

**MINUTES BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING OF MONDAY, APRIL 3, 2017**

Deputy Mayor Capriglione called the regular meeting of the Bass River Township Board of Commissioners to order at 7:00 p.m. Present at meeting were: Deputy Mayor Nicholas Capriglione and Commissioner Louis Bourguignon. Also present Township Clerk Amanda Somes, Solicitor Joanne O’Connor, Township Engineer Dante Guzzi and Township Auditor Kevin Frenia. Members of the public were present at this meeting. Absent: Mayor Deborah Buzby-Cope

FLAG SALUTE

Deputy Mayor Capriglione led the flag salute and read the sunshine statement.

APPROVAL OF MINUTES:

Minutes of the regular meeting of March 6, 2017, were presented to the Board for review. The motion to approve the minutes was made by Commissioner Bourguignon and seconded by Deputy Mayor Capriglione. Votes: Cope-Absent, Capriglione-Yes, Bourguignon-Yes. All in favor and minutes of the March 6, 2017 regular meeting were hereby approved.

Minutes of the executive session of March 6, 2017, were presented to the Board for review. The motion to approve the minutes was made by Commissioner Bourguignon and seconded by Deputy Mayor Capriglione. Votes: Cope-Absent, Capriglione-Yes, Bourguignon-Yes. All in favor and minutes of the March 6, 2017 executive session were hereby approved.

PAYMENT OF BILLS:

The motion was made by Commissioner Bourguignon to approve payment of the bills in the amount of \$443,244.18. The motion was seconded by Deputy Mayor Capriglione to approve bills for payment. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and bills were ordered paid.

		\$
USBANKCUST/ACTLIEN HOLDING INC	LIEN OVER PAYMENT	4,021.68
		\$
AMANDA SOMES	JIF MILEAGE	32.00
	IST QTR ANIMAL	\$
ANIMAL CAPTURE & CONTROL	CONTROL	936.00
		\$
ATLANTIC CITY ELECTRIC	ELECTRICITY MAR. 2017	2,758.36
		\$
A T & T	ALL IN ONE MAR. 2017	375.62
		\$
A T & T	ISDN LINE FEB. 2017	40.38
	LOCAL SCHOOL TAX	\$
BASS RIVER BD OF ED	4/5/17	123,216.00
		\$
BASS RIVER ELEMENTARY SCHOOL	BRES YEARBOOK AD 2017	90.00

BEACONS	2017 BUDGET	\$ 56.62
BELLIA TECH, LLC	FEB. 2017 TECH SUPPORT	\$ 40.70
BURL CO TREASURER	SALT USAGE 1/5/17 - 1/31/17	\$ 1,778.54
CASA PAYROLL SERVICES	MAR. 2017 PAYROLL	\$ 250.90
CHRISTOPHER NORMAN, ESQ.	PLANNING BD. MTG. 3/16/17	\$ 300.00
CLAYTON BLOCK	SAND BAGS & EQUIPMENT	\$ 746.71
COMCAST	SERVICE 3/19/17 - 4/18/17	\$ 109.95
CRAMER'S AUTO RECYCLING, INC.	OLD TIRES	\$ 150.00
DANTE GUZZI ENGINEERING ASSOC.	ZONING REVIEW 170334	\$ 75.00
DANTE GUZZI ENGINEERING ASSOC.	ENGINEERING FEB. 2017 ZONING REVIEW BLK 26 L	\$ 7,726.59
DANTE GUZZI ENGINEERING ASSOC.	9	\$ 75.00
DAVE'S SEPTIC	FIX LINE TANK #231	\$ 2,035.00
READYREFRESH BY NESTLE	SERVICE 2/1/17 - 2/28/17	\$ 18.92
ESI EQUIPMENT INC	5 GALLON PAIL	\$ 63.95
GRETNA GREEN LANDSCAPING	EQUIP & TOOL RENTAL, LABOR	\$ 6,400.00
GROVER ELECTRIC	REPAIR WORK CONV. CTR.	\$ 348.00
HOLMAN FRENIA ALLISON, P.C.	PROGRESS BILLING 2016 AUDIT	\$ 12,000.00
HOME DEPOT	SUPPLIES VARIOUS DEPARTMENTS	\$ 2,327.28
HP INC.	HP PRODESK 400-REFURB.	\$ 628.00
JERSEY SHORE RESTROOMS, LLC	PORT A POTS 3/17 - 4/13	\$ 170.00
JERSEY SHORE LIVE STEAM	PARTS FOR CHAINSAW MAR. 2016	\$ 173.87
KEVIN S. QUINLAN	PROSECUTIONS	\$ 2,400.00
LANGUAGE SERVICES ASSOCIATES	LANGUAGE SERVICES	\$ 18.90
LESLIE LUSTBADER	2017 LEASE PAYMENT PARKING LOT	\$ 1,309.30
LORCO PETROLEUM SERVICES	USED OIL & WATER DISPOSAL	\$ 215.00
MUNIDEX INC	TAX ASSESSOR CARDS	\$ 558.09
NEW HOPE CRUSHED STONE	SCREENINGS	\$ 205.29
NEW JERSEY NATURAL GAS	NATURAL 12/12 - GAS 1/11	\$ 513.86
OFFICE BASICS, INC	OFFICE & HOUSEKEEPING SUPPLIES	\$ 273.10
PEGGY BECK	BANK MILEAGE MARCH 2017	\$ 61.20
PINELANDS REGIONAL SCHOOL DISTRICT	REG. SCHOOL TAX 4/5/17	\$ 194,745.00
Q C LABS / EUROFINS	WATER TESTING	\$ 152.50
RENTAL COUNTRY INC.	RENTAL EQUIPMENT LEACHFIELD	\$ 578.60

