

**MINUTES BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING OF MONDAY, NOVEMBER 3, 2014**

Mayor Cope called the regular meeting of the Bass River Township Board of Commissioners to order at 7:00 p.m. Present at meeting were: Mayor Deborah Buzby-Cope, Deputy Mayor Nicholas Capriglione and Commissioner Louis Bourguignon. Also present Township Clerk Amanda Somes, Solicitor Joanne O'Connor. Members of the public were present at this meeting.

FLAG SALUTE

Mayor Cope led the flag salute and read the sunshine statement.

APPROVAL OF MINUTES:

Minutes of the Regular Meeting of October 6, 2014 were presented to the Board for review by the Township Clerk. The motion to approve the minutes was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. Votes: Cope-Abstain, Capriglione-Yes, Bourguignon-Yes. All in favor and minutes were hereby approved as submitted by the Clerk.

PAYMENT OF BILLS:

The motion was made by Commissioner Bourguignon to approve payment of the bills in the amount of \$519,694.59. The motion was seconded by Deputy Mayor Capriglione to approve bills for payment. Votes: Cope –Yes, Capriglione-Yes, Bourguignon-Yes. All present in favor and bills were ordered paid.

AMANDA SOMES	MILEAGE	\$	48.00
ATLANTIC CITY ELECTRIC	ELECTRICITY SEPT. / OCT. 2014	\$	2,343.05
A T & T	COURT & MUNI. ALL IN ONE SEPT. 2014	\$	427.53
A T & T	ISDN LINE SEPT. 2014	\$	18.02
BASS RIVER BD. OF ED.	LOCAL SCHOOL TAX 11/4/14	\$	112,213.75
BILMARK PLUMBING & HEATING LLC	HEATER REPAIR	\$	234.51
BURL CO TREAS, LANDFILL	TIPPING FEE OCT. 2014	\$	3,670.74
BURL CO TREASURER	4TH QTR. TAXES 2014	\$	167,496.58
BURL. CO. FIRE CHIEFS ASSOC.	REGISTRATION 11/15/14	\$	75.00
CASA PAYROLL SERVICES	OCT. 2014 PAYROLL	\$	215.00
COMCAST	SERVICE 10/19/14 - 11/18/14	\$	107.95
CONNER STRONG COMPANIES, INC.	RENEWAL ACCIDENT & HEALTH BIDS TENNIS BBALL	\$	2,405.00
COURIER TIMES, INC.	COURTS	\$	78.42
DEER PARK DIRECT	SERVICE 9/15/14 - 10/14/14	\$	21.24
DISPLAY SALES	POLE & FLAGS	\$	968.00
EDMUNDS & ASSOCIATES, INC.	2015 SOFTWARE MAINTENANCE	\$	5,513.00
GENERAL SALES ADMINISTRATION	EMERGENCY MGMT. SUPPLIES	\$	749.42

