

**MINUTES BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING OF MONDAY, JANUARY 6, 2020**

Mayor Cope called the regular meeting of the Bass River Township Board of Commissioners to order at 7:00 p.m. Present at meeting were: Mayor Deborah Buzby-Cope, Deputy Mayor Nicholas Capriglione and Commissioner Louis Bourguignon. Also present Township Clerk Amanda Somes and Solicitor Joanne O'Connor. Members of the public were present at this meeting.

FLAG SALUTE

Mayor Cope led the flag salute and read the sunshine statement.

APPROVAL OF MINUTES:

Minutes of the regular meeting of December 2, 2020 were presented to the Board for review. The motion to approve the minutes was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. Minutes of the December 2, 2020 regular meeting were hereby approved.

ORDINANCES & RESOLUTIONS:

RESOLUTION 2020-01

ADOPTING TEMPORARY BUDGET FOR YEAR 2020

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2020-01. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2020-01 was hereby approved.

**RESOLUTION 2020-01
A RESOLUTION OF THE TOWNSHIP OF BASS RIVER
COUNTY OF BURLINGTON, STATE OF NEW JERSEY
ADOPTION OF A TEMPORARY BUDGET
FOR 2020**

WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2020 CY budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year, and

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Township of

Bass River, County of Burlington, State of New Jersey, that the following hereby constitutes the Temporary Budget for the first quarter of 2019, or until the Municipal Budget is adopted:

<i>Account Number</i>	<i>Account Description</i>	<i>Account Type</i>	<i>Temp Budget</i>
<i>0-01-20-100-001</i>	<i>Director Finance & Revenue</i>	<i>Line Item Control</i>	<i>1,260.00</i>
<i>0-01-20-110-001</i>	<i>Admin & Exec S&W</i>	<i>Line Item Control</i>	<i>1,968.75</i>
<i>0-01-20-110-002</i>	<i>Admin & Exec OE</i>	<i>Line Item Control</i>	<i>3,224.81</i>
<i>0-01-20-120-001</i>	<i>Municipal Clerk S&W</i>	<i>Line Item Control</i>	<i>14,726.25</i>
<i>0-01-20-120-002</i>	<i>Municipal Clerk OE</i>	<i>Line Item Control</i>	<i>0.00</i>
<i>0-01-20-130-001</i>	<i>Financial Admin S&W</i>	<i>Line Item Control</i>	<i>6,055.35</i>
<i>0-01-20-130-002</i>	<i>Financial Admin OE</i>	<i>Line Item Control</i>	<i>6,000.00</i>
<i>0-01-20-135-002</i>	<i>Audit Services</i>	<i>Line Item Control</i>	<i>5,092.50</i>
<i>0-01-20-140-001</i>	<i>Collection of Taxes S&W</i>	<i>Line Item Control</i>	<i>5,282.29</i>
<i>0-01-20-140-002</i>	<i>Collection of Taxes OE</i>	<i>Line Item Control</i>	<i>4,000.00</i>
<i>0-01-20-142-002</i>	<i>Liquidation of TTL & Forc</i>	<i>Line Item Control</i>	<i>6,255.38</i>
<i>0-01-20-150-001</i>	<i>Tax Assessment S&W</i>	<i>Line Item Control</i>	<i>6,292.13</i>
<i>0-01-20-150-002</i>	<i>Tax Assessment OE</i>	<i>Line Item Control</i>	<i>1,017.45</i>
<i>0-01-20-155-002</i>	<i>Legal Services OE</i>	<i>Line Item Control</i>	<i>6,989.06</i>
<i>0-01-20-165-002</i>	<i>Engineering Services</i>	<i>Line Item Control</i>	<i>16,301.25</i>
<i>0-01-21-180-001</i>	<i>Planning Board S&W</i>	<i>Line Item Control</i>	<i>1,260.00</i>
<i>0-01-21-180-002</i>	<i>Planning Board OE</i>	<i>Line Item Control</i>	<i>1,312.50</i>
<i>0-01-21-185-001</i>	<i>Code Enforcement S&W</i>	<i>Line Item Control</i>	<i>1,260.00</i>
<i>0-01-21-185-002</i>	<i>Code Enforcement OE</i>	<i>Line Item Control</i>	<i>26.25</i>
<i>0-01-22-195-001</i>	<i>Uniform Construction Code Office S&W</i>	<i>Line Item Control</i>	<i>0.00</i>
<i>0-01-22-195-002</i>	<i>Uniform Construction Code Office OE</i>	<i>Line Item Control</i>	<i>262.50</i>
<i>0-01-23-210-002</i>	<i>Liability Insurance</i>	<i>Line Item Control</i>	<i>12,000.00</i>
<i>0-01-23-210-003</i>	<i>Workmen's Comp</i>	<i>Line Item Control</i>	<i>25,000.00</i>
<i>0-01-23-225-002</i>	<i>Unemployment Compensation</i>	<i>Line Item Control</i>	<i>5,000.00</i>
<i>0-01-24-180-010</i>	<i>Zoning Officer S & W</i>	<i>Line Item Control</i>	<i>971.25</i>
<i>0-01-24-180-250</i>	<i>Zoning Officer O & E</i>	<i>Line Item Control</i>	<i>367.50</i>
<i>0-01-25-110-001</i>	<i>Director Public Affairs S&W</i>	<i>Line Item Control</i>	<i>1,128.75</i>
<i>0-01-25-252-001</i>	<i>Office of Emergency Management S&W</i>	<i>Line Item Control</i>	<i>0.00</i>
<i>0-01-25-252-002</i>	<i>Office of Emergency Management OE</i>	<i>Line Item Control</i>	<i>787.50</i>
<i>0-01-25-253-002</i>	<i>EMS First Responder</i>	<i>Line Item Control</i>	<i>1,312.50</i>
<i>0-01-25-260-002</i>	<i>First Aid Organization Co</i>	<i>Line Item Control</i>	<i>3,150.00</i>
<i>0-01-25-265-002</i>	<i>Fire OE</i>	<i>Line Item Control</i>	<i>8,400.00</i>
<i>0-01-25-275-002</i>	<i>Municipal Prosecutor OE</i>	<i>Line Item Control</i>	<i>5,853.75</i>
<i>0-01-25-280-001</i>	<i>Baliff S&W</i>	<i>Line Item Control</i>	<i>1,522.50</i>
<i>0-01-26-110-001</i>	<i>Director of Public Works S&W</i>	<i>Line Item Control</i>	<i>1,151.33</i>
<i>0-01-26-290-001</i>	<i>Streets & Roads S&W</i>	<i>Line Item Control</i>	<i>9,639.00</i>
<i>0-01-26-290-002</i>	<i>Streets & Roads OE</i>	<i>Line Item Control</i>	<i>6,412.61</i>
<i>0-01-26-305-001</i>	<i>Convenience Center S&W</i>	<i>Line Item Control</i>	<i>14,137.20</i>
<i>0-01-26-305-002</i>	<i>Convenience Center OE</i>	<i>Line Item Control</i>	<i>32,025.00</i>

