

**MINUTES BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING OF MONDAY, JULY 11, 2016**

Mayor Cope called the regular meeting of the Bass River Township Board of Commissioners to order at 7:00 p.m. Present at meeting were: Mayor Deborah Buzby-Cope, Commissioner Louis Bourguignon and Deputy Mayor Nick Capriglione. Also present Township Clerk Amanda Somes, Township and Solicitor Joanne O'Connor. Members of the public were present at this meeting.

FLAG SALUTE

Mayor Cope led the flag salute and read the sunshine statement.

APPROVAL OF MINUTES:

Minutes of the special meeting of June 6, 2016 were presented to the Board for review. The motion to approve the minutes was made by Mayor Cope and seconded by Commissioner Bourguignon. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. Minutes of the June 6, 2016 special meeting were hereby approved.

Minutes of the regular meeting of June 6, 2016 were presented to the Board for review. The motion to approve the minutes was made by Mayor Cope and seconded by Commissioner Bourguignon. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. Minutes of the June 6, 2016 regular meeting were hereby approved.

PAYMENT OF BILLS:

The motion was made by Commissioner Bourguignon to approve payment of the bills in the amount of \$413,614.41. The motion was seconded by Deputy Mayor Capriglione to approve bills for payment. Votes: Cope –Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and bills were ordered paid.

ANIMAL CAPTURE & CONTROL	ANIMAL CONTROL 2ND QTR	\$	936.00
ATLANTIC CITY ELECTRIC	ELECTRICITY JUNE 2016	\$	2,395.49
A T & T	MAY / JUNE ALL IN ONE	\$	547.13
A T & T	ISDN LINE MAY 2016	\$	67.38
BASS RIVER BD OF ED	LOCAL SCHOOL TAX 7/7/16	\$	123,217.00
BEACONS	APPTS. NOTICE, SYNOPSIS & TAX SALE	\$	482.63
BELLIA TECH, LLC	TECH SERVICE	\$	39.11
BLUE STAR OF NJ	AIR CLEANERS	\$	297.00
BURL CO TREAS, LANDFILL	JUNE 2016 TIPPING FEES	\$	3,833.10
BURLINGTON COUNTY CLERK	ANNUAL SOFTWARE FEES	\$	930.00
CASA PAYROLL SERVICES	JUNE 2016 PAYROLL	\$	360.10