JEREMY S. PRICE	PUBLIC DEFENDER 10/27/14	\$	500.00
JERSEY SHORE RESTROOMS, LLC	PORT A POTS 10/31 - 11/27	\$	170.00
KLUK CONSULTANTS	ENGINEERING OCT. 2014	\$	5,330.75
LEON ELLIS	HEARTSAVER CPR/AED TRAINING	\$	270.00
MARION RAFF	MILEAGE COUNTY MTG.	\$	30.00
MUNICIPAL MAINTENANCE COMPANY	TROUBLESHOT COMPRESSOR	\$	1,164.75
NEW JERSEY PLANNING OFFICIALS	NJPO DUES 2015	\$	315.00
NEW JERSEY NATURAL GAS	ACCOUNT OPENING CHARGE	\$	15.00
OFFICE BASICS, INC	COPY PAPER	\$	164.94
PEGGY BECK	BANK MILEAGE	\$	61.70
PETER C. LANGE	AUG. 2014 LEGAL FEES	\$	1,416.00
PINELANDS REG. SCHOOL DISTRICT	REG. SCHOOL TAX 9/2/14	\$	174,746.00
POMONA OIL COMPANY	HEATING OIL FIRE HOUSE	\$	1,832.86
REGISTRAR'S ASSOC. OF NJ	REGISTRARS MEETING	\$	55.00
RUMPF REID & DOLCY	PROSECUTION OCT. 2014	\$	1,400.00
SAFEGUARD BUSINESS SYSTEMS	CHECKS FOR COURT	\$	70.03
THOMSON REUTERS - WEST	NJ COURT RULES 2015	\$	85.00
TRACTOR SUPPLY CREDIT PLAN	SUPPLIES	\$	518.24
TRANSFORMATION ENTERPRISES	SEPT. 2014 ROLL-OFF	\$	3,840.00
TREASURER, STATE OF NEW JERSEY	BFCF REGIS. RENEWAL	\$	148.00
VERIZON	COURT & MUNI. PHONES SEPT/OCT FUEL CHARGES SEPT.	\$	916.60
WEX BANK	2014	\$	847.57
WIRELESS ELECTRONICS INC	MINITOR BATTERY	\$	32.00
BASS RIVER PAYROLL ACCOUNT	PAYROLL 10/16/14	\$	14,044.26
BASS RIVER PAYROLL ACCOUNT	PAYROLL 10/30/14	\$	14,486.51
HASLER, INC.	POSTAGE OCT. 2014	\$	649.17
	TOTAL	\$	519,694.59

ORDINANCES & RESOLUTIONS:

RESOLUTION 2014-81

A RESOLUTION SETTING THE ANNUAL SALARY AND HOURLY PAY RATES FOR THE 2014 CALENDAR YEAR FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BASS RIVER

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2014-81. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2014-81 was hereby approved.

RESOLUTION 2014-81

A RESOLUTION SETTING THE ANNUAL SALARY AND HOURLY PAY RATES FOR THE 2014 CALENDAR YEAR FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BASS RIVER

BE IT RESOLVED by the Board of Commissioners of the Township of Bass River in the County of Burlington and the State of New Jersey at a meeting held on the 3rd day of November 2014 that the following pay rate is hereby established for the 2014 calendar year and set as follows pursuant to Salary Ordinance:

OFFICE/EMPLOYEE NAME	TITLE	SALARY
DEPARTMENT OF PUBLIC WORKS & PROPERTY		
Ford, Richard	Laborer	\$9.00/hour
Effective September 27, 2014		

RESOLUTION 2014-82

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY REQUESTING THAT THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES GRANT PERMISSION TO APPROVE THE INCREASE OF AN ITEM OF SPECIAL REVENUE IN THE 2014 BUDGET ENTITLED "BURLINGTON COUNTY MUNICIPAL PARK DEVELOPMENT PROGRAM" IN THE AMOUNT OF \$250,000.00

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2014-82. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2014-82 was hereby approved.

RESOLUTION 2014-82

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY REQUESTING THAT THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES GRANT PERMISSION TO APPROVE THE INCREASE OF AN ITEM OF SPECIAL REVENUE IN THE 2014 BUDGET ENTITLED "BURLINGTON COUNTY MUNICIPAL PARK DEVELOPMENT PROGRAM" IN THE AMOUNT OF \$250,000.00

WHEREAS, NJS 40A-87 provides that the Director of the Division of Local Government Services may approve the increase of any special item of revenue in the budget of any county or municipality when such item shall have been made law and the amount thereof was not determined at the time of the adoption of the budget.

NOW, THEREFORE, BE IT RESOLVED that the Township of Bass River, County of Burlington hereby requests the Director of the Division of Local Government Services to approve the increase of an item of revenue in the budget of the year 2014 in the sum of \$250,000.00; which item is now available as revenue for the Burlington County Municipal Park Development Program pursuant to the provisions of statute; and

BE IT FURTHER RESOLVED that a like sum of \$250,000.00 be and the same is hereby appropriated under the caption of the Burlington County Municipal Park Development Program.