0-01-26-306-001	Utility Maintenance S&W	Line Item Control	803.25
0-01-26-306-002	Utility Maintenance OE	Line Item Control	2,533.13
0-01-26-310-002	Buildings & Grounds OE	Line Item Control	2,598.75
0-01-26-320-002	Mosquito & Pest Control OE	Line Item Control	0.00
0-01-27-330-002	Public Health Services OE	Line Item Control	0.00
0-01-27-335-002	Environmental Commission	Line Item Control	0.00
0-01-27-340-002	Dog Regulation OE	Line Item Control	1,102.50
0-01-28-370-002	Recreation OE	Line Item Control	603.75
0-01-29-390-002	Aid to Library	Line Item Control	0.00
0-01-31-430-002	Electricity	Line Item Control	2,231.25
0-01-31-435-002	Street Lighting	Line Item Control	6,037.50
0-01-31-440-002	Telephone	Line Item Control	2,100.00
0-01-31-446-002	Gas (Propane)	Line Item Control	1,575.00
0-01-31-455-001	Sewer System S&W	Line Item Control	2,993.55
0-01-31-455-002	Sewer Systems OE	Line Item Control	3,150.00
0-01-31-460-002	Gasoline	Line Item Control	2,231.25
0-01-31-470-002	Telecommunications	Line Item Control	0.00
0-01-32-465-001	Landfill Closure Costs S&W	Line Item Control	0.00
0-01-32-465-002	Landfill Closure Costs OE	Line Item Control	0.00
0-01-32-466-002	Recycle tax	Line Item Control	472.50
0-01-36-471-002	PERS Contribution	Line Item Control	27,338.00
0-01-36-472-002	Social Security	Line Item Control	10000.00
0-01-43-490-001	Municipal Court S&W	Line Item Control	35,343.00
0-01-43-490-002	Municipal Court OE	Line Item Control	6,825.00
0-01-43-495-002	Public Defender OE	Line Item Control	2,362.50
			327,746.29

RESOLUTION 2020-02

**RESOLUTION AUTHORIZING THE TURNOVER OF UNCASHED FUNDS
FOR BASS RIVER COURT GENERAL ACCOUNT IN THE AMOUNT OF \$22.00
(By Title only)**

The motion was made by Mayor Cope, seconded by Deputy Mayor Capriglione to approve Resolution 2020-02. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2020-02 was hereby approved.

RESOLUTION 2020-03

A RESOLUTION AUTHORIZING THE TAX ASSESSOR TO FILE APPEALS WITH THE BURLINGTON COUNTY BOARD OF TAXATION

The motion was made by Mayor Cope, seconded by Deputy Mayor Capriglione to approve Resolution 2020-03. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2020-03 was hereby approved.

RESOLUTION 2020-03

A RESOLUTION AUTHORIZING THE TAX ASSESSOR TO FILE APPEALS WITH THE BURLINGTON COUNTY BOARD OF TAXATION

WHEREAS, statutory provision is made for review and correction of errors prior to certification of an assessment list; and

WHEREAS, provision is also allowed for the discovery and correction of errors after establishment of tax rate; and

WHEREAS, changes in property ownership at times necessitates adjustments in veterans and/or senior citizens deductions allowed on the assessment list; and

WHEREAS, responsibility for maintenance and correction of the assessment list rests with the local assessor subject to laws and regulations; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River that the Assessor fulfilling the duties and requirements of this office, be authorized to file with the Burlington County Board of Taxation such appeal as may be necessary to maintain accuracy and equality in the assessment list of Bass River Township.

BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized to execute Stipulations of Settlement on behalf of the Municipality.

BE IT FURTHER RESOLVED that a certified copy of this resolution accompany any appeal filed by the Assessor with the Burlington County Board of Taxation.

RESOLUTION 2020-04

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER ESTABLISHING INTEREST RATE ON DELINQUENT TAXES AND MUNICIPAL CHARGES FOR THE YEAR 2020

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2020-04. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2020-04 was hereby approved.

RESOLUTION 2020-04

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER ESTABLISHING INTEREST RATE ON DELINQUENT TAXES AND MUNICIPAL CHARGES FOR THE YEAR 2020

WHEREAS, NJS 54:4-67 permits a municipality to establish interest rates for tax delinquencies and all municipal charges; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

Pursuant to NJS 54:4-67, the rate charged upon delinquencies for real property taxes or other municipal charges commencing after the tenth calendar day following the date upon which the same became payable shall be eight (8%) percent per annum of the first \$1,500.00 or delinquency and eighteen (18%) percent per annum on any amount in excess of \$1,500.00. Additionally, any taxpayer with a delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the calendar year shall be assessed a penalty of six (6%) percent on the amount of delinquency. Furthermore, "delinquency" is not defined as in the amendments of NJS 54:4-67, and is to be calculated on the sum of all taxed form year to year. These rates shall remain in force for the calendar year 2020.

RESOLUTION 2020-05

ESTABLISHING BANK ACCOUNTS

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2020-05. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2020-05 was hereby approved.

