

**MINUTES BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS  
REGULAR MEETING OF MONDAY, MAY 6, 2019**

Mayor Cope called the regular meeting of the Bass River Township Board of Commissioners to order at 7:00 p.m. Present at meeting were: Mayor Deborah Buzby-Cope and Commissioner Louis Bourguignon. Also present Township Clerk Amanda Somes, CFO Al Stanley, Auditor Kevin Frenia and Solicitor Joanne O'Connor. Members of the public were present at this meeting. Deputy Mayor Nicholas Capriglione arrived at 7:30 p.m.

**FLAG SALUTE**

Mayor Cope led the flag salute and read the sunshine statement.

**APPROVAL OF MINUTES:**

Minutes of the regular meeting of April 1, 2019 were presented to the Board for review. The motion to approve the minutes was made by Mayor Cope, seconded by Commissioner Bourguignon. Votes: Cope-Yes, Capriglione-absent, Bourguignon-Yes. Minutes of the April 1, 2019 regular meeting were hereby approved.

**PAYMENT OF BILLS:**

The motion was made by Mayor Cope to approve payment of the bills in the amount of \$372,724.59. The motion was seconded by Commissioner Bourguignon to approve bills for payment. Votes: Cope –Yes, Capriglione-Absent, Bourguignon-Yes. All in favor and bills were ordered paid.

ACADEMY SECURITY	FIRE INSPECTION 3/29/19	\$ 250.00
A.F.D. TITLE COMPANY, INC.	TITLE WORK	\$ 875.00
AMANDA SOMES	REIMBURSEMENT CLERK'S CONFERENCE	\$ 297.00
AMANDA SOMES	REIMBURSEMENT FLOWERS & PARKING	\$ 114.12
ANIMAL CAPTURE & CONTROL	1ST QTR 2019 ANIMAL CONTROL	\$ 960.00
ATLANTIC CITY ELECTRIC	ELECTRICITY MAR/APR 2019	\$ 4,850.65
A T & T	ALL IN ONE MAR. 2019 LOCAL SCHOOL TAX	\$ 60.23
BASS RIVER BD OF ED	5/8/19	\$ 126,200.00
BELLIA TECH, LLC	TECH SUPPORT MAR. 2019	\$ 70.12
BILMARK PLUMBING & HEATING LLC	EVAPORATOR CORE REPLACED	\$ 275.00
BURL CO TREAS, LANDFILL	TIPPING FEES MAR & APR 2019	\$ 8,271.61
BURL CO TREASURER	2ND QTR 2019 TAXES	\$ 168,465.88
BURL CO TREASURER	SALT USAGE 12/5/18 - 2/7/19	\$ 4,182.19

CAM CO.	BACK HOE REPAIRS	\$ 456.10
CASA PAYROLL SERVICES	APR. 2019 PAYROLL	\$ 240.00
CHRISTOPHER NORMAN, ESQ.	PLANNING BD. MTG. 5/1/19	\$ 300.00
CINTAS	SUPPLIES	\$ 203.45
COMCAST	SERVICE 4/19/19 - 5/18/19	\$ 108.00
DANTE GUZZI ENGINEERING ASSOC.	ENGINEERING SERVICES	\$ 200.00
DANTE GUZZI ENGINEERING ASSOC.	ZONING REVIEW	\$ 75.00
READYFRESH BY NESTLE	SERVICE MAR. 2019	\$ 20.77
GOLDENBERG MACKLER SAYEGH	IN REM #5	\$ 730.90
GROVER ELECTRIC	UPGRADE RECEPTICLES	\$ 375.00
HOLMAN FRENIA ALLISON, P.C.	BANK CONFIRMATIONS	\$ 345.00
HOME DEPOT	SUPPLIES	\$ 347.73
KEVIN S. QUINLAN	APR. 2019 PROSECUTIONS	\$ 1,800.00
LANGUAGE SERVICES	SERVICES MAR. 2019	\$ 21.00
MR. BOB'S	PORT A POTS 4/23/19 - 5/20/19	\$ 236.80
NAPA AUTO PARTS	PARTS	\$ 24.66
NEOPOST USA INC	METER TAPES	\$ 43.72
NEW GRETNA POSTMASTER	YEARLY FEE BOX 214	\$ 56.00
NEW JERSEY CONF MAYORS	SPRING CONFERENCE 2019	\$ 420.00
NEW JERSEY NATURAL GAS	NATURAL GAS 3/13 - 4/12	\$ 444.00
NEW JERSEY STATE POLICE	BILLABLE POLICE SERVICES	\$ 2,152.04
OFFICE BASICS, INC.	OFFICE & HOUSEKEEPING SUPPLIES	\$ 419.26
PEGGY BECK	BANK MILEAGE APRIL 2019	\$ 73.44
PLATT & RISO, P.C.	PLANNING BD. MASTER PLAN REVIEW	\$ 150.00
RICHARD IRETON	JIF MILEAGE 1ST QTR. 2019	\$ 64.80
ROBYN FIRTH	2019 RABIES CLINIC	\$ 75.00
RUMPF REID & DOLCY	PUBLIC DEFENDER 4/1/19	\$ 750.00
SARAH GODFEY	2019 RABIES CLINIC	\$ 75.00
STAPLES INC.	BATTERY BACK-UP	\$ 287.98
STEINER LAW OFFICE, P.C.	CONFLICT PD 4/1/19	\$ 500.00
TRACTOR SUPPLY CREDIT PLAN	SUPPLIES	\$ 115.73
TRANSFORMATION ENTERPRISES	MAR. & ARP. 2019 ROLL-OFF	\$ 9,280.00
TREASURER, STATE OF NEW JERSEY	1ST QTR. 2019 MARRIAGE LICENSES	\$ 25.00