RESOLUTION 2014-83

A RESOLUTION AUTHORIZING THE TOWNSHIP OF BASS RIVER TO ENTER INTO THE SCENIC BYWAY SIGN AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT)

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2014-83. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2014-83 was hereby approved.

TOWNSHIP OF BASS RIVER

RESOLUTION NO 2014-83

A RESOLUTION AUTHORIZING THE TOWNSHIP OF BASS RIVER TO ENTER INTO THE SCENIC BYWAY SIGN AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT)

WHEREAS, NJDOT, in cooperation with FHWA has undertaken to identify and provide technical support for the establishment of Scenic Byways throughout the State of New Jersey; and

WHEREAS, the Township of Bass River has agreed to participate in the Scenic Byways Program for the segments of STAGE ROAD and LEEKTOWN ROAD which are contained within the municipal road network; and

WHEREAS, the public awareness of the Scenic Byway Program is increased by the placement of approved street signs at regular intervals which identify specific roadways as participating in the program; and

WHEREAS, a request has been made to enter into the Scenic Byway Sign Agreement granting NJDOT the right of entry upon the Township's right of way where Scenic Byway program signs need to be placed to properly identify the Scenic roadway; and

WHEREAS, the parties have agreed to participate in the Scenic Byway Sign Agreement and enter into the agreement establishing the respective rights and obligations of the parties; and

WHEREAS, the proposed Agreement has been reviewed by the Township Solicitor;

NOW, THEREFORE, BE IT RESOLVED by the Township of Bass River that:

- 1. The attached Scenic Byway Sign Agreement between the Township of Bass River and NJDOT shall be effective according to its terms.*
- 2. The Mayor of Bass River Township is hereby authorized to sign, seal, execute and witness/attest the Agreement.*
- 3. The Mayor and Township Clerk are authorized to take any action necessary to implement the terms of the Scenic Byway Sign Agreement.*

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the New Jersey Department of Transportation.

RESOLUTION 2014-84

**A RESOLUTION AUTHORIZING THE TOWNSHIP OF BASS RIVER
TO ENTER INTO A SHARED SERVICES AGREEMENT WITH
WASHINGTON TOWNSHIP**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2014-84. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2014-84 was hereby approved.

RESOLUTION NO. 2014-84

***A RESOLUTION AUTHORIZING THE TOWNSHIP OF BASS RIVER
TO ENTER INTO A SHARED SERVICES AGREEMENT WITH
WASHINGTON TOWNSHIP***

WHEREAS, the Bass River Township Board of Commissioners recognizes the need to provide the residents of the Township with appropriate cost savings measures and the need to take advantage of opportunities to provide cost savings in the administration of local government services for the benefit of all residents; and

WHEREAS, Washington Township has requested that the Township of Bass River allow Washington Township to continue to utilize the Bass River Municipal Court offices; and

WHEREAS, Bass River Township and Washington Township have negotiated the terms and conditions of an agreement for the provision of such services to Washington Township by Bass River Township as detailed in the attached Shared Services Agreement; and

WHEREAS, the Township of Bass River evidences its desire to enter into such Agreement through passage of this resolution; and

WHEREAS, the Municipalities are authorized by the “Shared Services Act”, N.J.S.A. 40A:65-4, et seq. to enter into any contract for the joint provision of any service which any party to the agreement is authorized to render within its own jurisdiction; and

WHEREAS, the parties have agreed to participate in the Shared Services Agreement between the Municipalities and enter into the agreement establishing the respective rights and obligations of the parties regarding this Shared Services Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Township of Bass River that:

1. *The attached Shared Services Agreement between the Township of Bass River and Washington Township shall be effective according to its terms.*
2. *The Mayor of Bass River Township is hereby authorized to sign, seal, execute and witness/attest the Agreement.*

3. *The Mayor and Township Clerk are authorized to take any action necessary to implement the terms of the Shared Services Agreement.*

RESOLUTION 2014-85

RESOLUTION OF THE TOWNSHIP OF BASS RIVER COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING THE TRANSFERS BETWEEN BUDGET APPROPRIATIONS DURING THE LAST TWO MONTHS OF THE FISCAL YEAR AND THE FIRST THREE MONTHS OF THE ENSUING YEAR.