RESOLUTION 2020-05

WHEREAS, there exists a need for various Township bank accounts to be established for the following purposes:

- A. Any Trust Account
- B. For deposit of monies received for dog licenses
- C. For current account
- D. For payroll account
- E. For deposit of unemployment withholding funds; and

WHEREAS, arrangements must be made for the depository for said funds and signatories for checks and said account;

NOW, THEREFORE, BE IT RESOLVED by the Township of Bass River, County of Burlington, State of New Jersey as follows:

1. Any bank located within the State of New Jersey, including but not limited to Ocean First Bank, Bank of America, T.D. Bank, holding appropriate certification under the Government Unit Depository Protection Act (GUPDA) be and hereby is designated as the depository for funds for any of the purposes set forth above; and

BE IT FURTHER RESOLVED that Deborah Buzby-Cope, Nicholas Capriglione, Louis Bourguignon, Amanda Somes, Clerk and the Chief Financial Officer shall be authorized to sign all checks from accounts established pursuant to this Resolution.

RESOLUTION 2020-06

**ADMENDMENT TO THE YEAR 2020 CASH MANAGEMENT PLAN
OF THE TOWNSHIP OF BASS RIVER**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2020-06. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2020-06 was hereby approved.

TOWNSHIP OF BASS RIVER

RESOLUTION 2020-06

**ADMENDMENT TO THE YEAR 2020 CASH MANAGEMENT PLAN
OF THE TOWNSHIP OF BASS RIVER**

WHEREAS, N.J.S.A. 40A:5-14 requires that each Municipality shall adopt an annual Cash Management Plan;

*WHEREAS, the attached plan, which has been prepared pursuant to the provisions of N.J.S.A. 40A:5-14, sets forth the **basis** for the deposits and investments of certain public funds of the Township of Bass River;*

WHEREAS, the attached plan, has an amendment of the plan to designate Republic Bank as a depository

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Bass River that the Cash Management Plan be approved by majority vote. A copy of said plan is on file in the office of the Township Clerk.

**CASH MANAGEMENT PLAN OF THE TOWNSHIP OF BASS RIVER IN THE
COUNTY OF BURLINGTON, NEW JERSEY**

I. STATEMENT OF PURPOSE.

*This Cash Management Plan (Plan) is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to **set forth the basis** for the deposits (Deposits) and investments (Permitted Investments) of certain public funds of the Township of Bass River, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing accounts or otherwise invested in permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the permitted investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The plan is intended to insure that any deposit or Permitted Investments matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.*

**II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY
THE PLAN.**

The Plan is intended to cover the deposits and/or investments of the following funds and accounts of the Township of Bass River:

*Current Fund
General Capital Account
Trust-Dog*

Trust-Special Assessment
Trust-Unemployment
Trust-Bond Assessment
Trust-Public Defender
Trust-Developers Escrow
Trust-Payroll
Trust-Tax Sale Escrow
Trust-Waste Water

It is understood that other funds/accounts shall be interest bearing and that this Plan is not intended to cover (term investing) of certain funds and accounts of the Township of Bass River

III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF BASS RIVER

AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.

The Chief Financial Officer of the Township of Bass River is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Township of Bass River are directed to supply to all depositories and any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgments (granted) kept on file with such officials.

IV. DESIGNATION OF DEPOSITORYES.

The following banks and financial institutions are hereby designated as Official depositories for the deposit of all public funds which are not Otherwise invested in permitted investments as provided for in the Plan.

*Ocean First
Any other institutions containing a Governmental Unit Deposit
Protection Act Notification (GUDPA)*

All such depositories shall acknowledge in writing receipt of this Plan by sending an acknowledgement to the Designated Official referred to in Section III above.

V. AUTHORIZED INVESTMENTS.

A. Except as otherwise specifically provided for therein, the Designated Official is hereby authorized to invest the public funds covered by this plan, to the extent not otherwise held on Deposits, in the following permitted investments.

- (1) Bonds or other obligations of the United State of America or obligations guaranteed by the United State of America;*
- (2) Government money market mutual funds;*
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a*

maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;

- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;*
- (5) Bonds or other obligations having a maturity date of not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of Treasury for investments by Local Units;*
- (6) Local government investment pools;*
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or*
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection(a);*
 - (b) the custody of collateral is transferred to a third party;*
 - (c) the maturity of the agreement is not more than 30 days;*
 - (d) the underlying securities are purchased through a public depository as defined section 1 of P.L. 1970, c.236 (C.17:9-41); and*
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed.**

For the purposes of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund. *An investment company or investment Trust:*

- (a) which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec 270.2a-7.*
- (b) the portfolio of which is limited to U.S. Government Securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and*
- (c) which has:
 - (1) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or*
 - (2) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940,” 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.**

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c410(c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the

issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 CC.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government

Securities.

(B)Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows:

NONE

VI. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT

OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township of Bass River, then such instrument or security shall be cover by a custodial agreement with an

independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township of Bass River to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Township of Bass River or by a third party custodian prior to or upon the release of the Township of Bass River's Funds.

To assure that all parties with whom the Township of Bass River deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

VII. REPORTING REQUIREMENTS.

On or before the fifteenth day of the following month during which this Plan is in effect, the Designated Official referred to in Section III hereof shall forward to the Manager of the Township of Bass River to make available for the governing body a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum the following information:

- A. The name of the institution(s) holding funds of the Township of Bass River as a Deposit or a Permitted Investment.*
- B. The amount of securities or Deposits purchased or sold.*
- C. The class or type of securities purchased or Deposits made.*
- D. The book value of such Deposits or Permitted Investments.*
- E. The earned income on such Deposits or Permitted Investments. (earned income including an accrual of such earnings during the immediately preceding month).*
- F. The fees incurred to undertake such Deposits or Permitted Investments including an accrual accounting to date of maturity.*
- G. The market value of all deposits or Permitted Investments as of the end of the immediately preceding month.*
- H. All other information which may be deemed reasonable from time to time by the Chief Financial Officer for the governing body of the Township of Bass River*

VIII. TERM OF PLAN.

This plan shall be in effect from January 1, 2020 to December 31, 2020 and shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4. Attached to this Plan is a resolution of the governing body of the Township of Bass River approving this Plan for such period of time. The plan may be amended from time to time. To the extent that any amendment is adopted by the Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

RESOLUTION 2020-07

**A RESOLUTION DESIGNATING THE BEACON AND THE PRESS
AS OFFICIAL NEWSPAPERS FOR THE TOWNSHIP OF BASS RIVER**

The motion was made by Commissioner Bourguignon to approve Resolution 2020-07. The motion was seconded by Deputy Mayor Capriglione. Votes: Cope-Yes, Bourguignon-Yes, Capriglione-Yes. All in favor and Resolution 2020-07 was hereby approved.