UNIVERSAL COMPUTING SERVICES	MESSAGE MAILERS & RIBBON	\$ 342.48
VAL-U AUTO PARTS	PARTS	\$ 155.74
VERIZON	PHONES MAR/APR 2019	\$ 1,054.72
VERIZON WIRELESS	CELL CRAMER 3/24 - 5/23	\$ 84.35
WALMART COMMUNITY/SYNCB	SUPPLIES	\$ 397.86
WEX BANK	FUEL MAR. 2019	\$ 1,518.67
DANTE GUZZI ENGINEERING ASSOC.	ESCROW ACCT.	\$ 576.00
PLATT & RISO, P.C.	ESCROW ACCT.	\$ 330.00
BASS RIVER PAYROLL ACCT	PAYROLL 4/11/19	\$ 16,079.87
BASS RIVER PAYROLL ACCT	PAYROLL 4/25/19	\$ 15,551.41
HASLER, INC.	MARCH 2019 POSTAGE	\$ 523.35
HASLER, INC.	APRIL 2019 POSTAGE	\$ 821.96
	<b>TOTAL</b>	<b>\$ 372,724.59</b>

ORDINANCES & RESOLUTIONS:

**RESOLUTION 2019-30**

**A RESOLUTION SUPPORTING THE NEW JERSEY DEPARTMENT OF TRANSPORTATION'S (NJDOT) RECOMMENDATION FOR A TEMPORARY TRAFFIC SIGNAL ON STATE HIGHWAY ROUTE 9 NEAR JOBS CREEK BRIDGE IN THE TOWNSHIP OF BASS RIVER, STATE OF NEW JERSEY**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2019-30. Votes: Cope–Yes, Capriglione–Absent, Bourguignon–Yes. All present in favor and Resolution 2019-30 was hereby approved.

***RESOLUTION NO. 2019- 30***

***A RESOLUTION SUPPORTING THE NEW JERSEY DEPARTMENT OF TRANSPORTATION'S (NJDOT) RECOMMENDATION FOR A TEMPORARY TRAFFIC SIGNAL ON STATE HIGHWAY ROUTE 9 NEAR JOBS CREEK BRIDGE IN THE TOWNSHIP OF BASS RIVER, STATE OF NEW JERSEY***

***WHEREAS***, the Township of Bass River Board of Commissioners has been notified by the State of New Jersey Department of Transportation that the installation of a portable, temporary traffic signal will be necessary in order to complete the Jobs Creek Bridge replacement project; and

***WHEREAS***, Township officials have met with the NJDOT, and the contractor completing the bridge replacement project, to review and discuss all alternatives available for traffic regulation during this replacement project; and

***WHEREAS***, the Board of Commissioners finds that the recommendations of the NJDOT to install

*a temporary, portable traffic signal is the best and most efficient alternative for the safety and traffic flow conditions in this area; and*

**WHEREAS**, NJDOT has requested a formal concurring resolution by the governing body in support of the NJDOT plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Township of Bass River, in the County of Burlington, State of New Jersey that it hereby approves the NJDOT plan to install a temporary, portable traffic signal on State Highway Route 9 near the Jobs Creek Bridge replacement project.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the New Jersey Department of Transportation.

### **RESOLUTION 2019-31**

#### **APPROVING THE DEFERRAL OF SCHOOL TAXES**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2019-31. Votes: Cope–Yes, Capriglione–Absent, Bourguignon–Yes. All present in favor and Resolution 2019-31 was hereby approved.