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2014-85. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2014-85 was hereby approved.

RESOLUTION NO. 2014-85

RESOLUTION OF THE TOWNSHIP OF BASS RIVER COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING THE TRANSFERS BETWEEN BUDGET APPROPRIATIONS DURING THE LAST TWO MONTHS OF THE FISCAL YEAR AND THE FIRST THREE MONTHS OF THE ENSUING YEAR.

WHEREAS, transfers are permitted between budget appropriations during the last two months for the fiscal year, and the first three months of the ensuing year;

NOW THEREFORE BE IT RESOLVED by the Governing Body, Township of Bass River, County of Burlington, New Jersey; that transfers between 2014 Budget Appropriations are made as follows:

<u>CURRENT</u>	<u>From</u>	<u>To</u>
4-01-20-120-002 Municipal Clerk O/E		\$ 904.97
4-01-20-150-002 Tax Assessment O/E		2,000.00
4-01-23-210-002 Liability Insurance		987.00
4-01-23-210-003 Workman’s Compensation		3,364.00
4-01-24-180-250 Zoning Officer O/E		206.44
4-01-31-430-002 Electricity		5,000.00
4-01-31-460-002 Gasoline		5,200.00
4-01-26-305-001 Convenience Center S/W		9,500.00
4-01-26-305-002 Convenience Center O/E	\$ 27,162.41	
Totals	\$ 27,162.41	\$ 27,162.41

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Township of Bass River, County of Burlington, New Jersey as follows:

1. *That the Governing Body hereby authorizes the necessary transfers for the year 2014.*
2. *That a certified copy of this resolution shall be kept on file at the Municipal Clerk’s office and be forwarded to the Township’s Certified Municipal Finance Officer.*

RESOLUTION 2014-86

TAX OFFICE RESOLUTION

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2014-86. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2014-86 was hereby approved.

RESOLUTION 2014-86

WHEREAS, the property at 134 North Maple Ave., known as Block 56 lot16 is assessed to Raymond Porter; and

WHEREAS, The Department of Veterans Affairs has disclosed Mr. Porter is a disabled wartime service connected veteran;

NOW THEREFORE, BE IT RESOLVED that the governing body of Bass River Township, that the property is tax exempt from October 6, 2014 forward including the current billing for 2014 of \$1,404.03 and \$2,728.24 for 2015.

RESOLUTION 2014-87

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BULRING
STATE OF NEW JERSEY AUTHORIZING AN APPLICATION FOR A
CERTIFICATE OF APPROPRIATENESS PROPOSED DEMOLITION OF A
DWELLING ON BLOCK 57, LOT 16**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2014-87. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2014-87 was hereby approved.

RESOLUTION 2014-87

***RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BULRING STATE OF NEW
JERSEY AUTHORIZING AN APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS
PROPOSED DEMOLITION OF A DWELLING ON BLOCK 57, LOT 16***

WHEREAS, Block 57, Lot 16 is located within an area of nineteenth century buildings reflective of early development patterns within the village of New Gretna, and;

WHEREAS, the dwelling proposed for demolition is considered to be a significant historic resource as defined in the Township Code (title 17), and;

WHEREAS, for this reason a certificate of appropriateness must be issued by the Township in accordance with provisions of the township Code (Section 17.20.150.B.1) before any such significant resource may be demolished, and;

WHEREAS, the Township has reviewed the application for a Certificate of Appropriateness to determine the correct historic treatment for the significant resource according to the standards of the Township Code (Section 17.20.150.F.) and finds that the preferred options, preservation of the resource in place or preservation at another location, are not feasible due to the deteriorated condition of the dwelling and the technical and economic feasibility of restoring the existing dwelling.

