

**MINUTES BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING OF MONDAY, AUGUST 6, 2018**

Mayor Cope called the regular meeting of the Bass River Township Board of Commissioners to order at 7:00 p.m. Present at meeting were: Mayor Deborah Buzby-Cope, Deputy Mayor Nick Capriglione and Commissioner Louis Bourguignon. Also present Township Clerk Amanda Somes and Solicitor Joanne O'Connor. Members of the public were present at this meeting.

FLAG SALUTE

Mayor Cope led the flag salute and read the sunshine statement.

APPROVAL OF MINUTES:

Minutes of the regular meeting of July 2, 2018 were presented to the Board for review. The motion to approve the minutes was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and minutes of the July 2, 2018 regular meeting were hereby approved.

PAYMENT OF BILLS:

The motion was made by Mayor Cope to approve payment of the bills in the amount of \$269,525.49. The motion was seconded by Commissioner Bourguignon to approve bills for payment. Votes: Cope –Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and bills were ordered paid.

		\$
ACE OUTDOOR POWER EQUIPMENT	SUPPLIES	648.79
		\$
ANIMAL CAPTURE & CONTROL	2ND QTR ANIMAL CONTROL	936.00
		\$
ATLANTIC CITY ELECTRIC	ELECTRICITY JULY 2018	2,897.70
		\$
A T & T	ALL IN ONE JUNE 2018	59.14
		\$
BASS RIVER BD OF ED	LOCAL SCHOOL TAX 8/7/18	126,200.00
		\$
BEACONS	NOTICES	194.04
		\$
BELLIA TECH, LLC	TECH SUPPORT JUNE & JULY 2018	250.49
		\$
BOB'S GARDEN CENTER	FLOWERS FOR CEMETARY	700.00
		\$
BURLINGTON COUNTY BCIT	TRAINING COURSE 6682	495.00
		\$
BURL CO TREAS, LANDFILL	TIPPING FEES JUNE & JULY 2018	7,988.69
		\$
BURL CO TREASURER	2018 PRIMARY COSTS	818.34
		\$
BURLCOJIF	LIABILITY & WORKMAN'S COMP 2ND QTR	30,592.00
		\$
BURLINGTON COUNTY CLERK	ANNUAL SOFTWARE FEES - FIRE COMPANY	930.00
		\$
CASA PAYROLL SERVICES	JULY 2018 PAYROLL SERVICES	351.00