RESOLUTION 2020-07

**A RESOLUTION DESIGNATING THE BEACON AND THE PRESS
AS OFFICIAL NEWSPAPERS FOR THE TOWNSHIP OF BASS RIVER**

WHEREAS, Section 3d of the Open Public Meetings Act, Chapter 231, P.L. 1975 requires that certain notice of meetings be submitted to two newspapers, one of which shall be the official newspaper; and

WHEREAS, the second newspaper designated by this body must be one which has the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, in the County of Burlington, and State of New Jersey as its organizational meeting held the 6th day of January, 2020 as follows:

- (1) The Press of Atlantic City shall be the official newspaper of the Township of Bass River*
- (2) The Times Beacon and The Atlantic City Press are hereby designated to receive all notices of meetings as required under The Public Meetings Act.*
- (3) It is the opinion of the Board of Commissioners that The Times Beacon and The Atlantic City Press have the greatest likelihood of informing the public within the jurisdiction area of this body of such meetings.*

RESOLUTION 2020-08

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF
BURLINGTON, STATE OF NEW JERSEY APPOINTING KEVIN FRENIA,
HOLMAN, FRENIA, ALLISON, P.C. AS AUDITORS FOR THE TOWNSHIP OF
BASS RIVER**

The motion was made by Mayor Cope to approve Resolution 2020-08. The motion was seconded by Commissioner Bourguignon. Votes: Cope-Yes, Bourguignon-Yes, Capriglione-Yes. All in favor and Resolution 2020-08 was hereby approved.

RESOLUTION 2020-08

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING KEVIN FRENIA, HOLMAN, FRENIA, ALLISON, P.C. AS AUDITORS FOR THE TOWNSHIP OF BASS RIVER

WHEREAS, the Township of Bass river is in need of the services of a municipal auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, Kevin Frenia is duly qualified to serve as the municipal auditor for the Township of Bass River; and

WHEREAS, it is the desire of the governing body to appoint Kevin Frenia of the firm of Holman, Frenia, Allison, P.C. as municipal auditors; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2020 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2020 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, the firm of Holman, Frenia & Allison, P.C. have completed and submitted a Business Entity Disclosure Certification which certifies that the firm of Holman, Frenia & Allison, P.C. has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will prohibit the firm of Holman, Frenia & Allison, P.C. from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That Kevin Frenia of the firm of Holman, Frenia & Allison, P.C. is hereby appointed as municipal auditor for the Township of Bass River for a term of one year, commencing January 1, 2020 and ending December 31, 2020.*
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Kevin Frenia of the firm of Holman, Frenia & Allison, P.C..*
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.*
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.*
- E. This resolution takes effect January 1, 2020.*
- F. A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Kevin Frenia of the firm Holman, Frenia & Allison, P.C..*

- G. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Audit Services.
- H. A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.
- I. A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.
- J. The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.

RESOLUTION 2020-09

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING CHRISTOPHER J. NORMAN, ESQ. AS SOLICITOR FOR THE PLANNING/ZONING BOARD OF THE TOWNSHIP OF BASS RIVER

The motion was made by Mayor Cope to approve Resolution 2020-09. The motion was seconded by Commissioner Bourguignon. Votes: Cope-Yes, Bourguignon-Yes, Capriglione-Yes. All in favor and Resolution 2020-09 was hereby approved.

RESOLUTION 2020-09

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING CHRISTOPHER J. NORMAN, ESQ. AS SOLICITOR FOR THE PLANNING/ZONING BOARD OF THE TOWNSHIP OF BASS RIVER

WHEREAS, the Township of Bass river is in need of the services of a Planning/Zoning Board Solicitor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, Christopher J. Norman, Esq. is duly qualified to serve as the solicitor of the Planning/Zoning Board for the Township of Bass river; and

WHEREAS, it is the desire of the governing body to appoint Christopher J. Norman, Esq. as Planning/Zoning Board Solicitor; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2020 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2020 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, Christopher J. Norman, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Christopher J. Norman, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will prohibit Christopher J. Norman, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That Christopher J. Norman, Esq. is hereby appointed as Planning/Zoning Board solicitor for the Township of Bass River for a term of one year, commencing January 1, 2020 and ending December 31, 2020.*
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Christopher J. Norman, Esq..*
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.*
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.*
- E. This resolution takes effect January 1, 2020.*
- F. A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Christopher J. Norman, Esq..*
- G. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Planning Board O/E.*
- H. A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.*
- I. A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.*
- J. The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.*

RESOLUTION 2020-10

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF
BURLINGTON, STATE OF NEW JERSEY APPOINTING JOANNE
O'CONNOR, ESQ. AS SOLICITOR FOR THE TOWNSHIP OF BASS RIVER**

The motion was made by Commissioner Bourguignon to approve Resolution 2020-10. The motion was seconded by Deputy Mayor Capriglione. Votes: Cope-Yes, Bourguignon-Yes, Capriglione-Yes. All in favor and Resolution 2020-10 was hereby approved.