### **RESOLUTION 2019-32**

#### **BOARD OF COMMISSIONERS CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2019-32. Votes: Cope–Yes, Capriglione–Absent, Bourguignon–Yes. All present in favor and Resolution 2019-32 was hereby approved.

#### ***RESOLUTION 2019-32***

#### ***BOARD OF COMMISSIONERS CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"***

**WHEREAS**, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

**WHEREAS**, the members of the Board of Commissioners have familiarized themselves with the contents of the above-referenced enforcement guidance and with the Township's hiring practices as they

*pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the Board of Commissioners attached hereto.*

*NOW, THEREFORE BE IT RESOLVED, That the Board of Commissioners of the Township of Bass River, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.*

### **RESOLUTION 2019-33**

#### **A RESOLUTION RECOGNIZING THE EDWIN B. FORSYTHE NATIONAL WILDLIFE REFUGE ON ITS 80TH ANNIVERSARY**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2019-33. Votes: Cope–Yes, Capriglione–Absent, Bourguignon–Yes. All present in favor and Resolution 2019-33 was hereby approved.

#### **Resolution 2019-33**

#### **A RESOLUTION RECOGNIZING THE EDWIN B. FORSYTHE NATIONAL WILDLIFE REFUGE ON ITS 80TH ANNIVERSARY**

*WHEREAS, the Edwin B. Forsythe National Wildlife Refuge was first established as Brigantine National Wildlife Refuge in 1939; and*

*WHEREAS, today the refuge encompass nearly 48,000 acres of habitat that is critically important for migratory birds and wildlife, especially the federally listed Piping Plover; and*

*WHEREAS, the 50-mile-long site supports the National Wildlife Refuge System's six priority public uses of wildlife observation and photography, hunting, fishing, interpretation and environmental education; and*

*WHEREAS, the refuge is visited by over 250,000 people each year who engage in world-class birdwatching and wildlife photography; and*

*WHEREAS, Bass River Township contains over 2,500 acres of this Jersey Shore treasure.*

*NOW, THEREFORE, the Mayor and Council of Bass River Township, County of Burlington and State of New Jersey, do hereby congratulate the Edwin B. Forsythe National Wildlife Refuge on its 80th Anniversary.*

#### **NEW BUSINESS:**

1. Introduction of the 2019 Municipal Budget: Township Auditor and Township CFO were in attendance to explain the budget and answer questions. Township Auditor, Kevin Frenia, explained this budget will include an increase of .21 cents. This is due to the continued loss of state aid and lack of rateables in the Township and not due to the Township expenditures. The expenses remain the same with very little increase, if at all. Also in attendance at the meeting was the administrator of Bass

River Elementary School as well as the Township BOE Rep for Bass River Township. Both responded to various questions regarding the schools.

Upon a motion by Mayor Cope and seconded by Deputy Mayor Capriglione, the budget was introduced and approved by title. Public hearing is schedule for the June regular meeting. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and 2019 municipal budget was hereby approved upon first reading.

#### REPORTS:

The following reports were noted.

Report of Solicitor  
Report of Municipal Court  
Report of Safety Coordinator

#### PUBLIC COMMENT:

The meeting was open for public comment at 8.08 p.m. upon a motion by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor.

C. Bitzberger questioned whether the Mayor investigated the resignation of Mr. Anderson as President of the Fire Company. Mayor Cope said she has not because it is felt that it is a fire company issue and they are a separate entity. Ms. Bitzberger requested a representative of the fire company attend a meeting to provide updates to the public. By that she is specifically requesting the President attend.

C. Bitzberger requested the Board to withhold renewal of Cramer's Junkyard License. She noted the numerous violations at the junkyard that should be addressed. Cars are in the neighboring driveways. She is requesting the code enforcement officer go out to the property.

K. Foder said there is a house on Birch and Ash with cars jacked up and looks like a junkyard. Code Enforcement to visit. He also noted that the empty lots in offshore manor are in bad shape.

L. Assur asked what the town is doing to generate revenue; other than the State Police writing tickets. He suggested fixing up these corner lot properties and make it easier for people to have stay at home businesses or a business in the township.

T. Williams suggests applying to the State for water and sewer in town.

K. Foder asked if Viking Yacht is paying what they should be paying in taxes. Solicitor said that according to our Tax Assessor they are paying what they should be.

Being no further comments, the motion to close the public portion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and public portion was closed at 8:30 p.m.

Being no further business to come before the Board the motion to adjourn was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and meeting was adjourned at 8:30 p.m.

Respectfully Submitted  
Amanda S. Somes, RMC  
Township Clerk