitation of competitive quotations is impracticable; and

WHEREAS, in accordance with N.J.A.C. 5:34-2.3, a designated official of the MUNICIPALITY, has filed a certificate with the governing body describing in detail, as set forth below in this Resolution, why this Contract meets the provisions of the statutes and the regulations and why the solicitation of competitive quotations is impracticable; and

WHEREAS, it has been determined that the purchase of insurance coverage and insurance consultant services by the MUNICIPALITY requires a unique knowledge and understanding of the municipal exposures and risks associated with the operation of a municipal entity, and many insurance professionals are not qualified to assess these risks and exposures based upon their inherent complexity; and

WHEREAS, insurance coverage for municipal entities can vary greatly in the type, limits, and exceptions to coverage, and therefore particularized expertise in determining and obtaining the appropriate coverage is required to protect the MUNICIPALITY; and

WHEREAS, it is the goal of the MUNICIPALITY to obtain a single integrated program to provide all types of insurance coverage with a plan to limit the MUNICIPALITIES exposure; and

WHEREAS, the FUND has provided comprehensive insurance coverage to member municipalities since 1991; and

WHEREAS, since 1991, the Fund has continually refined all of the types of coverage that it provides to its members so that it offers comprehensive insurance coverage and limits to all members that is unique and cannot be purchased from a single entity in the commercial insurance market; and

WHEREAS, the FUND has also developed and made available to its members Safety, Risk Management and Litigation Management programs that address the specific exposures and risks associated with municipal entities; and

WHEREAS, the FUND provides the MUNICIPALITY with Fund Administration, Claims Review, Claims Processing, Claims Administration, Actuarial and Legal services; and

WHEREAS, the FUND is one of the most financially sound Municipal Joint Insurance Funds in New Jersey, and the FUND operates with strong fiscal controls, member oversight, and meets all of the

requirements promulgated by the New Jersey Department of Community Affairs and the Department of Banking and Insurance; and

WHEREAS, as an existing member of the FUND, the MUNICIPALITY would be renewing its membership in an organization with experienced and dedicated FUND Professionals who provide specialized services to the members; and

WHEREAS, the membership of the FUND includes many neighboring municipalities that uniquely have similar exposures to the MUNICIPALITY, and with whom the MUNICIPALITY has existing inter-local arrangements; and

WHEREAS, all of the aforementioned factors categorize the award of this Contract as an “extraordinary, unspecifiable service” that cannot be duplicated, accounted for, accurately detailed, or described in a manner that truly depicts the value of the MUNICIPALITY’S membership in the FUND; and

WHEREAS, for all of the aforementioned reasons, it is impracticable for the MUNICIPALITY to seek competitive quotations for a Contract to provide the procurement of insurance coverage and consultant services; and

WHEREAS, the FUND has been organized pursuant to N.J.S.A. 40A:10-36 et seq., and as such is an agency of the municipalities that created it; and

WHEREAS, N.J.S.A. 40A:11-5(2) also provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefore, if the Contract is entered into with a municipality or any board, body, officer, agency or authority thereof; and

WHEREAS, the FUND meets the definition of an agency as set forth in N.J.S.A. 40A:11-5(2); and

WHEREAS, for all of the aforementioned reasons, the MUNICIPALITY desires to enter into a Contract to renew its membership with the FUND for a period of three (3) years, for insurance coverage and consultant services, as an exception to the public bidding requirements of the Local Public Contracts Law.

NOW THEREFORE, be it resolved by the governing body of the MUNICIPALITY as follows:

- 1. The MUNICIPALITY agrees to renew its membership in the FUND and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the FUND.*
- 2. The Mayor and Clerk of the MUNICIPALITY shall be and hereby are authorized to execute the "Contract to Renew Membership" annexed hereto and made a part hereof and to deliver same to the FUND evidencing the MUNICIPALITY’S renewal of its membership.*
- 3. In accordance with N.J.A.C. 5:34-2.3, the certificate of a designated official of the MUNICIPALITY, which details why the solicitation of competitive quotations is impracticable, is attached hereto and made a part of this Resolution.*
- 4. The Clerk of the MUNICIPALITY is authorized and directed to place a notice of the adoption of this Resolution and the award of this Contract in the official newspaper of the MUNICIPALITY.*

NEW BUSINESS:

Route 9 Bus Stop Shelters were discussed. The following stops will attempt to have shelters installed by NJ Transit on NJ DOT Right of Way:

- Route 9/ Ash Road (SB)
- Route 9/E. Greenbush Road (SB)
- Route 9/North Maple Ave. (SB)
- Route 9/South Maple (NB)
- Route 9/Ash Road (NB)

REPORTS:

The following reports were noted.

Solicitor's Report
Report of Municipal Court
Dog Report
Safety Coordinator Report

PUBLIC COMMENT:

The meeting was open for public comment at 7:25 p.m. upon a motion by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor.

Mrs. Terry Ford lives on Route 9 and thanked the Board for helping with the establishment of bus stops and taking action to protect the public.

Mr. W. Aaronson asked what is a hazardous mitigation plan and where can he see it. Board replied that it is prepared by Emergency Management in Burlington County.

Mr. W. Aaronson asked about the manufacturing node and if it was approved by DEP and where can he find out if it was approved. The Board was not aware of the latest update on the node. DEP would be the agency to determine if it was approved and DEP would be the agency to contact.

Mr. K. Foder requested a bus shelter be added to Route 9 and Ash Road South Bound. The Board agreed.

Mr. K. Foder asked if the drainage filed located between Ash Road and Jericho Road along route 9 could be better maintained.

Mr. K. Foder requested more police patrols in Off Shore Manor.

Ms. C. Bitzberger asked for an update on the Park Grants. Commissioner Bourguignon said we should hear in the fall of this year.

Ms. J. Lamson said there was a brand new pickup truck stolen from the Bass River Marina.

Being no further comments, the motion to close the public portion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and public portion was closed at 7:47 p.m.

Being no further business to come before the Board the motion to adjourn was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and meeting was adjourned at 7:48 p.m.

Respectfully Submitted
Amanda S. Somes, RMC
Township Clerk