

***MINUTES BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING OF MONDAY, APRIL 2, 2018***

Mayor Cope called the regular meeting of the Bass River Township Board of Commissioners to order at 7:00 p.m. Present at meeting were: Mayor Deborah Buzby-Cope, Deputy Mayor Nick Capriglione, Commissioner Louis Bourguignon (arrived late). Also present Township Clerk Amanda Somes and Solicitor Joanne O'Connor. Members of the public were present at this meeting.

FLAG SALUTE

Mayor Cope led the flag salute and read the sunshine statement.

APPROVAL OF MINUTES:

Minutes of the regular meeting of March 5, 2018 were presented to the Board for review. The motion to approve the minutes was made by Mayor Cope, seconded by Commissioner Bourguignon. Votes: Cope-Yes, Capriglione-Abstain, Bourguignon-Yes. Minutes of the March 5, 2018 regular meeting were hereby approved.

PAYMENT OF BILLS:

The motion was made by Mayor Cope to approve payment of the bills in the amount of \$417,376.75. The motion was seconded by Deputy Mayor Capriglione to approve bills for payment. Votes: Cope –Yes, Capriglione-Yes, Bourguignon-Yes. All Present in favor and bills were ordered paid.

AMABC	TAX ASSESSOR DUES 2018	\$ 150.00
		\$
ANIMAL CAPTURE & CONTROL	1ST QTR. 2018 ANIMAL CONTROL	936.00
		\$
ATLANTIC CITY ELECTRIC	ELECTRICITY MAR. 2018 (PARTIAL)	620.87
		\$
A T & T	ALL IN ONE FEB. 2018	58.61
		\$
BASS RIVER BD OF ED	LOCAL SCHOOL TAX 4/3/18	123,726.00
		\$
BEACONS	ORDINANCES	68.60
		\$
BELLIA TECH, LLC	TECH SUPPORT FOR COURT	358.51
		\$
BRITTON INDUSTRIES	PLAYGROUND MULCH	1,885.50
		\$
BURL CO MUN CT ADM ASSN	BCMCAA MEMBERSHIPS 2018	200.00
		\$
BURL CO MUN CT ADM ASSN	REGISTRATION CONFERENCE 6/4-7/18	250.00
		\$
CASA PAYROLL SERVICES	MARCH 2018 PAYROLL SERVICE	255.70
		\$
CINTAS	UNIFORMS SERVICING	258.86
		\$
COMCAST	SERVICE 3/19/18 - 4/18/18	106.00
		\$
COPIERS PLUS	EQUIPMENT	12.00

ORDINANCES & RESOLUTIONS:

RESOLUTION 2018-33

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY GRANTING RAFFLE LICENSES TO THE NEW GRETNA VOLUNTEER FIRE COMPANY

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2018-33. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-33 was hereby approved.

RESOLUTION 2018-33

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY GRANTING RAFFLE LICENSES TO THE NEW GRETNA VOLUNTEER FIRE COMPANY

WHEREAS, the New Gretna Volunteer Fire Company has filed applications with the Township Clerk for raffle licenses to conduct raffles, and the applicant has paid the proper fees for said licenses; and

WHEREAS, the Township Board of Commissioners of the Township of Bass River believes that said applicant is qualified to conduct the raffles are bona fide active members of said organization and that the raffle will be conducted in accordance with the New Jersey Administrative Code 13:47; and

WHEREAS, the following raffle licenses are requested on the dates and during the hours listed:

- a. RA: 2018-002—On Premise Merchandise Draw Raffle
Date: October 13, 2018
Place: 5 North Maple Avenue, New Gretna
Time: 6 p.m.
Bass River Twp., NJ 08224*

NOW, THEREFORE, BE IT RESOLVED by the Township Board of Commissioners of the Township of Bass River in the County of Burlington and State of New Jersey as follows:

- 1. That the Township Board of Commissioners hereby approves the issuance of the aforementioned raffle license.*
- 2. That the Township Clerk is hereby authorized to issue said license on behalf of the Township of Bass River.*

RESOLUTION 2018-34

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY REQUESTING REIMBURSEMENT FROM THE COUNTY OF BURLINGTON FOR IMPROVEMENTS TO VARIOUS PARKS UNDER THE MUNICIPAL PARK DEVELOPMENT PROGRAM 2015 GRANT

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2018-34. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-34 was hereby approved.

