

**MINUTES BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING OF MONDAY, FEBRUARY 4, 2019**

Mayor Cope called the regular meeting of the Bass River Township Board of Commissioners to order at 6:30 p.m. Present at meeting were: Mayor Deborah Buzby-Cope, Deputy Mayor Nicholas Capriglione and Commissioner Louis Bourguignon. Also present Township Clerk Amanda Somes and Solicitor Joanne O'Connor, CFO Al Stanley and Auditor Kevin Frenia. Members of the public were present at this meeting.

FLAG SALUTE

Mayor Cope led the flag salute and read the sunshine statement.

EXECUTIVE SESSION:

The motion to enter into executive session was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and Board went into Executive Session at 6:32 p.m. and entered regular session at 7:04 p.m.

*RESOLUTION AUTHORIZING EXECUTIVE SESSION
PURSUANT TO N.J.S.A. 10:4-12*

BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, that pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., it is necessary to convene an executive session to discuss items authorized by N.J.S.A. 10:4-12 (b), specifically:

1. *Matters Relating to Litigation, Negotiation, Personnel matters and the Attorney-Client Privilege*
 - a. *2018 Municipal Budget and impact on tax rate.*

BE IT FURTHER RESOLVED, it is anticipated that the deliberation conducted in closed session may be disclosed to the public upon the determination of the Governing Body that the public interest will no longer be served by such confidentiality and if not then legally privileged.

ACTION TAKEN UPON ENTERING BACK INTO REGULAR MEETING:

None

APPROVAL OF MINUTES:

Minutes of the regular meeting of January 7, 2019 were presented to the Board for review. The motion to approve the minutes was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. Minutes of the January 7, 2019 regular meeting were hereby approved.

ORDINANCES & RESOLUTIONS:

ORDINANCE NO. 2019-01

CALENDAR YEAR 2019

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40a: 4-45-14)**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Ordinance 2019-01 upon second reading by title and to open the meeting for public comment on Ordinance 2019-01. All in favor and meeting was open for public comment. Comments Heard: None. Being no comments, the motion to close the public hearing on Ordinance 2019-01 was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor. The motion to adopt Ordinance 2019-01 was made by Mayor Cope and seconded by Commissioner Bourguignon. Votes: Cope-Yes, Bourguignon-Yes, Capriglione-Yes. All in favor and Ordinance 2019-01 was hereby adopted.

**ORDINANCE NO. 2019-01
CALENDAR YEAR 2019**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40a: 4-45-14)**

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriations and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, Township Council of the Township of Bass River in the County of Burlington finds it advisable and necessary to increase its CY 2019 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting health, safety and welfare of the citizens; and,

WHEREAS, Township Council hereby determines that a one percent (1%) increase in the budget for said year, amounting to \$10,957.98 in excess of the increase in final

appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, members of council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Bass River in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2019 budget year, the final appropriations of the Township of Bass River shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5% amounting to \$38,352.93 and that the CY 2019 municipal budget for the Township of Bass River be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be on file with said Director within 5 days after such adoption.

RESOLUTION 2019-22

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY GIVING APPROVAL FOR A COIN DROP WITHIN THE TOWNSHIP OF BASS RIVER, SUBJECT TO APPROVALS BY COUNTY AND/OR STATE OFFICIALS

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2019-22. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2019-22 was hereby approved.

RESOLUTION 2019-22

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY GIVING APPROVAL FOR A COIN DROP WITHIN THE TOWNSHIP OF BASS RIVER, SUBJECT TO APPROVALS BY COUNTY AND/OR STATE OFFICIALS

WHEREAS, the New Gretna Volunteer Fire Company has provided an application to the Township of Bass River to hold a coin drop; and

WHEREAS, Bass River Township's local ordinance allow for such events, subject to approval by County and/or State Officials.

THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River that the following schedule for coin drops by the New Gretna Volunteer Fire Company have been approved at locations(s) listed below:

LOCATION: Burlington County Route 679 a.k.a. North Maple Avenue, New Gretna and Route 9, New Gretna. Time from 0700-1700.