CHRISTOPHER NORMAN, ESQ.	MEETING ATTENDANCE 7/19/18	\$ 300.00
CINTAS	SUPPLIES	\$ 181.15
COMCAST	SERVICE 7/19/18 - 8/18/18	\$ 106.00
DANTE GUZZI ENGINEERING ASSOC.	ZONING REVIEWS	\$ 150.00
DAVE'S SEPTIC	PUMP OUT 205 BIRCH & REPAIR 330 ASH	\$ 635.00
READYREFRESH BY NESTLE	SERVICE 6/1/18 - 6/30/18	\$ 9.97
EDMUNDS & ASSOCIATES, INC.	JULY TAX BILLING	\$ 318.58
GENERAC	7527F BATTERY	\$ 164.08
GOLDENBERG MACKLER SAYEGH	IN REIM 2 & 3	\$ 38.00
GREAT BAY EMS	EMS DONATION	\$ 3,500.00
HERMAN'S TRUCKING, INC.	STONE & HAULING FOR PARK	\$ 1,081.08
HOLMAN FRENIA ALLISON, P.C.	FINAL BILLING 2017 AUDIT	\$ 3,500.00
HOME DEPOT	SUPPLIES	\$ 797.91
JERSEY SHORE RESTROOMS, LLC	PORT A POTS 2@7/6 -8/2, 1@ 8/3-8/30	\$ 255.00
KEVIN S. QUINLAN	JUNE & JULY 2018 PROSECUTIONS	\$ 4,000.00
LANGUAGE SERVICE ASSOCIATES	LANGUAGE SERVICES JUNE/2018	\$ 14.70
LIBERTY FLAGS	FLAGS & HARDWARE	\$ 169.80
MGL PRINTING SOLUTIONS	STAMP - PLANNING BD.	\$ 47.00
MR. BOB'S	PORT A POTS 7/18 - 8/12	\$ 219.90
MUNICIPAL CLERK'S ASSOC. OF NJ	DUES	\$ 100.00
MUNICIPAL RECORD SERVICE	RESCINDING ORDERS & SHIPPING	\$ 98.00
MUNIDEX INC	FARMLAND FORMS	\$ 33.10
NEW GRETNNA POST MASTER	ANNUAL PO BOX RENTAL	\$ 116.00
NEW JERSEY NATURAL GAS	NATURAL GAS 6/15/18 - 7/13/18	12/13/17 - 2/8/18 \$ 165.28
OFFICE BASICS, INC.	OFFICE & HOUSEKEEPING SUPPLIES	\$ 253.11
PEACH COUNTRY TRACTOR	BALANCE OF INV # 954386	\$ 81.41
PEGGY BECK	BANK MILEAGE JULY 2018 & MTGS	\$ 186.01
RICHARD IRETON	2ND QTR MILEAGE	\$ 140.80
RUMPF REID & DOLCY	PUBLIC DEFENDER 7/2/18 & 8/6/18	\$ 1,500.00
SAFE ID CARD SYSTEMS, INC	OESER & IVERSON	\$ 30.00
SOUTH JERSEY WELDING SUPPLY	LEASES	\$ 150.00
STAPLES INC	MONITOR & CHAIR	\$ 385.57
STATE OF NJ DIV EMPLOYER ACCTS	REIMBURSEMENT BILLING	\$ 9,156.00

SUPREME ASSET MGMT	ELECTRONIC RECYCLING	\$
		1,850.00
THE EXIT LIGHT CO., INC.	B6V4A BATTERIES	\$
		69.00
THE PRESS OF ATLANTIC CITY	ORDINANCES & NOTICES	\$
		292.11
THOMSON REUTERS - WEST	NJ CRIMINAL & MOTOR 2018	\$
		212.00
TRANSFORMATION ENTERPRISES	JUNE & JULY 2018 ROLL OFF & COMPACTOR LEASE	\$
		13,480.00
TRAPROCK INDUSTRIES	STONE OAK LANE PARK	\$
		670.54
VERIZON	PHONES JUNE/JULY 2018	\$
		917.67
VERIZON WIRELESS	CELL - CRAMER 5/24 - 7/23	\$
		67.78
WALMART COMMUNITY/SYNCB	SUPPLIES	\$
		30.16
WEX BANK	FUEL JUNE/JULY 2018	\$
		1,820.08
BASS RIVER PAYROLL ACCT	PAYROLL 7/5/18	\$
		15,980.01
BASS RIVER PAYROLL ACCT	PAYROLL 7/19/18	\$
		16,018.63
BASS RIVER PAYROLL ACCT	PAYROLL 7/31/18	\$
		16,042.05
HASLER, INC.	POSTAGE JUNE 2018	\$
		569.92
HASLER, INC.	POSTAGE JULY 2018	\$
		560.90
		\$
		269,525.49
	TOTAL	

ORDINANCES & RESOLUTIONS:

RESOLUTION 2018-64

Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Maple Ave Walk path project.

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2018-64. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-64 was hereby approved.

Resolution No. 2018-64

Resolution: *Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Maple Ave Walk path project.*

WHEREAS, there exists a need to construct a walk path from the intersection of North Maple Ave. and State Route 9 to the Bass River Township Elementary School; and,

WHEREAS, this project will promote pedestrian safety along the roadway for school children and their parents who walk to school, where no walkway currently exists.