RESOLUTION 2020-10

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING JOANNE O'CONNOR, ESQ. AS SOLICITOR FOR THE TOWNSHIP OF BASS RIVER

WHEREAS, the Township of Bass river is in need of the services of a municipal solicitor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, Joanne O'Connor, Esq. is duly qualified to serve as the municipal solicitor for the Township of Bass river; and

WHEREAS, it is the desire of the governing body to appoint Joanne O'Connor, Esq. as municipal solicitor; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2020 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2020 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, Joanne O'Connor, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Joanne O'Connor, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will prohibit Joanne O'Connor, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That Joanne O'Connor, Esq. is hereby appointed as municipal solicitor for the Township of Bass River for a term of one year, commencing January 1, 2020 and ending December 31, 2020.*
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Joanne O'Connor, Esq..*
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.*
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.*
- E. This resolution takes effect January 1, 2020.*
- F. A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Joanne O'Connor, Esq..*

- G. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Legal Services O/E.
- H. A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.
- I. A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.
- J. The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.

RESOLUTION 2020-11

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING DANTE GUZZI, P.E., C.M.E. AS ENGINEER FOR THE TOWNSHIP OF BASS RIVER

The motion was made by Mayor Cope to approve Resolution 2020-11. The motion was seconded by Commissioner Bourguignon. Votes: Cope-Yes, Bourguignon-Yes, Capriglione-Yes. All in favor and Resolution 2020-11 was hereby approved.

RESOLUTION 2020-11

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING DANTE GUZZI, P.E., C.M.E. AS ENGINEER FOR THE TOWNSHIP OF BASS RIVER

WHEREAS, the Township of Bass river is in need of the services of a municipal engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, Dante Guzzi is duly qualified to serve as the municipal engineer for the Township of Bass river; and

WHEREAS, it is the desire of the governing body to appoint Dante Guzzi of the firm of Dante Guzzi Engineering Associates as municipal engineer; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2020 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2020 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, the firm of Dante Guzzi Engineering Associates has completed and submitted a Business Entity Disclosure Certification which certifies that the firm of Dante Guzzi Engineering Associates has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will prohibit the firm of Dante Guzzi Engineering Associates from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That Dante Guzzi, P.E., C.M.E., of the firm of Dante Guzzi Engineering Associates is hereby appointed as municipal engineer for the Township of Bass River for a term of one year, commencing January 1, 2020 and ending December 31, 2020.
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Dante Guzzi of the firm of Dante Guzzi Engineering Associates.
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.
- E. This resolution takes effect January 1, 2020.
- F. A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Dante Guzzi of the firm Dante Guzzi Engineering Associates.
- G. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Engineering O/E.
- H. A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.
- I. A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.
- J. The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.

RESOLUTION 2020-12

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING DANTE GUZZI, P.E., C.M.E. AS ENGINEER FOR THE PLANNING/ZONING BOARD OF THE TOWNSHIP OF BASS RIVER

The motion was made by Commissioner Bourguignon to approve Resolution 2020-12. The motion was seconded by Deputy Mayor Capriglione. Votes: Cope-Yes, Bourguignon-Yes, Capriglione-Yes. All in favor and Resolution 2020-12 was hereby approved.

RESOLUTION 2020-12

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING DANTE GUZZI, P.E., C.M.E. AS ENGINEER FOR THE PLANNING/ZONING BOARD OF THE TOWNSHIP OF BASS RIVER

WHEREAS, the Township of Bass river is in need of the services of a Planning/Zoning Board Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, Dante Guzzi is duly qualified to serve as the Planning/Zoning Board Engineer for the Township of Bass river; and

WHEREAS, it is the desire of the governing body to appoint Dante Guzzi of the firm of Dante Guzzi Engineering Associates as Planning/Zoning Board Engineer; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2020 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2020 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, the firm of Dante Guzzi Engineering Associates has completed and submitted a Business Entity Disclosure Certification which certifies that the firm of Dante Guzzi Engineering Associates has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will prohibit the firm of Dante Guzzi Engineering Associates from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, NJSa 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That Dante Guzzi, P.E., C.M.E., of the firm of Dante Guzzi Engineering Associates is hereby appointed as Planning/Zoning Board Engineer for the Township of Bass River for a term of one year, commencing January 1, 2020 and ending December 31, 2020.*
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Dante Guzzi of the firm of Dante Guzzi Engineering Associates.*
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSa 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.*
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.*
- E. This resolution takes effect January 1, 2020.*
- F. A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Dante Guzzi of the firm Dante Guzzi Engineering Associates.*

- G. *That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Engineering O/E.*
- H. *A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.*
- I. *A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.*
- J. *The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.*

RESOLUTION 2020-13

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING KEVIN QUINLAN, ESQ. AS PROSECUTOR FOR THE TOWNSHIP OF BASS RIVER

The motion was made by Deputy Mayor Capriglione to approve Resolution 2020-13. The motion was by seconded Commissioner Bourguignon. Votes: Cope-Yes, Bourguignon-Yes, Capriglione-Yes. All in favor and Resolution 2020-13 was hereby approved.

RESOLUTION 2020-13

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING KEVIN QUINLAN, ESQ. AS PROSECUTOR FOR THE TOWNSHIP OF BASS RIVER

WHEREAS, the Township of Bass river is in need of the services of a municipal prosecutor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, Kevin Quinlan, Esq. is duly qualified to serve as the principal municipal prosecutor for the Township of Bass River; and

WHEREAS, it is the desire of the governing body to appoint Kevin Quinlan, Esq. municipal prosecutor; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2020 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2020 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, the Kevin Quinlan has completed and submitted a Business Entity Disclosure Certification which certifies that his office has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will

prohibit Mr. Kevin Quinlan from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That Kevin Quinlan, Esq. is hereby appointed as principal municipal prosecutor for the Township of Bass River for a term of one year, commencing January 1, 2020 and ending December 31, 2020.
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Kevin Quinlan.
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.
- E. This resolution takes effect January 1, 2020.
- F. A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Kevin Quinlan.
- G. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Municipal Prosecutor O/E.
- H. A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.
- I. A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.
- J. The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.