<i>DATES:</i>	<i>April 14th</i>	<i>(Rain Date April 28th)</i>
	<i>May 19th</i>	<i>(Rain Date May 26th)</i>
	<i>June 9th</i>	<i>(Rain Date June 16th)</i>
	<i>July 7th</i>	<i>(Rain Date July 14th)</i>
	<i>August 11th</i>	<i>(Rain Date August 18th)</i>
	<i>September 8th</i>	<i>(Rain Date September 22nd)</i>

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the New Gretna Volunteer Fire Company and the Burlington County Engineer's Office for submission to the Board of Chosen Freeholders for approval.

RESOLUTION 2019-23

A RESOLUTION AUTHORIZING THE TOWNSHIP OF BASS RIVER TO EXTEND THE SHARED SERVICES AGREEMENT WITH THE BOROUGH OF TUCKERTON FOR THE SHARED USE OF PUBLIC WORKS EQUIPMENT PURSUANT TO THE INTERLOCAL SERVICES ACT N.J.S.A. 40:8A-1 et. seq.

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2019-23. Votes: Cope–Yes, Capriglione–Yes, Bourguignon–Yes. All in favor and Resolution 2019-23 was hereby approved.

RESOLUTION NO. 2019-23

A RESOLUTION AUTHORIZING THE TOWNSHIP OF BASS RIVER TO EXTEND THE SHARED SERVICES AGREEMENT WITH THE BOROUGH OF TUCKERTON FOR THE SHARED USE OF PUBLIC WORKS EQUIPMENT PURSUANT TO THE INTERLOCAL SERVICES ACT N.J.S.A. 40:8A-1 et. seq.

WHEREAS, the Bass River Township Board of Commissioners recognizes the need to provide the residents of the Township with appropriate cost savings measures and the need to take advantage of opportunities to provide cost savings in the administration of local government services for the benefit of all residents; and

WHEREAS, pursuant to the Uniform Shared Services Act, N.J.S.A. 40A:65-1 et seq., any municipality of the State may enter into a contract with any other municipality for the joint provision of any service that any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, the Township of Bass River and the Borough of Tuckerton have previously entered into a Shared Services Agreement that covers the shared use of public works equipment dated October 3, 2011. That agreement has expired and both the Township and the Borough wish to continue the prior relationship for shared services by entering into the new lease extension for the shared use of public works equipment; and

WHEREAS, The Township of Bass River and Borough of Tuckerton have negotiated the terms and conditions of an agreement for the provision of such services as detailed in the attached Shared Services Agreement and lease extension; and

WHEREAS, the Township of Bass River evidences its desire to enter into such Agreement through passage of this resolution; and

WHEREAS, the parties have agreed to participate in the Shared Services Agreement between the Township and the Borough and enter into the agreement establishing the respective rights and obligations of the parties regarding this Shared Services Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township of Bass River Board of Commissioners that:

1. The attached Shared Services Agreement and lease extension between the Township of Bass River and the Borough of Tuckerton shall be effective according to its terms.
2. The Mayor of the Township of Bass River is hereby authorized to sign, seal, execute and witness/attest the Agreement.
3. The Mayor and Township Clerk are authorized to take any action necessary to implement the terms of the Shared Services Agreement.

RESOLUTION 2019-24

BASS RIVER TOWNSHIP

A RESOLUTION SETTING THE ANNUAL SCHEDULE OF MEETINGS FOR THE BASS RIVER TOWNSHIP PLANNING/ZONING BOARD FOR THE CALENDAR YEAR 2019

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2019-24. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2019-24 was hereby approved.

RESOLUTION 2019-24

BASS RIVER TOWNSHIP

A RESOLUTION SETTING THE ANNUAL SCHEDULE OF MEETINGS FOR THE BASS RIVER TOWNSHIP PLANNING/ZONING BOARD FOR THE CALENDAR YEAR 2019

BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey that the “Annual Notice” Annual Schedule of Meetings for the Bass River Township Planning/Zoning Board of shall be reflected on the following schedule.