NOW, THEREFORE, BE IT RESLOVED that the council of Bass River formally approved the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as TA-2018-Maple Ave Walk Path-00049 to the New Jersey Department of Transportation on behalf of the Township of Bass River.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Bass River and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approved the execution of the grant agreement.

RESOLUTION 2018-65

Commitment for the continual maintenance for the useful life of the Maple Ave Walk path project should the Department of Transportation approve a grant funding the project.

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2018-65. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-65 was hereby approved.

Resolution No. 2018-65

Resolution: ***Commitment for the continual maintenance for the useful life of the Maple Ave Walk path project should the Department of Transportation approve a grant funding the project.***

WHEREAS, the Township of Bass River has approved the application of an electronic grant application identified as TA-2018-Maple Ave Walk Path-00049 to the New Jersey Department of Transportation; and,

WHEREAS, this project will promote pedestrian safety along the roadway for school children and their parents who walk to school, where no walkway currently exists.

NOW, THEREFORE, BE IT RESLOVED should the grant be approved, executed, and, constructed, the Township of Bass River shall be the party responsible for continual maintenance of this project for its useful life.

RESOLUTION 2018-66

A RESOLUTION AUTHORIZING IN REM FORECLOSURE PROCEEDINGS

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2018-66. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-66 was hereby approved.

RESOLUTION 2018-66

A RESOLUTION AUTHORIZING IN REM FORECLOSURE PROCEEDINGS

WHEREAS, the Board of Commissioners of the Township of Bass River has appointed the law firm of Goldberg, Mackler of Northfield, New Jersey as In Rem Counsel under Resolution No 2015-52; and

WHEREAS, the Township has entered into an Agreement with Keith Bonchi, Esq. of Goldberg, Mackler to perform said In Rem services on behalf of the Township of Bass River; and

WHEREAS, the Board of Commissioners authorizes Keith Bonchi, Esq. of Goldberg, Mackler to begin In Rem foreclosure proceedings on the below listed properties:

<u>Block</u>	<u>Lot</u>	<u>Assessed to:</u>
1	5	Briggs c/o Wunsch
1	6	Briggs c/o Wunsch
1	11	Paul Cramer
1	12	Briggs
12	3	Desmond Ross
12	6	Henry Howell
13	5	Joseph Cramer
13	6	Henry Howell
19	4	Grace Benner
20	1	Harold Cramer
20	5	Grace Benner
20	7	Unknown
20	9	Benner
28	6	Ann Yeoman
63.A	15	Lewkowitz
63.A	16	Lewkowitz
73.A	1	Cutts
73.B	1	Cutts
73.C	1	Cutts
73.D	1	Cutts
73.E	1	Cutts
73.F	1	Cutts
73.F	2	Cutts
73.F	3	Cutts
73.G	1	Cutts
73.G	2	Cutts
73.H	1	Cutts
73.I	1	Carmella Ferme
73.J	1	Carmella Ferme
73.K	1	Cutts

96.E	22	Schnackerberg
103.B	2	Cutts
103.B	3	Carmella Ferme
103.B	4	Cutts
103.G	1	Cutts
103.H	1	Cutts
103.I	1	Cutts
103.J	1	Cutts

***NOW THEREFORE**, be it resolved by the Board of Commissioners of the Township of Bass River that Keith Bonchi, Esq will proceed with the In-Rem Foreclosure proceedings for the above captioned properties.*

RESOLUTION 2018-67

A RESOLUTION AUTHORIZING THE ASSIGNMENT OF TAX SALE CERTIFICATE

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2018-67. Votes: Cope–Yes, Capriglione-Abstain, Bourguignon-Yes. Majority in favor and Resolution 2018-67 was hereby approved.