	IRETON 1ST QTR.	\$
RICHARD IRETON	MILEAGE	136.00
	PUBLIC DEFENDER	\$
RUMPH REID & DOLCY	3/13/17	750.00
		\$
THE LOCK PEOPLE	TENNIS COURT LOCK	80.87
		\$
TRACTOR SUPPLY CREDIT PLAN	SUPPLIES	549.49
		\$
TRAPROCK INDUSTRIES	STONE FOR PARK	628.07
		\$
UNIVERSAL COMPUTING SERVICES	MESSAGE / MAILERS	272.50
		\$
VERIZON	COURT & MUNI PHONES MAR. 2017	994.03
		\$
WEX BANK	FUEL FEB. 2017	567.58
		\$
BASS RIVER PAYROLL ACCT	PAYROLL 3/16/17	16,187.48
		\$
BASS RIVER PAYROLL ACCT	PAYROLL 3/30/17	19,057.71
		\$
STATE OF NJ DIV OF PENSIONS	ANNUAL EMPLOYER CONTRIBUTION	35,223.00
		\$
HASLER, INC.	MAR. 2017 POSTAGE	821.54
		\$
	TOTAL	443,244.18

ORDINANCES & RESOLUTIONS:

RESOLUTION 2017-32

TAX OFFICE RESOLUTION

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2017-32. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2017-32 was hereby approved.

RESOLUTION 2017-32

WHEREAS, the following properties are now owned by the State of New Jersey making the properties tax exempt;

WHEREAS, property taxes have been assessed for the 2017 tax year for the first and second quarters;

<i>Block 1 Lot 7</i>	<i>\$218.60</i>
<i>Block 1 Lot 8</i>	<i>\$97.28</i>
<i>Block 1 Lot 9</i>	<i>\$158.49</i>
<i>Block 1 Lot 10.A</i>	<i>\$66.44</i>

NOW THEREFORE, BE IT RESOLVED that the Tax Collector of Bass River Township can cancel taxes on these properties.

RESOLUTION 2017-33

A RESOLUTION AUTHORIZING BASS RIVER TOWNSHIP TO EXECUTE AN AGREEMENT WITH BURLINGTON COUNTY FOR COOPERATIVE PARTICIPATION IN THE COMMUNITY DEVELOPMENT ACT OF 1974 FOR FISCAL YEARS 2018-2020

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2017-33. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2017-33 was hereby approved.

RESOLUTION 2017-33

A RESOLUTION AUTHORIZING BASS RIVER TOWNSHIP TO EXECUTE AN AGREEMENT WITH BURLINGTON COUNTY FOR COOPERATIVE PARTICIPATION IN THE COMMUNITY DEVELOPMENT ACT OF 1974 FOR FISCAL YEARS 2018-2020

BE IT RESOLVED AND ENACTED, by the Board of Commissioners of the Township of Bass River, County of Burlington and State of New Jersey to authorize an Agreement with Burlington County for cooperative participation in the Community Development Act of 1974.

SECTION I. *Certain federal funds are available to Burlington County under Title I of the Housing and Community Development Act of 1987. Public Law 93-383, as amended; and*

SECTION II. *It is necessary to establish a legal basis for the County and its people to benefit from this Program; and*

SECTION III. *An agreement has been proposed under which Bass River Township and the County of Burlington in cooperation with the other municipalities will establish an Interlocal Services Program pursuant to NJSA 40:8A-1 et. Seq., and*

SECTION IV. *It is in the best interest of the Township of Bass River that the Agreement entitled “Agreement between the County of Burlington and certain municipalities located therein for the establishment of a cooperative means of conducting certain community development activities”, a copy of which is on file at the Municipal Clerk’s Office.*

SECTION V. *The Township of Bass River shall enter into the Agreement with the County of Burlington mentioned with all supplements and agreements thereto. The Mayor and Clerk are hereby authorized and directed to execute the Agreement on behalf of Bass River Township and affix thereunto the Official Seal.*

SECTION VII. *This Resolution shall take effect immediately after passage and publication as provided by law.*

RESOLUTION 2017-34

TONNAGE GRANT APPLICATION RESOLUTION 2017-34

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2017-34. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2017-34 was hereby approved.