RESOLUTION 2020-14

A RESOLUTION AUTHORIZING APPOINTMENT OF MUNICIPAL CONFLICT MUNICIPAL PROSECUTOR, PUBLIC DEFENDER, AND CONFLICT PUBLIC DEFENDER FOR YEAR 2020

The motion was made by Commissioner Bourguignon to approve Resolution 2020-14. The motion was seconded by Deputy Mayor Capriglione. Votes: Cope-Yes, Bourguignon-Yes, Capriglione-Yes. All in favor and Resolution 2020-14 was hereby approved.

RESOLUTION 2020-14

A RESOLUTION AUTHORIZING APPOINTMENT OF MUNICIPAL CONFLICT MUNICIPAL PROSECUTOR, PUBLIC DEFENDER, AND CONFLICT PUBLIC DEFENDER FOR YEAR 2020

WHEREAS, there exists a need for the appointment of a Conflict Municipal Prosecutor, Public Defender, and Conflict Public Defender, with regard to said Court;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioner of the Township of Bass River, County of Burlington, and State of New Jersey, that Debra H. Rumpf, Esq. is appointed Public Defender for year 2020; that Law Offices of Citta, Holzapfel, et als., and Gerard Traynor, Esq. are appointed Conflict Prosecutors and the Jerry Steiner, Esq., are appointed Conflict Public Defenders, for 2020.

RESOLUTION 2020-15

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING AMANDA SOMES AS FUND COMMISSIONER AND RICHARD IRETON AS ALTERNATE FUND COMMISSIONER OF THE BURLINGTON COUNTY JIF FOR THE TOWNSHIP OF BASS RIVER

The motion was made by Mayor Cope to approve Resolution 2020-15. The motion was seconded by Commissioner Bourguignon. Votes: Cope-Yes, Bourguignon-Yes, Capriglione-Yes. All in favor and Resolution 2020-15 was hereby approved.

RESOLUTION 2020-15

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING AMANDA SOMES AS FUND COMMISSIONER AND RICHARD IRETON AS ALTERNATE FUND COMMISSIONER OF THE BURLINGTON COUNTY JIF FOR THE TOWNSHIP OF BASS RIVER

WHEREAS, it is the desire of the Mayor and Board of Commissioners of the, Township of Bass River to appoint Amanda Somes as Fund Commissioner and Richard Ireton as Alternate Fund Commissioner of the Burlington County JIF for the Township of Bass River.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- 1. That Amanda Somes be appointed as Fund Commissioner of the Burlington County JIF for the remainder of the term of one year, commencing, January 1, 2020 and ending December 31, 2020.*

2. *That Richard Ireton be appointed as Alternate Fund Commissioner of the Burlington County JIF for the term of one year, commencing, January 1, 2020 and ending December 31, 2020.*
3. *That a certified copy of this resolution shall be forwarded to the Burlington County Joint Insurance Fund.*

RESOLUTION 2020-16

RISK MANAGEMENT CONSULTANT

BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

The motion was made by Mayor Cope to approve Resolution 2020-16. The motion was seconded by Commissioner Bourguignon. Votes: Cope-Yes, Bourguignon-Yes, Capriiglione-Yes. All in favor and Resolution 2020-16 was hereby approved.

RESOLUTION 2020-16

RISK MANAGEMENT CONSULTANT

BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

*WHEREAS, the Governing Body of Bass River Township is a member of the **Burlington County Municipal Joint Insurance Fund**, a self insurance pooling fund, and;*

WHEREAS, the Bylaws of said Fund allow each municipality to appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;

WHEREAS, the Bylaws indicate a fee Not To Exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

WHEREAS, NJSA 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and

WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant's are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical;

NOW THEREFORE, be it resolved that the Governing Body of Bass River Township does hereby appoint Mike Avalon as its Risk Management Consultant in accordance with 40A:11-5 and;

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1), (a), (i).

RESOLUTION 2020-17

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY
OF**

**BURLINGTON, STATE OF NEW JERSEY APPOINTING,
RICHARD IRETON, AS SAFETY COORDINATOR FOR THE
TOWNSHIP OF BASS RIVER**

The motion was made by Mayor Cope to approve Resolution 2020-17. The motion was seconded by Deputy Mayor Capriglione. Votes: Cope-Yes, Bourguignon-Yes, Capriglione-Yes. All in favor and Resolution 2020-17 was hereby approved.

RESOLUTION 2020-17

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF
BURLINGTON, STATE OF NEW JERSEY APPOINTING, RICHARD IRETON,
AS SAFETY COORDINATOR FOR THE TOWNSHIP OF BASS RIVER**

WHEREAS, it is the desire of the Mayor and Board of Commissioners of the, Township of Bass River to appoint, Richard Ireton as Safety Coordinator for the Township of Bass River.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

1. That Richard Ireton be appointed as Safety Coordinator for the term of one year, commencing, January 1, 2020 and ending December 31, 2020.
4. That a certified copy of this resolution shall be forwarded to the Burlington County Joint Insurance Fund.

RESOLUTION 2020-18

**A RESOLUTION APPOINTING AMANDA S. SOMES, RMC AS PUBLIC
AGENCY COMPLIANCE OFFICER (P.A.C.O.) FOR THE TOWNSHIP OF BASS
RIVER FOR THE YEAR 2020**

The motion was made by Mayor Cope to approve Resolution 2020-18. The motion was seconded by Deputy Mayor Capriglione. Votes: Cope-Yes, Bourguignon-Yes, Capriglione-Yes. All in favor and Resolution 2020-18 was hereby approved.

RESOLUTION 2020-18

**A RESOLUTION APPOINTING AMANDA S. SOMES, RMC AS PUBLIC AGENCY COMPLIANCE
OFFICER (P.A.C.O.) FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2020**

WHEREAS, New Jersey State Statutes provide that an official must be appointed for the purpose of overseeing Equal Employment Opportunity Compliance for all contracts executed by the Township of Bass River; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

SECTION 1: Amanda S. Somes, RMC is hereby appointed as the designated Public Agency Compliance Office (P.A.C.O.) for the Township of Bass River.