RESOLUTION NO. 2018-67

A RESOLUTION AUTHORIZING THE ASSIGNMENT OF TAX SALE CERTIFICATE

***WHEREAS**, the governing body of the Township of Bass River, County of Burlington and State of New Jersey, desires to collect all taxes, assessments and other municipal charges that are now delinquent; and*

***WHEREAS**, there has been public advertisement for bids and the Township Clerk has received and opened bids on April 22, 2015 at 10:00 a.m. for the purpose of selling municipal delinquencies in a manner prescribed by N.J.S.A. 54:5-113 and 54:5-113.5; and*

***WHEREAS**, N.J.S.A. 54:5-113 authorizes the assignment by a municipality of tax sale certificates; and*

***WHEREAS**, Nicholas Capriglione and Maryanne Capriglione have presented an offer to purchase, by assignment, Certificate of Sale # 0000046 on Block 27, Lot 6.A with unknown owner and Certificate of Sale # 11-00001 on Block 27, Lot 9 assessed to Robert Leitz which were issued by the Township of Bass River at a tax sale.*

***NOW, THEREFORE, BE IT RESOLVED** that the Township of Bass River Board of Commissioners authorizes the Mayor and Municipal Clerk to execute the necessary assignment document to effect assignment of tax sale certificate #0000046 and tax sale certificate # 11-00001 to Nicholas and Maryanne Capriglione*

***BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Tax Collector*

RESOLUTION 2018-68

**RESOLUTION TO EXTEND GRACE PERIOD FOR THIRD QUARTER TAXES
DUE AUGUST 1, 2018**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2018-68. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-68 was hereby approved.

RESOLUTION 2018-68

***RESOLUTION TO EXTEND GRACE PERIOD FOR THIRD QUARTER TAXES DUE AUGUST 1,
2018***

WHEREAS, N.J.S.A 54:4-55 and N.J.S.A. 54:4-64 require that the 2018 tax rates shall be certified by the Burlington County Board of Taxation to Bass River Township on or before June 4, 2018 so that bills could be rendered on or before June 14, 2018, for payment by August 1, 2018 with a ten-day grace period; and

WHEREAS, said 2018 tax rates have not been certified by such a date, therefore; the tax collector is not able to render the tax bills; and

WHEREAS, N.J.S.A. 54:4-66.3 provides that the grace period for the third quarter tax payment be extended to the twenty-fifth day after the date tax bills are mailed; and

WHEREAS, the Board of Commissioners find it to be equitable and proper that the grace period for the payment of the 2018 third quarter tax be extended until the twenty-fifth calendar day after the tax bills are mailed; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, in the County of Burlington and the State of New Jersey, that the Board of Commissioners finds it equitable and proper that the grace period for the payment of the third quarter 2018 real estate property taxes, within which time said bills may be paid without interest and any payments received after that date, interest will revert back to August 1, 2018.

RESOLUTION 2018-69

APPROVING A CORRECTIVE ACTION PLAN FOR 2017 AUDIT

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2018-69 Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-69 was hereby approved.

RESOLUTION 2018-69

APPROVING A CORRECTIVE ACTION PLAN FOR 2017 AUDIT

WHEREAS, the New Jersey Department of Community Affairs, Division of Local Government Services Notice #92-15 requires that a Corrective Action Plan for the 2017 Municipal Audit be completed and filed with the Clerk of the local unit 60 days from the date the audit is received by the Governing Body (July 2, 2018); and

WHEREAS, the Chief Financial Officer has completed and submitted a

Corrective Action Plan affected by the audit recommendations. The Corrective Action Plan is therefore being submitted to the Township Council for their review and approval.

***NOW, THEREFORE, BE IT RESOLVED** the annexed Corrective Action Plan as prepared by the Chief Financial Officer is hereby approved and authorization warranted to submit same to the State of New Jersey-Division of Local Government Services and other interested parties*

RESOLUTION 2018-70

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER AUTHORIZING THE SALE OF MUNICIPAL LIENS

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2018-70. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-70 was hereby approved.

