

**MINUTES BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING OF MONDAY, DECEMBER 5, 2016**

Mayor Cope called the regular meeting of the Bass River Township Board of Commissioners to order at 7:00 p.m. Present at meeting were: Mayor Deborah Buzby-Cope, Commissioner Louis Bourguignon and Deputy Mayor Nick Capriglione. Also present Township Clerk Amanda Somes and Township and Solicitor Joanne O'Connor. Members of the public were present at this meeting.

FLAG SALUTE

Mayor Cope led the flag salute and read the sunshine statement.

APPROVAL OF MINUTES:

Minutes of the regular meeting of November 7, 2016 were presented to the Board for review. The motion to approve the minutes was made by Commissioner Bourguignon and seconded by Deputy Mayor Capriglione. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. Minutes of the November 7, 2016 regular meeting were hereby approved.

PAYMENT OF BILLS:

The motion was made by Mayor Cope to approve payment of the bills in the amount of \$177,354.94. The motion was seconded by Commissioner Bourguignon to approve bills for payment. Votes: Cope –Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and bills were ordered paid.

ACADEMY SECURITY	ALARM MONITORING 12/1-2/28	\$	87.00
ACUA	WATER TESTING	\$	657.75
ATLANTIC CITY ELECTRIC	ELECTRICITY NOV. 2016 (PARTIAL)	\$	772.93
A T & T	ALL IN ONE NOV. 2016	\$	540.09
A T & T	ISDN LINE OCT. 2016	\$	51.40
BASS RIVER BD OF ED	LOCAL SCHOOL TAX 12/8/16	\$	123,216.00
BELLIA TECH, LLC	TECH SUPPORT	\$	49.08
BURL CO TREAS, LANDFILL	NOV. 2016 TIPPING FEES	\$	3,046.86
CAM CO.	PARTS FOR SPREADER	\$	1,029.22
CASA PAYROLL SERVICES	NOV. 2016 PAYROLL	\$	227.00
COLONIAL ELECTRIC SUPPLY	CABLE FOR PARK	\$	667.50
COMCAST	SERVICE 11/19/16 - 12/18/16	\$	109.95
DEBORAH NIXON	CHAIR MESSAGES	\$	400.00
EDMUNDS & ASSOCIATES, INC.	2017 SOFTWARE MAINTENANCE	\$	5,513.00
GRETNA GREEN LANDSCAPING	15 YDS. ROOT MULCH	\$	400.00
HANDS PATIO & GARDEN CENTER	FALL DECORATIONS FOR PARK	\$	425.88
IPM INTEGRATED PEST MANAGEMENT	QUARTERLY SERVICE	\$	85.00

JERSEY SHORE RESTROOMS, LLC	PORT A POTS	\$	170.00
KEVIN S. QUINLAN	NOV. 2016 PROSECUTIONS	\$	1,500.00
LANGUAGE SERVICE ASSOCIATES	LANGUAGE SERVICES SEPT & OCT	\$	109.20
MAILFINANCE	LEASE PYMT. 9/12 - 12/11	\$	570.00
NAPLES PIZZERIA & RESTAURANT	PIZZAS FOR FIRE COMPANY	\$	57.00
NEW JERSEY PLANNING OFFICIALS	2016 LEAGUE CONVENTION	\$	210.00
NEW JERSEY NATURAL GAS	NATURAL GAS 10/12 - 11/8	\$	284.63
NJ LEAGUE OF MUNICIPALITIES	NJLM 2017 MEMBER DUES	\$	277.00
OFFICE BASICS, INC	OFFICE SUPPLIES	\$	324.06
PEGGY BECK	BANK MILEAGE & CELL/FAX/PHONE REIM.	\$	748.96
QC LABS / EUROFINs	WATER TESTING	\$	94.00
REGISTRAR'S ASSOC. OF N.J.	REGISTRAR MEMBER RENEWAL	\$	25.00
RUMPH REID & DOLCY	PUBLIC DEFENDER 11/14/16	\$	500.00
TRANSFORMATION ENTERPRISES	NOV. 2016 ROLL-OFF	\$	3,170.00
VERIZON	COURT & MUNI PHONES OCT/NOV 2016	\$	1,011.15
BASS RIVER PAYROLL ACCT	PAYROLL 11/10/16	\$	15,458.03
BASS RIVER PAYROLL ACCT	PAYROLL 11/23/16	\$	15,058.94
HASLER, INC.	POSTAGE NOV. 2016	\$	508.31
	TOTAL	\$	177,354.94

ORDINANCES AND RESOLUTIONS:

RESOLUTION NO. 2016-72

RESOLUTION OF THE TOWNSHIP OF BASS RIVER COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING THE TRANSFERS BETWEEN BUDGET APPROPRIATIONS DURING THE LAST TWO MONTHS OF THE FISCAL YEAR AND THE FIRST THREE MONTHS OF THE ENSUING YEAR

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2016-72. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2016-72 was hereby approved.