BE IT FURTHER RESOLVED that the Township Clerk shall transmit the Annual Schedule of Meetings to the Township’s Official Newspapers, post a copy of said schedule on the Township bulletin board, and make copies available to the public for a fee.

On the following dates the Bass River Township Planning/Zoning Board of shall conduct official public meetings for the year 2019. Said meetings shall be held in the Township Municipal Building, 3 North Maple Avenue, New Gretna, New Jersey and shall commence at 7:00 p.m.

REGULAR MEETING DATES:
*March 6th, April 3rd, May 1st, June 5th, July 3rd, August 7th, September 4th,
 October 2nd, November 6th, December 5th, 2019*

PAYMENT OF BILLS:

The motion was made by Mayor Cope to approve payment of the bills in the amount of \$550,184.56. The motion was seconded by Commissioner Bourguignon to approve bills for payment. Votes: Cope –Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and bills were ordered paid.

		\$
1	ACCLAIM INVENTORY LLC 2018 INVENTORY UPDATE	1,100.00
		\$
2	ACE OUTDOOR POWER EQUIP.3 SUPPLIES	146.63
		\$
3	A.F.D. TITLE COMPANY, INC. TITLE WORK	2,455.00
		\$
4	AIR & GAS TECHNOLOGIES AIR COMPRESSOR	1,289.00
		\$
5	AMABC 2019 DUES	150.00
		\$
6	ATLANTIC CITY ELECTRIC DEC. 2018/JAN. 2919 ELECTRICITY	1,435.23
		\$
7	A T & T ALL IN ONE DEC. 2018	60.20
		\$
8	BAGEL GOURMET PINELANDS MEETING SUPPLIES	83.99
		\$
9	BASS RIVER BD OF ED LOCAL SCHOOL TAX	126,200.00
	2/6/19	\$
10	BEACONS RESOLUTIONS	175.64
		\$
11	BURL CO MUN CT ADM ASSN COUNTY ASSOC. MEMBERSHIP	200.00
		\$
12	BURL CO TREAS, LANDFILL TIPPING FEES JAN. 2019	5,092.99
		\$
13	BURL CO TREASURER 1ST QTR 2019 COUNTY TAXES	168,465.88
		\$
14	BURL CO TREASURER 2018 ADDED & OMITTED	845.45
		\$
15	CASA PAYROLL SERVICES JAN. 2019 PAYROLL	480.00
		\$
16	CHRIS NORMAN, ESQ. PLANNING BD. MTG 1/17/19	300.00
		\$
17	CINTAS SUPPLIES	144.92
		\$
18	COMCAST SERVICE 1/19/19 - 12/18/19	108.00
		\$
19	DANTE GUZZI ENGINEERING ASSOC. ENGINEERING SERVICES JAN. 2019	3,791.55
		\$
20	READYREFRESH BY NESTLE SERVICE DEC. 2018	16.98
		\$
21	EMERGENCY MEDICAL PRODUCTS, INC SUPPLIES	201.00
		\$
22	EXTEL COMMUNICATIONS UPGRADE PHONE SYSTEM	3,974.00
		\$
23	GANN LAW BOOKS NJ 2019 POLICE MANUAL	81.00
		\$
24	GRETNA GREEN LANDSCAPING SNOW PLOWING 1/13/19	2,280.00
		\$
25	HOME DEPOT SUPPLIES	727.50
		\$
26	JERSEY SHORE RESTROOMS, LLC PORT A POT OAK LANE 1/18/19 -	\$