TONNAGE GRANT APPLICATION RESOLUTION 2017-34

WHEREAS, *The Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from w*

WHEREAS, *It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and*

WHEREAS, *The New Jersey Department of Environmental Protection has promulgated recycling regulations to*
Implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, *The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and*

WHEREAS, *A resolution authorizing this municipality to apply for the **2016 Recycling Tonnage Grant** will memorialize the commitment of this municipality to recycling and to indicate the assent of the Board of Commissioners to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and*

WHEREAS, *Such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.*

NOW THEREFORE BE IT RESOLVED *by the Board of Commissioners of Bass River Township that Bass River Township hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Township Clerk to ensure that the application is properly filed; and*

BE IT FURTHER RESOLVED *that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.*

OLD BUSINESS:

Public Hearing and Adoption of the 2017 Municipal Budget:

The motion was made by Commissioner Bourguignon and seconded by Deputy Mayor Capriglione to open the meeting for the public hearing on the budget. Comments heard: C. Bitzberger asked what the difference is between last year's budget and the 2017 budget. Auditor said that the budget is basically the same with a slight increase however, not enough to reflect in a tax increase. The local purpose tax remains the same as last year. Being no further comments or questions, the motion to close the public hearing on the 2017 municipal budget was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor. The motion to adopt the 2017 municipal budget was made by Deputy Mayor Capriglione, seconded by Commissioner Bourguignon. Votes: Cope-Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and 2017 municipal budget was hereby adopted.

Robert's Pond Berm Repair. Update was provided by Township Engineer Dan Guzzi reported that repair were completed. He noted that following the April 4th meeting the trail cam set up at the site was taken and sand bags were removed from the berm. Camera was returned but memory stick was wiped of any photos. Other cameras in the area may have caught the vandalism. Berm is now repaired and the water level is back to 3-4" below berm as was before.

NEW BUSINESS:

2017 Municipal Budget: The motion to introduce the budget by title was made by Mayor Cope, seconded by Commissioner Bourguignon. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Mayor Cope introduced the 2017 municipal budget by title. Township Auditor Kevin Frenia reported that there is no increase to the local purpose tax and the public hearing is scheduled for April 3 at 7 p.m. Mayor Cope made a motion to approve the budget upon introduction. Commissioner Bourguignon seconded the motion. Votes: Cope-Yes, Capriglione-Yes, Bouguignon-Yes. All in favor and 2017 budget was approved upon introduction by title.

REPORTS:

The following reports were noted.

Report of Solicitor
Report of Municipal Court
Report of Safety Coordinator

PUBLIC COMMENT:

The meeting was open for public comment at 7:27 p.m. upon a motion by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All present in favor.

C. Neander said that when she was here at a meeting two or three months ago about the New Gretna Vol. Fire Company responding to her house when she had a heart attack. She obtained the trip sheet made out by a certain member. The trip sheet showed several drugs in the home. However, some of these drugs belonged to her son not her. Two of them belonged to her son. This member told the paramedics that she was possibly an overdose. Chef Wetmore called her and basically told her that she is a good EMT and she should take care of herself. She does not appreciate this. If she needs 911 does that mean you will not respond. He said no. We are professionals and we would respond as required was Chief's response. She feels like she was treated badly at the hospital because of this. Went through a lot of unnecessary procedures as a result. Forced to talk to a physiatrists and being mentally evaluated. She feels this all because one person made a mistake. She also said that a responder responded to her call for a bee sting when she is highly allergic. He told her to scrap off the stinger and take a Benadryl.

C. Neander reported some barrels on her property that contained some gas or some type of oil product. She would like them removed. She was advised to call the County Health Department.

C. Bitzberger commented on the pond repairs. She noted our DPW would do the work. She asked what the final cost was. This would be determined at a later date when all bills are paid.

C. Tozer said there is an upcoming anniversary for the BSSCA reflections garden at the Township Playground/Park. Initiations will be forthcoming.

Be no further comments, the motion to close the public portion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and public portion was closed at 7:46 p.m.

EXECUTIVE SESSION:

The motion to enter into executive session was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor.

RESOLUTION AUTHORIZING EXECUTIVE SESSION PURSUANT TO N.J.S.A. 10:4-12

BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, that pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., it is necessary to convene an executive session to discuss items authorized by N.J.S.A. 10:4-12 (b), specifically:

1. *Matters Relating to Litigation, Negotiation, Personnel matters and the Attorney-Client Privilege*
 - a. *New Gretna Vol. Fire Company*

BE IT FURTHER RESOLVED, it is anticipated that the deliberation conducted in closed session may be disclosed to the public upon the determination of the Governing Body that the public interest will no longer be served by such confidentiality and if not then legally privileged.

ACTION TAKEN UPON ENTERING BACK INTO REGULAR MEETING:

None

Being no further business to come before the Board the motion to adjourn was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and meeting was adjourned at 8:30 p.m.

Respectfully Submitted
Amanda S. Somes, RMC
Township Clerk