RESOLUTION NO. 2016-72

RESOLUTION OF THE TOWNSHIP OF BASS RIVER COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING THE TRANSFERS BETWEEN BUDGET APPROPRIATIONS DURING THE LAST TWO MONTHS OF THE FISCAL YEAR AND THE FIRST THREE MONTHS OF THE ENSUING YEAR.

WHEREAS, transfers are permitted between budget appropriations during the last two months for the fiscal year, and the first three months of the ensuing year;

***NOW THEREFORE BE IT RESOLVED** by the Governing Body, Township of Bass River, County of Burlington, New Jersey; that transfers between 2016 Budget Appropriations are made as follows:*

		TO	From
6-01-20-110-002	Admin & Executive OE	\$ 1,700.00	
6-01-20-142-002	Liquidation of TTL & Foreclosure	\$ 5,000.00	
6-01-20-150-002	Tax Assessment OE	\$ 300.00	
6-01-25-280-001	Bailiff S&W	\$ 200.00	
		\$ -	
6-01-20-110-001	Admin & Executive S&W		\$ (1,500.00)
6-01-26-305-002	Convenience Center O\E		\$ (3,200.00)
6-01-26-306-002	Utility Maintenance O\E		\$ (2,500.00)
			\$ -
			\$ -
			\$ -
		\$ 7,200.00	\$ (7,200.00)

***NOW THEREFORE BE IT RESOLVED**, by the Governing Body of the Township of Bass River, County of Burlington, New Jersey as follows:*

1. *That the Governing Body hereby authorizes the necessary transfers for the year 2016.*
2. *That a certified copy of this resolution shall be kept on file at the Municipal Clerk's office and be forwarded to the Township's Certified Municipal Finance Officer.*

RESOLUTION NO. 2016-73

**A RESOLUTION AUTHORIZING THE TOWNSHIP OF BASS RIVER
TO ENTER INTO A SHARED SERVICES AGREEMENT WITH
WASHINGTON TOWNSHIP FOR THE JOINT EMPLOYMENT OF A TAX
ASSESSOR ASSISTANT PURSUANT TO THE INTERLOCAL SERVICES
ACT N.J.S.A. 40:8A-1 et. seq.**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2016-73. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2016-73 was hereby approved.

RESOLUTION NO. 2016-73

**A RESOLUTION AUTHORIZING THE TOWNSHIP OF BASS RIVER
TO ENTER INTO A SHARED SERVICES AGREEMENT WITH
WASHINGTON TOWNSHIP FOR THE JOINT EMPLOYMENT OF A TAX ASSESSOR ASSISTANT
PURSUANT TO THE INTERLOCAL SERVICES ACT N.J.S.A. 40:8A-1 et. seq.**

***WHEREAS**, the Bass River Township Board of Commissioners recognizes the need to provide the residents of the Township with appropriate cost savings measures and the need to take advantage of opportunities to provide cost savings in the administration of local government services for the benefit of all residents; and*

WHEREAS, pursuant to the Uniform Shared Services Act, N.J.S.A. 40A:65-1 et seq., any municipality of the State may enter into a contract with any other municipality for the joint provision of any service that any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, the Township of Bass River and Washington Township have previously entered into a Shared Services Agreement that covers this position. That agreement is scheduled to expire and both Townships wish to continue the prior relationship for shared services by entering into this new Shared Services Agreement for the employment and cost sharing of an assistant to the tax assessor; and

WHEREAS, The Township of Bass River and Washington Township have negotiated the terms and conditions of an agreement for the provision of such services to Washington Township by the Township of Bass River as detailed in the attached Shared Services Agreement; and

WHEREAS, the Township of Bass River evidences its desire to enter into such Agreement through passage of this resolution; and

WHEREAS, the parties have agreed to participate in the Shared Services Agreement between the Townships and enter into the agreement establishing the respective rights and obligations of the parties regarding this Shared Services Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township of Bass River Board of Commissioners that:

- 1. The attached Shared Services Agreement between the Township of Bass River and Washington Township shall be effective according to its terms.*
- 2. The Mayor of the Township of Bass River is hereby authorized to sign, seal, execute and witness/attest the Agreement.*
- 3. The Mayor and Township Clerk are authorized to take any action necessary to implement the terms of the Shared Services Agreement.*

RESOLUTION NO. 2016-74

A RESOLUTION AUTHORIZING THE TOWNSHIP OF BASS RIVER TO ENTER INTO A SHARED SERVICES AGREEMENT WITH WASHINGTON TOWNSHIP

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2016-74. Votes: Cope–Yes, Capriglione–Yes, Bourguignon–Yes. All in favor and Resolution 2016-74 was hereby approved.