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER AUTHORIZING THE SALE OF MUNICIPAL LIENS

***WHEREAS**, the governing body of the Township of Bass River, County of Burlington and State of New Jersey, desires to collect all taxes, assessments and other municipal charges that are now delinquent; and*

***WHEREAS**, the Township Clerk is directed to accept sealed bids to sell all municipal delinquencies through December 31, 2017, in a manner prescribed by N.J.S.A. 54:5-113 and 54:5-113.5;*

***NOW, THEREFORE, BE IT RESOLVED** that the Township of Bass River Board of Commissioners authorizes and directs the Township Clerk to accept sealed bids for the sale of all municipal liens in accordance with New Jersey Law, and as stated above. The sealed bids will be received by the Township Clerk, for the Township of Bass River, County of Burlington, State of New Jersey on September 19, 2018 at 10 am prevailing time at the Bass River Township Building located at 3 North Maple Avenue, New Gretna New Jersey, at which time and place bids will be opened and read in public.*

***BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Tax Collector*

RESOLUTION 2018-71

A RESOLUTION AUTHORIZING THE TURNOVER OF UNCASHED FUNDS FOR THE MUNICIPAL COURT

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2018-71. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-71 was hereby approved.

RESOLUTION 2018-71

A RESOLUTION AUTHORIZING THE TURNOVER OF UNCASHED FUNDS FOR THE MUNICIPAL COURT

BASS RIVER TOWNSHIP COURT GENERAL ACCOUNT

Total: \$18.50

RESOLUTION 2018-72

**A RESOLUTION AUTHORIZING THE TURNOVER OF UNCASHED FUNDS
FOR THE MUNICIPAL COURT**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2018-72. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-72 was hereby approved.

RESOLUTION 2018-72

*A RESOLUTION AUTHORIZING THE TURNOVER OF UNCASHED FUNDS FOR THE MUNICIPAL
COURT*

WOODLAND TOWNSHIP COURT GENERAL ACCOUNT

TOTAL: \$4.00

RESOLUTION 2018-73

**A RESOLUTION AUTHORIZING THE TURNOVER OF UNCASHED FUNDS
FOR THE MUNICIPAL COURT**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2018-73. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-73 was hereby approved.

RESOLUTION 2018-73

*A RESOLUTION AUTHORIZING THE TURNOVER OF UNCASHED FUNDS FOR THE MUNICIPAL
COURT*

WOODLAND TOWNSHIP COURT BAIL ACCOUNT

TOTAL: \$1.00

RESOLUTION 2018-74

**A RESOLUTION AUTHORIZING THE TURNOVER OF UNCASHED FUNDS
FOR THE MUNICIPAL COURT**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2018-74. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-74 was hereby approved.

RESOLUTION 2018-74

*A RESOLUTION AUTHORIZING THE TURNOVER OF UNCASHED FUNDS FOR THE MUNICIPAL
COURT*

BASS RIVER TOWNSHIP COURT BAIL ACCOUNT

TOTAL: \$6.00

Resolution 2018-76

**Awarding Contract for supply and installation of bulk head at
Amasa Landing Road**

Bids were reviewed and all bids were determined to be over the budgeted funds for the project. Therefore, the motion to reject all bids and rebid the project for a special meeting to be scheduled for August 23, 2018 was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes.

REPORTS:

The following reports were noted.

Report of Solicitor
Report of Safety Coordinator
Municipal Court
Report from Tom Williams, Board Member for Pinelands Regional.

PUBLIC COMMENT:

The meeting was open for public comment upon a motion by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and meeting was open for public comment at 8:20 p.m.

C. Bitzberger gave an update on the clear cutting of trees at the State Forest and the Fire Tower. Basically she said they want to look into new technology. Another appeal can be filed upon receipt of permit. Township will look into passing a resolution making the site a historic site because of the CCC Camp.

Be no further comments, the motion to close the public portion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and public portion was closed at 8:45 p.m.

Being no further business to come before the Board the motion to adjourn was made by Mayor Cope, seconded by Commissioner Bourguignon. All in favor and meeting was adjourned at 8:45 p.m.

Respectfully Submitted
Amanda S. Somes, RMC
Township Clerk