SECTION 2: A copy of this resolution be submitted to the Division of Public Contract Equal Opportunity Compliance.

RESOLUTION 2020-19

A RESOLUTION APPOINTING ANIMAL CAPTURE & CONTROL SERVICES FOR ANIMAL CONTROL SERVICES FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2020

The motion was made by Commissioner Bourguignon to approve Resolution 2020-19. The motion was seconded by Deputy Mayor Capriglione. Votes: Cope-Yes, Bourguignon-Yes, Capriglione-Yes. All in favor and Resolution 2020-19 was hereby approved.

RESOLUTION 2020-19

A RESOLUTION APPOINTING ANIMAL CAPTURE & CONTROL SERVICES FOR ANIMAL CONTROL SERVICES FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2020

WHEREAS, New Jersey State Statutes provide that a certified officer may be appointed for the purpose of controlling animals within the several municipalities of the State; and

WHEREAS, Animal Capture & Control Services are a certified in animal control; and

WHEREAS, the Township of Bass River acting on behalf of the health, safety and welfare of its citizens is desirous of providing animal control.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

SECTION 1: Animal Capture and Control Services will be appointed for Animal Control Services for the Township of Bass River for the year 2020 subject to execution of an Agreement between said Animal Capture and Control Services and Bass River Township.

SECTION 2: The Mayor and Clerk are authorized to execute such agreement on behalf of the Township of Bass River

RESOLUTION 2020-20

A RESOLUTION APPOINTING DAN GUZZI AS ZONING OFFICIAL AND APPOINTING JIM SCEURMAN AS DEPUTY ZONING OFFICIAL FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2020

The motion was made by Mayor Cope to approve Resolution 2020-20. The motion was seconded by Commissioner Bourguignon. Votes: Cope-Yes, Bourguignon-Yes, Capriglione-Yes. All in favor and Resolution 2020-20 was hereby approved.

RESOLUTION 2020-20

A RESOLUTION APPOINTING DAN GUZZI AS ZONING OFFICIAL AND APPOINTING JIM SCEURMAN AS DEPUTY ZONING OFFICIAL FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2020

WHEREAS, there exists a need for a Zoning Official; and

WHEREAS, there exists a need for a Deputy Zoning Official

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey as follows:

Dante Guzzi, P.E., C.M.E. is appointed Zoning Official and Jim Scurman is appointed Deputy Zoning Official of the Township of Bass River affective January 1, 2020 – December 31, 2020.

RESOLUTION 2020-21

A RESOLUTION APPOINTING JIM SCEURMAN CODE ENFORCEMENT OFFICER FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2020

The motion was made by Mayor Cope to approve Resolution 2020-21. The motion was seconded by Commissioner Bourguignon. Votes: Cope-Yes, Bourguignon-Yes, Capriglione-Yes. All in favor and Resolution 2020-21 was hereby approved.

RESOLUTION 2020-21

A RESOLUTION APPOINTING JIM SCEURMAN CODE ENFORCEMENT OFFICER FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2020

WHEREAS, there exists a need for a Code Enforcement Officer;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey as follows:

Jim Scurman is appointed Code Enforcement Officer of the Township of Bass River affective January 1, 2020 – December 31, 2020.

PAYMENT OF BILLS:

The motion was made by Commissioner Bourguignon to approve payment of the bills in the amount of \$512,958.30. The motion was seconded by Deputy Mayor Capriglione to approve bills for payment. Votes: Cope –Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and bills were ordered paid.

ACADEMY SECURITY	SERVICE CALL 12/4/19	\$ 205.00
ACE OUTDOOR POWER EQUIPMENT 3	PARTS	\$ 54.78

ACUA	WATER TESTING	\$ 604.45
A&M INDUSTRIAL SUPPLY	FREIGHT ON PO 19-00545	\$ 21.66
ANIMAL CAPTURE & CONTROL	4TH QTR 2019 ANIMAL CONTROL	\$ 960.00
ARAWAK PAVING CO., INC.	FINAL PAYMENT CHIPS FOLLY RD.	\$ 13,225.02
ARTCRAFT SIGN STUDIO	SIGN CORRECTION	\$ 275.00
ATLANTIC CITY ELECTRIC	ELECTRICITY NOV/DEC 2019	\$ 6,059.04
A T & T	ALL IN ONE NOV. 2019	\$ 59.22
AUTO PARTS CONNECTION	RADIATOR	\$ 2,473.57
AUTO ZONE, INC.	PARTS	\$ 150.58
BASS RIVER BD OF ED	LOCAL SCHOOL TAX 1/6/20	\$ 130,452.50
BELLIA TECH, LLC	TECH SUPPORT NOV. 2019	\$ 300.99
BILMARK PLUMBING & HEATING LLC	SERVICE CALL 11/26/19	\$ 355.87
BURL CO TREAS, LANDFILL	TIPPING FEES NOV. & DEC. 2019	\$ 8,371.03
CAM CO.	PARTS	\$ 55.75
CASA PAYROLL SERVICES	DEC. 2019 PAYROLL	\$ 640.00
CENTRAL JERSEY EQUIPMENT	PARTS	\$ 91.18
CINTAS	SUPPLIES	\$ 140.36
COMCAST	SERVICE 12/19/19 - 1/18/20	\$ 108.00
DANTE GUZZI ENGINEERING ASSOC.	ENGINEERING SERVICES	\$ 5,970.30
READYFRESH BY NESTLE	SERVICE NOV. 2019	\$ 7.75
EDMUNDS GOVTECH	2020 SOFTWARE MAINTENANCE	\$ 6,925.00
FIREFLOW SERVICES INC.	TESTING	\$ 2,048.55
FLOWERS BY P.J.	VETERANS DAY WREATHS GENERATOR MAINTENANCE	\$ 180.00
GENERAC	AGREEMENTS	\$ 1,150.50
GRAMCO BUSINESS COMMUNICATIONS	RECORDING SUPPORT	\$ 1,495.00
HANDI-HUT INC.	GLAZING ASSEMBLY	\$ 345.00
HOME DEPOT	SUPPLIES DEC. 2019	\$ 2,777.48
KEVIN S. QUINLAN	PROSECUTIONS	\$ 1,600.00
LANGUAGE SERVICES	SERVICES NOV. 2019	\$ 54.60
MAILFINANCE	LEASE 9/12/19 - 12/11/19	\$ 552.00
MCCARTHY TIRE SERVICE	VEHICLE SERVICING	\$ 4,507.72
MR. BOB'S	PORT A POTS 12/3/19 - 12/31/19	\$ 569.44
MUNICIPAL CODE CORPORATION	ADMIN. SUPPORT	\$ 225.00