RESOLUTION NO. 2016-74

A RESOLUTION AUTHORIZING THE TOWNSHIP OF BASS RIVER TO ENTER INTO A SHARED SERVICES AGREEMENT WITH WASHINGTON TOWNSHIP

WHEREAS, the Bass River Township Board of Commissioners recognizes the need to provide the residents of the Township with appropriate cost savings measures and the need to take advantage of opportunities to provide cost savings in the administration of local government services for the benefit of all residents; and

WHEREAS, Washington Township has requested that the Township of Bass River allow Washington Township to continue to utilize the Bass River Municipal Court offices; and

WHEREAS, Bass River Township and Washington Township have negotiated the terms and conditions of an agreement for the provision of such services to Washington Township by Bass River Township as detailed in the attached Shared Services Agreement; and

WHEREAS, the Township of Bass River evidences its desire to enter into such Agreement through passage of this resolution; and

WHEREAS, the Municipalities are authorized by the “Shared Services Act”, N.J.S.A. 40A:65-4, et seq. to enter into any contract for the joint provision of any service which any party to the agreement is authorized to render within its own jurisdiction; and

WHEREAS, the parties have agreed to participate in the Shared Services Agreement between the Municipalities and enter into the agreement establishing the respective rights and obligations of the parties regarding this Shared Services Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Township of Bass River that:

- 1. The attached Shared Services Agreement between the Township of Bass River and Washington Township shall be effective according to its terms.*
- 2. The Mayor of Bass River Township is hereby authorized to sign, seal, execute and witness/attest the Agreement.*
- 3. The Mayor and Township Clerk are authorized to take any action necessary to implement the terms of the Shared Services Agreement.*

RESOLUTION NO. 2016-75

A RESOLUTION SETTING THE ANNUAL SCHEDULE OF MEETINGS FOR THE BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS FOR THE CALENDAR YEAR 2017

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2016-75. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2016-75 was hereby approved.

RESOLUTION NO. 2016-75

A RESOLUTION SETTING THE ANNUAL SCHEDULE OF MEETINGS FOR THE BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS FOR THE CALENDAR YEAR 2017

BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey that the “Annual Notice” Annual Schedule of Meetings for the Bass River Township Board of Commissioners shall be reflected on the following schedule.

BE IT FURTHER RESOLVED that the Township Clerk shall transmit the Annual Schedule of Meetings to the Township’s Official Newspapers, post a copy of said schedule on the Township bulletin board, and make copies available to the public for a fee.

On the following dates the Bass River Township Board of Commissioners shall conduct official public meetings and work meetings for the year 2017. Said meetings shall be held in the Township Municipal Building, 3 North Maple Avenue, New Gretna, New Jersey and shall commence at 7:00 p.m.

REGULAR MEETING DATES FOR OFFICIAL ACTION:

January 9th, February 6th, March 6th, April 3rd, May 1st, June 5th, July 10th, August 7th, September 11th, October 2nd, November 6th, December 4th, 2017

RESOLUTION NO. 2016-76

A RESOLUTION SETTING THE ANNUAL SCHEDULE OF MEETINGS FOR THE BASS RIVER TOWNSHIP PLANNING/ZONING BOARD FOR THE CALENDAR YEAR 2017

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2016-76. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2016-76 was hereby approved.

RESOLUTION 2016-76

BASS RIVER TOWNSHIP

A RESOLUTION SETTING THE ANNUAL SCHEDULE OF MEETINGS FOR THE BASS RIVER TOWNSHIP PLANNING/ZONING BOARD FOR THE CALENDAR YEAR 2017

***BE IT RESOLVED** by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey that the “Annual Notice” Annual Schedule of Meetings for the Bass River Township Planning/Zoning Board of shall be reflected on the following schedule.*

***BE IT FURTHER RESOLVED** that the Township Clerk shall transmit the Annual Schedule of Meetings to the Township’s Official Newspapers, post a copy of said schedule on the Township bulletin board, and make copies available to the public for a fee.*

On the following dates the Bass River Township Planning/Zoning Board of shall conduct official public meetings for the year 2017. Said meetings shall be held in the Township Municipal Building, 3 North Maple Avenue, New Gretna, New Jersey and shall commence at 7:00 p.m.

REGULAR MEETING DATES:

January 19th(Reorganization), February 16th, March 16th, April 20th, May 18th, June 15th July 20th, August 17th, September 21st, October 19th, November 16th, December 21st, 2017

RESOLUTION NO. 2016-77

A RESOLUTION ESTABLISHING AN OFFICIAL HOLIDAY LIST FOR THE TOWNSHIP OF BASS RIVER AND SETTING FORTH PROCEDURES FOR PAYING TOWNSHIP EMPLOYEES FOR SAME

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2016-77. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2016-77 was hereby approved.