CHERRY VALLEY TRACTOR	REPLACE TIRE & TRACTOR PARTS	\$	338.67
COMCAST	SERVICE 6/19 - 7/18	\$	119.45
COPIERS PLUS	SHIPPING FOR COPIER CARTRIDGE	\$	11.00
READYREFRESH BY NESTLE	SERVICE 5/1/16 - 5/31/16	\$	32.44
ECONO SIGNS	BLUE STRIPING PAINT	\$	91.00
EMERGENCY MEDICAL PRODUCTS	PRICE ADJUSTMENT PO 16-00280	\$	31.05
FIRE APPARATUS REPAIR, INC.	TRUCK 4211 REPAIR MEMORIAL DAY	\$	1,817.67
FLOWERS BY P.J.	WREATHS	\$	180.00
HOLMAN FRENIA ALLISON, P.C.	2015 AUDIT PROGRESS BILL	\$	10,000.00
HOME DEPOT	SUPPLIES	\$	897.75
JERRY'S DIESEL & TRUCK REPAIR	FORD F350 REPAIR	\$	816.01
JERSEY SHORE RESTROOMS, LLC	PORT A POTS 6/10-7/7 & 7/8-8/4	\$	340.00
JOHN STEELE	SUPPLIES SUMMER PROGRAM JUNE 2016	\$	22.21
KEVIN S. QUINLAN	PROSECUTIONS	\$	2,250.00
KOWALSKI TIRE	TIRE REMOVAL	\$	300.00
K & S GOURMET, LLC	SAFETY LUNCHEON 6/29/16	\$	326.25
MCANJ	MEMBERSHIP RENEWAL	\$	100.00
MUNIDEX INC	FARMLAND SET-UP & FORMS	\$	112.11
NAPA AUTO PARTS	PARTS	\$	308.09
NEW GRETN A POSTMASTER	YEARLY FEE BOX 307	\$	110.00
NEW JERSEY NATURAL GAS	5/16/16 - 6/14/16	\$	255.13
OFFICE BASICS, INC	HOUSE & OFFICE SUPPLIES	\$	460.02
PEGGY BECK	MILEAGE & MEETINGS LEGAL SERVICES MAY	\$	186.75
PETER C. LANGE	2016	\$	2,107.00
PINELANDS REGIONAL SCHOOL DIST.	REGIONAL SCHOOL TAX 7/7/16	\$	197,710.00
SETON IDENTIFICATION PRODUCTS	TAGS & LABELS	\$	68.54
SOUTH JERSEY WELDING SUPPLY	I YEAR LEASE ACE & OXY	\$	138.00
TOMASELLA'S FIRE PROTECTION	INSPECTION & SERVICE	\$	1,089.00
TRACTOR SUPPLY CREDIT PLAN	SUPPLIES	\$	291.80
TRANSFORMATION ENTERPRISES	MAY 2016 ROLL-OFF MARRIAGE LICENSE	\$	4,040.00
TREASURER, STATE OF NEW JERSEY	REPORT	\$	25.00
TUCKERTON LUMBER COMPANY	SUPPLIES	\$	194.46
UNIVERSAL COMPUTING SERVICES	MESSAGE / MAILERS	\$	267.70
US BANK CUST FOR PC5 STERLING	ADDITIONAL FEES & TTL REDEMPTION	\$	738.97
US BANK CUST PROCAP II	TTL #12-00011	\$	2,428.89
VERIZON	COURT & MUNI. PHONES JUNE 2016 SAFETY AWARD GIFT	\$	925.00
WAWA STORE #978	CARDS	\$	190.00
WEX BANK	FUEL MAY & JUNE 2016	\$	1,101.37
BASS RIVER PAYROLL ACCT	PAYROLL 6/9/16	\$	18,181.79
BASS RIVER PAYROLL ACCT	PAYROLL 6/23/16	\$	14,916.47
BASS RIVER PAYROLL ACCT	PAYROLL 7/7/16	\$	16,292.82

HASLER, INC.

POSTAGE JUNE 2016

\$

697.06

TOTAL

\$

413,614.41

ORDINANCES AND RESOLUTIONS:

RESOLUTION 2016-49

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2016-49. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2016-49 was hereby approved.

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT
RESOLUTION 2016-49

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2015 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Board of Commissioners of the Township of Bass River, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

RESOLUTION NO. 2016-50

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY REQUESTING THAT THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES GRANT PERMISSION TO APPROVE THE INCREASE OF AN ITEM OF SPECIAL REVENUE IN THE 2016 BUDGET ENTITLED “ALCOHOL EDUCATION AND REHAB. ENFORCEMENT FUND DWI” IN THE AMOUNT OF \$120.86

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2016-50. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2016-50 was hereby approved.

RESOLUTION 2016-50

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY REQUESTING THAT THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES GRANT PERMISSION TO APPROVE THE INCREASE OF AN ITEM OF SPECIAL REVENUE IN THE 2016 BUDGET ENTITLED “ALCOHOL EDUCATION AND REHAB. ENFORCEMENT FUND DWI” IN THE AMOUNT OF \$120.86

WHEREAS, NJS 40A-87 provides that the Director of the Division of Local Government Services may approve the increase of any special item of revenue in the budget of any county or municipality when such item shall have been made law and the amount thereof was not determined at the time of the adoption of the budget.