		2/14/19	85.00
			\$
27	KEVIN S. QUINLAN	JAN. 2019 PROSECUTIONS	1,600.00
		STATE MEMBERSHIP -	\$
28	MCAA OF NJ	BECK	50.00
			\$
29	MR. BOB'S	PORT A POTS 1/1/19 - 1/28/19	236.80
			\$
30	MUNICIPAL CLERKS ASSOC. OF NJ	2019 CLERKS DUES	75.00
			\$
31	NAPA AUTO PARTS	PARTS	20.46
			\$
32	NEW JERSEY CONF. OF MAYORS	NJCM WINTER SUMMIT	120.00
			\$
33	NEW JERSEY NATURAL GAS	NATURAL GAS 12/12/18 - 1/10/19	527.48
			\$
34	NEW JERSEY STATE POLICE	BILLABLE POLICE SERVICES	3,423.70
			\$
35	OFFICE BASICS, INC.	OFFICE & HOUSEKEEPING SUPPLIES	441.65
			\$
36	PEGGY BECK	BANK MILEAGE JAN. 2019	57.12
			\$
37	PINELANDS REGIONAL SCHOOL DIST.	REGIONAL SCHOOL TAX 2/8/19	180,485.50
			\$
38	PINELANDS MUNICIPAL COUNCIL	2019 ANNUAL DUES	100.00
		MILEAGE 3RD & 4TH	\$
39	RICHARD IRETON	QTRS.	87.60
			\$
40	SAHARA SAND	RETURN ESCROW FUNDS	223.50
			\$
41	SOUTH JERSEY WATER TEST	WATER TESTING	1,375.00
			\$
42	SOUTH JERSEY WELDING SUPPLY	ACETYLENE TANK DELIVERED	96.16
			\$
43	SUPREME ASSET MANAGEMENT & REC	RECYCLING TONEAGE APPROPRIATED	1,850.00
			\$
44	TRACTOR SUPPLY CREDIT PLAN	SUPPLIES	192.90
			\$
45	TRANSFORMATION ENTERPRISES	DEC. 2018 ROLL-OFF	4,640.00
			\$
46	VAL-U AUTO PARTS	PARTS	67.25
			\$
47	VERIZON	PHONES DEC/JAN 2019	690.71
			\$
48	WALMART COMMUNITY/SYNCB	SUPPLIES	995.25
			\$
49	WEX BANK	FUEL DEC. 2018	985.15
			\$
50	BASS RIVER PAYROLL ACCT	PAYROLL 1/17/19	15,556.57
			\$
51	BASS RIVER PAYROLL ACCT	PAYROLL 1/31/19	15,935.89
			\$
52	HASLER, INC.	JAN. 2019 POSTAGE	460.91
			\$
		TOTAL	\$550,184.56

NEW BUSINESS:

REPORTS:

The following reports were noted.

Report of Solicitor
Report of Municipal Court

PUBLIC COMMENT:

The meeting was open for public comment at 7:24 p.m. upon a motion by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All present in favor.

C. Bitzberger asked if the Board was aware NJ DEP has filed another application with the Pinelands Commission. Mayor replied yes. Ms. Bitzberger thought that the DEP was going to file the new application with alternatives. This new application does not. Mr. Swansen said this was not the actual application it was a map included in the letters that went to the people within the 200 foot of the project. Ms. Bitzberger requested one of the governing body members attend the March Pinelands Commission meeting.

Mr. Rupinski asked about the land sale that was tabled at the last meeting. It was explained that an email was sent out regarding the bid and explaining bids were too low.

Mrs. Courtney complained about a dog that is residing at 5 Old NY Road. She has asked the owner of the house to ask the owner to muzzle the dog. The dog is not running at large but is not controlled by the owner. The owner is walking the dog on all properties owned by other people and the dog is all over the place. She complained further about animal control. State Police was contacted and was directed to return to the Township. Township Clerk will contact animal control.

Ms. Bitzberger asked why the President of the New Gretna Volunteer Fire Company resigned. Mayor stated that she has not talked to him or discussed the matter with him. Ms. Bitzberger asked if the fire company meeting minutes were available to the public. Commissioners felt that they should be but were not sure.

Ms. Bitzberger talked to the "Friends of Burlington County Animal Shelter". This month the shelter will spay and neuter cats for free.

Be no further comments, the motion to close the public portion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and public portion was closed at 8:02 p.m.

Being no further business to come before the Board the motion to adjourn was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and meeting was adjourned at 8:02 p.m.

Respectfully Submitted
Amanda S. Somes, RMC
Township Clerk