NEW JERSEY CONF. OF MAYORS	WINTER SUMMIT	\$ 75.00
NEW JERSEY STATE POLICE	BILLABLE SERVICES	\$ 2,738.96
NEW JERSEY NATURAL GAS	NATURAL GAS 11/13/19 - 12/11/19	\$ 931.18
N.J. REGISTRAR'S ASSOCIATION	NJ REGISTRAR RENEWAL	\$ 25.00
OFFICE BASICS, INC.	OFFICE & HOUSEKEEPING SUPPLIES	\$ 287.85
PEGGY BECK	BANK MILEAGE	\$ 110.41
PETER C. LANGE	LEGAL SERVICES SEPT., OCT. & NOV. 2019	\$ 3,348.00
PINELANDS REG. SCHOOL DISTRICT	REGIONAL SCHOOL TAX 1/6/20	\$ 240,986.47
POSTER COMPLIANCE CENTER	POSTER COMPLIANCE 2020	\$ 79.95
RUMPF REID & DOLCY	PUBLIC DEFENDER JUNE & DEC. 2019	\$ 1,500.00
SOUTH JERSEY WELDING SUPPLY	T OXYGEN	\$ 65.22
THE PRESS OF ATLANTIC CITY	PUBLIC NOTICE	\$ 36.50
TRANSFORMATION ENTERPRISES	NOV. 2019 ROLL-OFF	\$ 4,860.00
TREASURER, STATE OF NEW JERSEY	4TH QTR. 2019 MARRIAGE LICENSES	\$ 50.00
TSRC, INC.	COMPUTER BACK-UPS	\$ 435.00
ULTRA BRIGHT LIGHTZ	LIGHT BARS FOR EMS TRUCK	\$ 2,210.97
VERIZON	PHONES NOV/DEC 2019	\$ 864.24
VERIZON WIRELESS	CELL - C. CRAMER 10/24/19 - 12/23/19	\$ 85.12
WALMART COMMUNITY/SYNCB	SUPPLIES	\$ 416.47
WEX BANK	FUEL DEC. 2019	\$ 1,457.93
WITMER PUBLIC SAFETY GROUP	AIR PACKS & TESTING	\$ 10,779.00
BASS RIVER PAYROLL ACCT	PAYROLL 12/5/19	\$ 15,182.00
BASS RIVER PAYROLL ACCT	PAYROLL 12/19/19	\$ 17,770.31
BASS RIVER PAYROLL ACCT	PAYROLL 1/2/20 NOVEMBER 2019	\$ 14,888.98
HASLER, INC.	POSTAGE DECEMBER 2019	\$ 406.35
HASLER, INC.	POSTAGE	\$ 355.05
	TOTAL	\$ 512,958.30

NEW BUSINESS:

1 land purchase bid was received:

- a. Block 31 Bundle--\$140,000

The Board moved discussion of this bid to Executive Session upon a motion by Mayor Cope, Seconded by Deputy Mayor Capriglione.

REPORTS:

The following reports were noted.

Report of Solicitor
Report of Municipal Court

PUBLIC COMMENT:

The meeting was open for public comment at 7:24 p.m. upon a motion by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All present in favor.

Carol Bitzberger said that she heard some rumors that Smitten Rescue was being sold and asked if Township had any information. She noted there were a lot of manure and no is cleaning it up. Also reported that it appears some animals had been left behind and asked if the township was aware. The Township was not aware. Code Enforcement and Animal Control to be contacted.

Mr. Foder questioned the expense of State Police costs. Mayor said that is a requirement for court sessions.

Karl Swanseen asked about an email he forwarded to the Board with an article regarding water system installed in a municipality with having federal and state grants to help fund it.

Mr. Foder asked how many acres as being sold to the state. Mayor said it was 120 plus acres at \$1000/acre. He asked where the money goes. Mayor said the General Fund.

Mr. Rick Adams feels that someone should take a ride around town to see property around the Township for violations. Mr. Leo Assur said that it would be a constitutional right to have things on your own property.

Be no further comments, the motion to close the public portion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and public portion was closed at 8:00 p.m.

EXECUTIVE SESSION:

The motion to enter into executive session was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and Board went into Executive Session at 8:02 p.m. and entered regular session at 8:30 p.m.

*RESOLUTION AUTHORIZING EXECUTIVE SESSION
PURSUANT TO N.J.S.A. 10:4-12*

BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, that pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., it is necessary to convene an executive session to discuss items authorized by N.J.S.A. 10:4-12 (b), specifically:

1. *Matters Relating to Litigation, Negotiation, Personnel matters and the Attorney-Client Privilege*
 - a. *Bid for \$140,000 for Block 31 Bundle*

BE IT FURTHER RESOLVED, it is anticipated that the deliberation conducted in closed session may be disclosed to the public upon the determination of the Governing Body that the public interest will no longer be served by such confidentiality and if not then legally privileged.

ACTION TAKEN UPON ENTERING BACK INTO REGULAR MEETING:

Upon a motion by Mayor Cope, seconded by Commissioner Bourguignon the bid of \$140,000 was rejected. All in favor. Solicitor was instruction to contact buyer with a counter offer of \$155,000.

Being no further business to come before the Board the motion to adjourn was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and meeting was adjourned at 8:31 p.m.

Respectfully Submitted
Amanda S. Somes, RMC
Township Clerk