RESOLUTION 2016-77

A RESOLUTION ESTABLISHING AN OFFICIAL HOLIDAY LIST FOR THE TOWNSHIP OF BASS RIVER AND SETTING FORTH PROCEDURES FOR PAYING TOWNSHIP EMPLOYEES FOR SAME

BE IT RESOLVED by the Board of Commissioners of the Township of Bass River at a regular meeting held on the 5th day of December 2016 that the following are hereby designated as Holidays for the Township of Bass River for 2017:

- | | |
|--------------------------------|-------------------------------------|
| ▪ New Years Day | Monday, January 2 nd |
| ▪ Martin Luther King Jr. B-day | Monday, January 16 th |
| ▪ President's Day | Monday, February 20 th |
| ▪ Good Friday | Friday, April 14 th |
| ▪ Memorial Day | Monday, May 29 th |
| ▪ Independence Day | Tuesday, July 4 th |
| ▪ Labor Day | Monday, September 4 th |
| ▪ Columbus Day | Monday, October 9 th |
| ▪ Veterans Day | Friday, November 10 th |
| ▪ Thanksgiving Day | Thursday, November 23 rd |
| ▪ Day After Thanksgiving | Friday, November 24 th |
| ▪ Christmas Day | Monday, December 25 th |

BE IT FURTHER RESOLVED that all Township Offices and the Convenience Center is hereby closed on the aforementioned holidays for employees pursuant to Bass River Township Policy.

NEW BUSINESS:

Mayor Cope presented certificates of appreciate to several township residents to show appreciation for their efforts on behalf of the township during 2016.

REPORTS:

The following reports were noted.

Solicitors Report
Report of Municipal Court
Report of Safety Coordinator
Report of Beautification Committee

PUBLIC COMMENT:

The meeting was open for public comment at 7:15 p.m. upon a motion by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All present in favor.

Mr. Kurzrock of Little Egg Harbor asked about the situation with the property adjacent to his property. The 10 acres pond that is adjacent to his property for over 50 years was drained and is a mud flat. Pond is on Ballinger's Creek and owned by the State of NJ. Investigations of the matter show that someone took a machines/backhoe and dredged a hole in the berm causing the pond to drain. Talked to individuals from DEP and the

Township. He wrote a letter to the township requesting to be put on agenda for this evening. He would like to know if this was done under the direction of a township employee and has any permits of other work or arrangements been done. What are the plans of Bass River Township to fix the damage that was done?

Mayor said that there is an issue with flooding of septics and the leach field of Offshore Manor. The employee tried to go out and to try to clear out the Beaver Dam. Mayor met with State and walked the perimeter with the officials. Several issues that the State is dealing with. The area the township touched was state owned land. All officials have been contacted. The State did not post area but will do so in near future. In the mean time the State is doing its investigation to deal with the issue. No impact study has been done. The Township is going to wait for the investigation to be completed.

W. Roberts said that the Township will find upon research if the leach field is failing it has nothing to do with the pond water.

Ms. A. Chambers-Martin (Daughter of Pat Chambers) read a letter written by her mother. Property has frontage on Ballinger's Creek aka Roberts Pond. South berm damage and destruction of berm. Eco system compromised and destroyed and homeowner's property values being affected as well. Asking who gave permission.

J. Dawson asked if the township had a time line of when this will be repaired. The cedar swamp is also draining and time is of the essence for the repair.

B. Wurst said he was disheartened to hear about this matter and to blame it on beavers is false.

K. Foder said that he fishes at that pond a lot. For the last 3 or 4 years the beavers have built dams close to route 9. He cleared a few limbs out of the front dam. Feels the Township did it with good intentions. He went to State, DEP and Little Egg to complain about the pond and the issue with flooding but nothing was done.

Mr. B. Roberts said the State needs to go in and clean a lot of trash out of the culvert under Route 9.

Mr. P. Chambers said he purchased his property because of the pond. He loves being by the pond and very upset and emotional about this issue. Correction is what is important at this point. He encouraged the Board to get the State to move this along to correct this problem.

Mr. W. Aaronson said he would like the Commissioners to understand that this mishap is due to the fact that the Township does not have an operating Environmental Commission.

Mr. K. Foder complained about shooting of guns behind his house in the middle of the night. He would request the township consider passage of an ordinance. Be no further comments, the motion to close the public portion was made by Commissioner

Bourguignon, seconded by Deputy Mayor Capriglione. All present in favor and public portion was closed at 7:59 p.m.

Being no further business to come before the Board the motion to adjourn was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All present in favor and meeting was adjourned at 8:24 p.m.

Respectfully Submitted
Amanda S. Somes, RMC
Township Clerk
