

**MINUTES BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING OF MONDAY, SEPTEMBER 10, 2018**

Mayor Cope called the regular meeting of the Bass River Township Board of Commissioners to order at 7:00 p.m. Present at meeting were: Mayor Deborah Buzby-Cope, Deputy Mayor Nick Capriglione and Commissioner Louis Bourguignon. Also present Township Clerk Amanda Somes and Solicitor Joanne O'Connor. Members of the public were present at this meeting.

FLAG SALUTE

Mayor Cope led the flag salute and read the sunshine statement.

APPROVAL OF MINUTES:

Minutes of the regular meeting of August 6, 2018 were presented to the Board for review. The motion to approve the minutes was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and minutes of the August 6, 2018 regular meeting were hereby approved.

Minutes of the special meeting of August 23, 2018 were presented to the Board for review. The motion to approve the minutes was made by Commissioner Bourguignon, seconded by Mayor Cope. Votes: Cope-Yes, Capriglione-Abstain, Bourguignon-Yes. Minutes of the August 23, 2018 special meeting were hereby approved.

PAYMENT OF BILLS:

The motion was made by Mayor Cope to approve payment of the bills in the amount of \$547,809.05. The motion was seconded by Commissioner Bourguignon to approve bills for payment. Votes: Cope –Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and bills were ordered paid.

BURL CO TREASURER	3RD QTR. 2018 TAXES	\$ 156,641.29
4IMPRINT	BLUETOOTH SPEAKERS	\$ 538.87
ACADEMY SECURITY	MONITORING & REPLACE DVR	\$ 712.00
ACE OUTDOOR POWER EQUIPMENT	CHAIN SAW PARTS	\$ 85.44
ACUA	WATER TESTING	\$ 464.15
ATLANTIC CITY ELECTRIC	ELECTRICITY AUG. 2018	\$ 4,998.15
A T & T	ALL IN ONE JULY 2018	\$ 59.48
BASS RIVER BD OF ED	LOCAL SCHOOL TAX 9/12/18	\$ 126,200.00
BEACONS	PUBLIC NOTICE	\$ 36.16
BURL CO TREAS, LANDFILL	TIPPING FEES AUGUST 2018	\$ 4,571.30

CASA PAYROLL SERVICES	AUG. 2018 PAYROLL SERVICES	\$ 244.20
CENTRAL JERSEY EQUIPMENT	PARTS	\$ 70.20
CINTAS	SUPPLIES	\$ 252.31
COMCAST	SERVICE 8/19/18 - 9/18/18	\$ 106.00
COURTYARD BY MARRIOTT	RESERVATION NJLM 2018	\$ 176.00
DANTE GUZZI ENGINEERING ASSOC.	ENGINEERING SERVICES	\$ 528.80
READYREFRESH BY NESTLE	SERVICE 7/1/18 - 7/31/18	\$ 16.98
ECONO SIGNS	STREET SIGNS & FREIGHT	\$ 409.56
EMERGENCY MEDICAL PRODUCTS, INC.	EMS SUPPLIES	\$ 721.65
FIRE APPARATUS REPAIR, INC.	FIRE CO. INVOICES	\$ 5,320.56
FIREFIGHTER ONE LLC	TURNOUT GEAR	\$ 4,547.50
HOME DEPOT	SUPPLIES	\$ 1,002.51
IPM INTEGRATED PEST MGMT.	QRTLTY SERVICE	\$ 85.00
JERSEY SHORE RESTROOMS, LLC	PORT A POT OAK LANE 8/31-9/27	\$ 85.00
KEVIN S. QUINLAN	AUG. 2018 PROSECUTIONS	\$ 1,600.00
KRS SERVICES, INC.	LEACH FIELD WORK	\$ 584.20
LAERDAL	EMS SUPPLIES	\$ 63.95
LANGUAGE SERVICE ASSOCIATES	LANGUAGE SERVICES JULY & AUG/2018	\$ 230.90
LARA BEDNARCZYK	TRAINING MILEAGE - COURT CLERK	\$ 150.00
LAWYERS DIARY & MANUAL	NJLDM REFERENCE 2019	\$ 105.00
MAILFINANCE	LEASE 6/12/18 - 9/11/18	\$ 552.00
MGL PRINTING SOLUTIONS	HOMESTEAD BEN-ORIG 300PK	\$ 43.00
MICROSYSTEMS-NJ.COM LLC	TAX FILE	\$ 120.00
MR. BOB'S	PORT A POTS 8/13 - 9/9	\$ 236.80
MUNICIPAL CLERK'S ASSOC. OF NJ	REGISTRATION CEUS - SOMES	\$ 30.00
MUNICIPAL CODE CORPORATION	ONLINE CODE HOSTING 8/1 - 7/31	\$ 200.00
NAPA AUTO PARTS	PARTS	\$ 198.17
NEW JERSEY NATURAL GAS	NATURAL GAS 7/13/18 - 8/13/18	\$ 183.55
	12/13/17 - 2/8/18	\$
N.J. REGISTRAR'S ASSOC.	REGISTRATION FALL CONFERENCE	\$ 75.00
NEW JERSEY STATE POLICE	BILLABLE POLICE SERVICES - COURT	\$ 2,347.68
OFFICE BASICS, INC.	OFFICE & HOUSEKEEPING SUPPLIES	\$ 260.58
PEGGY BECK	BANK MILEAGE AUG. & SEPT. 2018	\$ 69.36
PINELANDS REGIONAL SCHOOL DIST.	REG. SCHOOL TAX 9/14/18	\$ 180,485.50