RESOLUTION 2018-34

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY REQUESTING REIMBURSEMENT FROM THE COUNTY OF BURLINGTON FOR IMPROVEMENTS TO VARIOUS PARKS UNDER THE MUNICIPAL PARK DEVELOPMENT PROGRAM 2015 GRANT

WHEREAS, in 2015 the Township of Bass River received a Municipal Park Development Grant from the County of Burlington in the amount of \$79,000.00 for Various Park Improvements—Park Development and

WHEREAS, a bid was solicited and a contract was awarded to Command Co., Inc. and Liberty Parks and Playground Equipment for work to be funded by the Municipal Park Development Grant; and

WHEREAS, the Township’s Engineer, Dante Guzzi Engineering did inspect and certify completion of the work required by the contract awarded to Command Co. and Liberty Parks and Playground Equipment and has recommended that final payment be made to the contractor; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey accepts the work under the contract awarded to Command Co., Inc. and Liberty Parks and Playground Equipment and certifies that the work was completed in substantial conformance with the scope of work associated with the 2015 Burlington County Park Development Grant; and

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized to submit the necessary documents to the County of Burlington for the final reimbursement under the grant in the amount of \$79,000.00.

RESOLUTION 2018-35

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING DISPOSAL OF SURPLUS PROPERTY

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2018-35. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-35 was hereby approved.

RESOLUTION 2018-35

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING DISPOSAL OF SURPLUS PROPERTY

WHEREAS, the Township of Bass River is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board of Commissioners of the Township of Bass River are desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

1. *The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Township Clerk of Bass River Township.*
2. *The sale will be conducted online and the address of the auction site is govdeals.com*
3. *The sale is being conducted pursuant to Local Finance Notice 2008-9*
4. *A list of the surplus property to be sold is as follows:*
 - A. ***1-1998 Chevy Pick Up Truck VIN: 3 1GCGK29R4WE163008
Odometer Reading: 172,794
w/Plow attachment***
 - B. ***1-2000 Ford F450 Dump Truck VIN: 5 1FDXF47F0YEC95447
Odometer Reading: 65573
w/Plow Attachment***
 - C. ***1-“Old” Ford Mower (As Is) with Brush Hog Attachment***
 - D. ***Various Office Equipment: Printers, Typewriter and related supplies***
5. *The surplus property as identified shall be sold in an “as-is” and “where-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.*
6. *The Township of Bass River reserves the right to accept or reject any bid submitted.*

RESOLUTION 2018-36

**A RESOLUTION EXPRESSING OPPOSITION TO PROPOSED STATE ACTION
TO CLEARCUT TREES AT THE FIRE TOWER LOCATED ON EAST
GREENBUSH ROAD IN THE TOWNSHIP OF BASS RIVER**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2018-36. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-36 was hereby approved.

RESOLUTION NO. 2018-36

**A RESOLUTION EXPRESSING OPPOSITION TO PROPOSED STATE ACTION TO CLEARCUT
TREES AT THE FIRE TOWER LOCATED ON EAST GREENBUSH ROAD IN THE TOWNSHIP OF
BASS RIVER**

WHEREAS, the Township of Bass River Board of Commissioners has been notified by the State of New Jersey Forest Fire Service (NJFFS) that the State has proposed to clear-cut more than nineteen (19) acres of trees located at and near the fire tower on East Greenbush Road (known as clear cutting); and

WHEREAS, NJFFS has also notified the Township that it will be applying a herbicide to this more than nineteen (19) acres giving the entire area an unsightly scorched earth appearance; and

WHEREAS, the Board of Commissioners finds that this State action could result in significant administrative and undue safety burdens on the Township; and

WHEREAS, the proposed clear cutting could pose a risk to residents of Bass River Township and property and will result in an unsightly general appearance.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River that the New Jersey Forest Fire Service is strongly urged to reject the proposed action to clear cut trees and application of an herbicide near the Fire tower located at East Greenbush Road, in the Township of Bass River.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the New Jersey Forest Fire Service for its records.

RESOLUTION 2018-37

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY RECOGNIZING THE FOLLOWING ORGANIZATION AND VOLUNTEERS THAT ASSISED WITH THE MARCH 10, 2018 WEST GREENBUSH FIRE

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2018-37. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-37 was hereby approved.