NOW, THEREFORE, BE IT RESOLVED that the Township of Bass River, County of Burlington hereby requests the Director of the Division of Local Government Services to approve the increase of an item of revenue in the budget of the year 2016 in the sum of \$120.86; which item is now available as a revenue for the FY2016 Alcohol Education and Rehab. Enforcement Fund DWI pursuant to the provisions of statute; and

BE IT FURTHER RESOLVED that a like sum of \$120.86 be and the same is hereby appropriated under the caption of the FY2016 Alcohol Education and Rehab. Enforcement Fund DWI.

RESOLUTION NO. 2016-51

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, AUTHORIZING THE RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE #0301-33-001-003

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2016-51. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2016-51 was hereby approved.

RESOLUTION 2016-51

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, AUTHORIZING THE RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE #0301-33-001-003

WHEREAS, Lucille Freda, T/A Backwater Jacks has made application for renewal of Plenary Retail Consumption License #0301-33-001-003 with the full municipal fee of \$2500.00 and additional fee of \$200.00 made payable to the New Jersey State Alcoholic Beverage Control at the regular meeting of the Bass River Township Board of Commissioners held in the July 11, 2015; and,

WHEREAS, Special Conditions have been placed on this license as directed by the Director of the Alcoholic Beverage Control:

SPECIAL CONDITIONS: *No further renewals of this license shall be granted unless the license is being actively used at an approved site on or before June 30, 2019, except if good cause for reconsideration is shown.*

THEREFORE, BE IT RESOLVED that said license #0301-33-001-003 Plenary Retail Consumption License be renewed for the year July 1, 2016 – June 30, 2017 as set forth with special conditions; and,

BE IT FURTHER RESOLVED that the Municipal Clerk, Amanda S. Somes, RMC, is hereby authorized to issue, sign and deliver said license.

RESOLUTION NO. 2016-52

TAX OFFICE RESOLUTION

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2016-52. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2016-52 was hereby approved.

RESOLUTION 2016-52

WHEREAS, the amount of \$2428.89 has been received by the Tax Collector for redemption of Tax Sale Certificate #12-00011 on Block 31.B Lot 44 assessed to Brian D & Susanne Z Bass; and

WHEREAS \$2428.89 is the correct amount to redeem;

NOW THEREFORE, BE IT RESOLVED, that the Treasurer of Bass River cut a check for \$2428.29. The check shall be made payable to the lien holder:

*US Bank Cust Pro Capital II
US Bank TLSG 50 S 16th Street
Suite 1950
Phila, Pa. 19102*

RESOLUTION NO. 2016-53

A RESOLUTION SETTING THE ANNUAL SALARY AND HOURLY PAY RATES FOR THE 2016 CALENDAR YEAR FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BASS RIVER

The motion was made by Mayor Cope, seconded by Deputy Mayor Capriglione to approve Resolution 2016-53. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2016-53 was hereby approved.

RESOLUTION 2016-53

A RESOLUTION SETTING THE ANNUAL SALARY AND HOURLY PAY RATES FOR THE 2016 CALENDAR YEAR FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BASS RIVER

BE IT RESOLVED by the Board of Commissioners of the Township of Bass River in the County of Burlington and the State of New Jersey at a special meeting held on this 11th day of July 2016 that the following pay rate is hereby established for the 2016 calendar year and set as follows pursuant to Salary Ordinance:

OFFICE/EMPLOYEE NAME	TITLE	SALARY
MUNICIPAL ALLIANCE GRANT 2016-17		
<i>Crowley, Sean</i>	<i>Mun. Alliance Aid</i>	<i>8.38/hour</i>
<i>Evans, Terri</i>	<i>Mun. Alliance Coord.</i>	<i>1300/year</i>
<i>Hardin, Ryan</i>	<i>Mun. Alliance Aid</i>	<i>8.38/hour</i>
<i>Jaeckel, Theresa</i>	<i>Mun. Alliance Aid</i>	<i>8.38/hour</i>
<i>Jillson, Cortney</i>	<i>Mun. Alliance Aid</i>	<i>8.38/hour</i>
<i>Somes, Amanda S.</i>	<i>Mun. Alliance Coord.</i>	<i>1000/year</i>
<i>Steele, John</i>	<i>Mun. Alliance Coord.</i>	<i>1300/year</i>