Q C LABS/EUROFINS	WATER TESTING	\$ 177.50
SOUTH JERSEY WATER TEST	WATER TESTING	\$ 1,375.00
STAPLES INC	PRINTER ADMIN. OFFICE	\$ 101.28
THE EXIT LIGHT CO., INC.	6V BATTERY	\$ 38.00
TRACTOR SUPPLY CREDIT PLAN	SUPPLIES	\$ 403.92
TRANSFORMATION ENTERPRISES	AUGUST 2018 ROLL-OFF	\$ 5,800.00
TREAS STATE NJ DEP REVENUE	TORCH PERMIT PUBLIC WORKS	\$ 54.00
UNIVERSAL COMPUTING SERVICES	MESSAGE/MAILERS & NOTICES	\$ 282.20
VAL-U AUTO PARTS	PARTS	\$ 87.24
VERIZON	PHONES AUGUST 2018	\$ 950.89
VERIZON WIRELESS	CELL - CRAMER 7/24 - 8/23	\$ 33.86
WALMART COMMUNITY/SYNCB	SUPPLIES	\$ 468.79
WEX BANK	FUEL JULY/AUGUST 2018	\$ 2,517.38
WITMER PUBLIC SAFETY GROUP, INC	FIRE EQUIPMENT	\$ 4,385.00
BASS RIVER PAYROLL ACCT	PAYROLL 8/16/18	\$ 19,492.68
BASS RIVER PAYROLL ACCT	PAYROLL 8/30/18	\$ 15,296.08
HASLER, INC.	POSTAGE AUGUST 2018	\$ 936.43
	TOTAL	\$ 547,809.05

ORDINANCES & RESOLUTIONS:

RESOLUTION 2018-77

BOARD OF COMMISSIONERS CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2018-77. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-77 was hereby approved.

RESOLUTION 2018-77

BOARD OF COMMISSIONERS CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the Board of Commissioners have familiarized themselves with the contents of the above-referenced enforcement guidance and with the Township's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the Board of Commissioners attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Board of Commissioners of the Township of Bass River, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

RESOLUTION 2018-78

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY ADOPTING POLICIES AND PROCEDURES AS UPDATED SEPTEMBER 10, 2018

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2018-78. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-78 was hereby approved.

RESOLUTION 2018-78

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY ADOPTING POLICIES AND PROCEDURES AS UPDATED SEPTEMBER 10, 2018

WHEREAS, it is the policy of the Township of Bass River to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations; and

WHEREAS, the Board of Commissioners have determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners that the Personnel Policies and Procedures Manual attached hereto is hereby adopted as updated September 10, 2018.

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all Township officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State Law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

BE IT FURTHER RESOLVED that this manual is intended to provide guidelines covering public service by township employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Board of Commissioners.

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Township of Bass River shall operate under the legal doctrine known as "employment at will".

BE IT FURTHER RESOLVED that the Municipal Clerk and all managerial/supervisory personnel are responsible for these employment practices. The Chief Financial Officer and the Solicitor shall assist the Municipal Clerk in the implementation of the policies and procedures in the manual.