RESOLUTION 2018-37

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY RECOGNIZING THE FOLLOWING ORGANIZATION AND VOLUNTEERS THAT ASSISED WITH THE MARCH 10, 2018 WEST GREENBUSH FIRE

<i>Port Republic Volunteer Fire Co.</i>	<i>Green Bank Fire Company</i>
<i>Lower Bank Fire Company</i>	<i>Bargaintown Fire Company</i>
<i>Elwood Fire Company</i>	<i>Laureldale Fire Company</i>
<i>Air National Guard</i>	<i>Germania Fire Company</i>
<i>Barnegat Ambulance Squad</i>	<i>Stafford EMS</i>
<i>Tuckerton Fire Company</i>	<i>Parkertown Fire Company</i>
<i>West Tuckerton Fire Company</i>	<i>Mystic Island Fire Company</i>
<i>Great Bay EMS</i>	<i>Burlington County Fire Coordinators</i>
<i>New Jersey State Police</i>	<i>Burlington County Fire Marshall</i>
<i>Burlington County Central Communications</i>	<i>NJ State Fire Marshall</i>

WHEREAS, state and local first responders went into action shortly after the fire was first reported on the evening of March 10, 2018; and,

WHEREAS, the volunteer members of the surrounding Fire, EMS, County and State Emergency Response Teams should all be commended for their unselfish support of our community in a time of need; and

WHEREAS, Firefighters and EMS and first responders remained at the scene until the fire was extinguished and all was deemed safe and providing comfort and aid to all that required it.

NOW, THEREFORE, BE IT RESOLVED that a copy of this resolution be published in the minutes of the meeting of April 2, 2018 with our gratitude.

RESOLUTION 2018-38

AUTHORIZING SELF-EXAMINATION OF BUDGET

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2018-38. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-38 was hereby approved.

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Bass River has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2018 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Township of Bass River that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

- 1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges*
 - b. Deferred charges and statutory expenditures*
 - c. Cash deficit of preceding year*
 - d. Reserve for uncollected taxes*
 - e. Other reserves and non-disbursement items*
 - f. Any inclusions of amounts required for school purposes.**
- 2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).*
- 3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.*
- 4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,**

- b. *Items of appropriation are properly set forth*
- c. *In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.*

5. *The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.*

6. *That all other applicable statutory requirements have been fulfilled.*

NEW BUSINESS:

2018 Municipal Budget Introduction by Title:

The motion was made by Deputy Mayor Capriglione, seconded by Commissioner Bourguignon to approve the introduction of the 2018 Municipal Budget by Title. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and 2018 was hereby introduced by title.

REPORTS:

The following reports were noted.

Report of Solicitor
Report of Municipal Court
Report of Safety Coordinator

PUBLIC COMMENT:

The meeting was open for public comment at 8:06 p.m. upon a motion by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor.

S. Bourguignon requested animal control to attend at least one meeting a years to communicate with the public. Mayor will ask him.

S. Bourguignon requested information on the proposed cutting of trees on East Greenbush Road by the State. Mayor said that she attended the last shareholders meeting in January and stated for the record that safety is foremost. She is concerned that we will go through all this and the tower will not be safe to use.

S. Bourguignon commented on the Easter Egg Hunt that did not happen and she wants to make sure that this will not happen again. May said that perhaps the recreation committee should work along with the fire company on a plan.

B. Adams said it was a slap in the face the Forest Fire Service laughed at the Mayor for her input for putting ideas forward concerning cameras and drones to spot fires.

H. Hazard asked questions about tax appeals being filed by the assessor. Mayor said the best thing for her to do would be to contact our assessor Jay Renwick.

M. Delouise commented the tower should be removed and rebuilt and it is not safe.

C. Swanseen commented on the park on North Maple. New basketball court is fantastic and used all the time. The First Presp.Church would like to put a ball box there for the kids to utilize. Commissioner Bourguignon would mention it to the recreation committee but does not see a problem. Mr. Swanseen requested a fence at the basketball court. Township to look into it. Mr. Swanseen also said he supports whatever the Township is doing with regard to the trees.

R. Gant commented on the tree cutting and the fire tower. She said Dennis Fox was her boss and loved the trees and used to make those trees part of the culture of the park. How does the Park feel about it. They had no comment at the meeting the Mayor attended.

D. Gant thanked the Board for everything the Board has done and what they continue to do for the Town.

C. Bitzberger agreed and she has prepared a letter from the Beautification Club and would ask people to review the letter and if people agree with the form letter they can sign and she will send them to the legislature.

R. Bourguignon noted she is a heart patient and she is upset that when she has emergency that the EMS requires Tuckerton zip code and wants the township to bring back our own post office with our own zip code. T. Williams and A. Dolch agreed there is a problem.

Be no further comments, the motion to close the public portion was made by Commissioner Bourguignon, seconded by Mayor Cope. All in favor and public portion was closed at 9:01 p.m.

Being no further business to come before the Board the motion to adjourn was made by Mayor Cope, seconded by Commissioner Bourguignon. All in favor and meeting was adjourned at 9:01 p.m.

Respectfully Submitted
Amanda S. Somes, RMC
Township Clerk