NOW, THEREFORE, BE IT RESOLVED the recordation of the existing dwelling is required as a condition of municipal approval prior of its demolition, and;

FURTHERMORE, the recordation must be completed in conformance with the provisions of the Pinelands Comprehensive Management Plan. (N.J.A.C. 7:50-6.156(c)2.iii.).

THEREFORE, BE IT RESOLVED by way of this Resolution on this 3rd Day of November, 2014, said Certificate of Appropriateness is hereby issued for Block 57, Lot 16 by the Township of Bass River, County of Burlington and State of New Jersey.

RESOLUTION 2014-88

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BULRING
STATE OF NEW JERSEY AUTHORIZING AN APPLICATION FOR A
CERTIFICATE OF APPROPRIATENESS PROPOSED DEMOLITION OF A
DWELLING ON BLOCK 54, LOT 47**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2014-88. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2014-88 was hereby approved.

RESOLUTION 2014-88

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BULRING STATE OF NEW
JERSEY AUTHORIZING AN APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS
PROPOSED DEMOLITION OF A DWELLING ON BLOCK 54, LOT 47**

WHEREAS, Block 54, Lot 47 is located within an area of nineteenth century buildings reflective of early development patterns within the village of New Gretna, and;

WHEREAS, the dwelling proposed for demolition is considered to be a significant historic resource as defined in the Township Code (title 17), and;

WHEREAS, for this reason a certificate of appropriateness must be issued by the Township in accordance with provisions of the township Code (Section 17.20.150.B.1) before any such significant resource may be demolished, and;

WHEREAS, the Township has reviewed the application for a Certificate of Appropriateness to determine the correct historic treatment for the significant resource according to the standards of the Township Code (Section 17.20.150.F.) and finds that the preferred options, preservation of the resource in place or preservation at another location, are not feasible due to the deteriorated condition of the dwelling and the technical and economic feasibility of restoring the existing dwelling.

NOW, THEREFORE, BE IT RESOLVED the recordation of the existing dwelling is required as a condition of municipal approval prior of its demolition, and;

FURTHERMORE, the recordation must be completed in conformance with the provisions of the Pinelands Comprehensive Management Plan. (N.J.A.C. 7:50-6.156(c)2.iii.).

THEREFORE, BE IT RESOLVED by way of this Resolution on this 3rd Day of November, 2014, said Certificate of Appropriateness is hereby issued for Block 54, Lot 47 by the Township of Bass River, County of Burlington and State of New Jersey.

REPORTS:

The following reports were noted.

Solicitor's Report
Report of Municipal Court

PUBLIC COMMENT:

The meeting was open for public comment at 7:28 p.m. upon a motion by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All present in favor.

J. Capriglione of the New Gretna Volunteer Fire Company gave a report on the state of the equipment of the fire company. They will need to replace an engine within the next 3 years. The unit is 21 years old now and over the standard. Options are out there but finding the money and doing it is the challenge. Deputy Mayor Capriglione wanted to know what the basis of the standard is that is set for trucks and who sets the standards that a truck that is 20 years old is not capable to run calls. The hours, the mileage and the repairs need to be considered when writing a grant. He would request this information come before the board to help make a determination.

C. Bitzberger said that at the last meeting it was brought up about property taxes and noting the Viking has not had a property tax increase since 2006. Permits were issued for the energy building and another building. It was brought up that the tax assessor has not added the assessment yet. Mayor stated the Tax Assessor would go out once the permits go out and a CO is issued. Ms. Bitzberger asked why someone didn't go out after the energy building was complete. Mayor said that is something was missed then he would pull the file and go and inspect and place an added assessment on the tax bill and he could go back to previous years with the added as far as he can. Ms. Bitzberger remains concerned over the possibility of future tax increases. Mayor suggested she set up an appointment with the assessor and request to see the most recent added assessments.

Being no further comments, the motion to close the public portion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and public portion was closed at 7:53 p.m.

Being no further business to come before the Board the motion to adjourn was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and meeting was adjourned at 7:53 p.m.

Respectfully Submitted
Amanda S. Somes, RMC
Township Clerk