OFFICE/EMPLOYEE NAME	TITLE	SALARY
DEPARTMENT OF PUBLIC WORKS & PROPERTY		
<i>Buttacavoli, Anthony</i> <i>Effective June 29, 2016</i> <i>(Roads, Bridges, Parks and Township Properties)</i>	<i>Foreman</i>	<i>\$15.00/hour</i>
<i>Raff, Edger</i> <i>Effective June 29, 2016</i> <i>(Maintenance, Shop and Equipment)</i>	<i>Foreman</i>	<i>\$15.00/hour</i>

NEW BUSINESS:

Junkyard License Renewal Hearing—Kaszuba’s Junkyard

The motion to open the meeting for public hearing on the renewal of Kaszuba’s License was made by Commissioner Bourguignon, seconded by Mayor Cope. Comments heard: Mr. Aaronson asked if there have been any violations at this site. No violations noted at this time. Being no further comments the motion to close the public hearing was made

by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor. The motion to approve the renewal of the Junkyard License for Kaszuba's was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. Votes: Cope-Yes, Bourguignon-Yes, Capriglione-Yes. All in favor and license was hereby renewed.

Campground License Renewals:

1. Pilgrim Lake Campground
2. AC North Campground
3. Arrowhead Campground

The motion was made by Commissioner Bourguignon to approve renewals of these campground licenses. Motion was seconded by Mayor Cope. Votes: Cope-Yes, Bourguignon-Yes, Capriglione-Abstain.

REPORTS:

The following reports were noted.

Report of Solicitor
Report of Municipal Court
Report of Safety Coordinator

PUBLIC COMMENT:

The meeting was open for public comment at 7:43 p.m. upon a motion by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All present in favor.

Ms. N. McCarten commented on the look of the town. She feels that it look dead. She would request Tom Cramer keep his cars and trucks back off the road and behind the fence at his Junkyard.

Mr. W. Aaronson commented on Cramer's Junkyard and said the township needs to hold him accountable before the town issues him a new license.

Mr. W. Aaronson asked about the tax base, the state and the Pinelands Commission. He feels that a huge disservice was done by drawing the line for the preservation zone from the Parkway/West. Feels it should have followed State Road instead of the Parkway. He also thinks there should be more research on campgrounds and the fixed number and the number of individuals that live there year round. He also feels that \$18/resident fee be reviewed.

Mr. W. Aaronson asked about the Oak Avenue Park and the status of the Jersey Shore Live Steam. Solicitor is trying to get more information on getting them cheaper insurance. At the moment the group is paying month to month for insurance. He asked if this is an asset to the town. Mayor said that it is actually a nice addition for the town with its Halloween program, the Christmas program, etc. Give the youth of the community

pride to keep the park clean. Mr. K. Foder feels that before the town give more money to the Park they should consider putting more money toward the fire company.

Mr. Faulkenberg made comments about traffic on 9 and dangerous conditions by the “Mansion” wall. Also commented on recent accidents in the area.

Mr. B. Curtain asked about the In-Rem Foreclosures. Mayor explained the process the town is going through to complete the task. This will be an ongoing project to close out a batch every year.

Ms. C. Bitzberger thanked Commissioners for giving increases for DPW. She thanked Anthony for negotiating and working with A-E. Stone and getting a new handicapped walkway installed at the park.

Be no further comments, the motion to close the public portion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All present in favor and public portion was closed at 9:15 p.m.

Being no further business to come before the Board the motion to adjourn was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All present in favor and meeting was adjourned at 9:15 p.m.

Respectfully Submitted
Amanda S. Somes, RMC
Township Clerk