RESOLUTION 2018-79

A RESOLUTION AUTHORIZING THE SALE OF CERTAIN TOWNSHIP OWNED PROPERTIES PURSUANT TO N.J.S.A. 40A:12-13(a) OF THE LOCAL LANDS AND BUILDINGS LAW

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2018-79. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-79 was hereby approved.

BASS RIVER TOWNSHIP RESOLUTION 2018-79

A RESOLUTION AUTHORIZING THE SALE OF CERTAIN TOWNSHIP OWNED PROPERTIES PURSUANT TO N.J.S.A. 40A:12-13(a) OF THE LOCAL LANDS AND BUILDINGS LAW

WHEREAS, the Township of Bass River is the owner of certain lands within the Township which were acquired through the In-Rem foreclosure process; and

WHEREAS, the Township Commissioners have determined that these properties are not needed for public purpose; and

WHEREAS, the Properties were listed for public auction pursuant to the provisions of New Jersey Local Finance Notice 2008-9 and N.J.S.A. 40A:12-13(a); and

WHEREAS, the Township of Bass River received bids for the sale of certain pieces of property listed for public auction.

WHEREAS, the Township of Bass River has accepted submitted bids for the sale of certain property.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey that the below bids for the purchase of certain property are accepted:

<i>Block</i>	<i>3</i>	<i>Lot</i>	<i>4</i>	<i>Bid amount:</i>	<i>\$1,800.00</i>
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BE IT FURTHER RESOLVED, that the Mayor and Township Clerk are hereby authorized and directed to execute a contract for the sale of land, as well as any other related documents necessary and incidental to the sale of property.

I hereby certify the foregoing to be a true copy of a resolution adopted by the Bass River Township Board of Commissioners at a meeting held on September 10, 2018.

RESOLUTION 2018-80

AUTHORIZING DUPLICATE TAX SALE CERTIFICATE

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2018-80. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. Majority in favor and Resolution 2018-80 was hereby approved.

RESOLUTION 2018-80

AUTHORIZING DUPLICATE TAX SALE CERTIFICATE

WHEREAS, the Mayor and Board of Commissioners of the Township of Bass River, County of Burlington and State of New Jersey are in receipt of a request from the Tax Collector of the Township of Bass River to issue a duplicate Tax Sale Certificate to the Township of Bass River, New Jersey; and

WHEREAS, the Tax Collector of the Township of Bass River has previously issued the following tax sale certificate numbers covering the following premises commonly known and referred to on the municipal tax map then in use, as follows;

<u><i>Certificate Number</i></u>	<u><i>Block</i></u>	<u><i>Lot</i></u>
<i>00000534</i>	<i>13</i>	<i>5</i>
<i>00000791</i>	<i>20</i>	<i>5</i>
<i>00000535</i>	<i>20</i>	<i>7</i>
<i>00000792</i>	<i>20</i>	<i>9</i>
<i>97-00017</i>	<i>63.A</i>	<i>16</i>
<i>00000668</i>	<i>96.E</i>	<i>22</i>

WHEREAS, the original Tax Sale Certificates has been lost or otherwise misplaced; and

WHEREAS, the Tax Collector of the Township of Bass River has the authority pursuant to N.J.S.A. 54:5-52.1 to issue a duplicate Tax Sale Certificate with the consent, by resolution, of the Mayor and Board of Commissioners;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Commissioners for the Township of Bass River, County of Burlington, State of New Jersey hereby gives consent to the Tax Collector of the Township of Bass River to issue a true duplicate original Tax Sale Certificate for each of the aforementioned Certificates.

BE IT FURTHER RESOLVED that a copy of this Resolution be attached to the duplicate certificate to be issued and that said duplicate certificate shall be stamped or otherwise have imprinted upon it the word "Duplicate" as required by law.

NEW BUSINESS:

Junkyard License Renewal Kaszuba’s—Public Hearing: Commissioner Bourguignon made the motion seconded by Mayor Cope to Open the meeting for public comments on the renewal of Junkyard License for Kaszuba’s Junkyard. All in favor. Being no comments heard, the motion to close the public portion was made by Commissioner Bourguignon, seconded by Mayor Cope. All in favor. The motion was made to table the

renewal of the license to allow for water test results to be obtained. All in favor and approval was tabled.

REPORTS:

The following reports were noted.

Report of Solicitor
Report of Safety Coordinator
Municipal Court

PUBLIC COMMENT:

The meeting was open for public comment upon a motion by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and meeting was open for public comment at 7:30 p.m.

C. Bitzberger asked if the Township has heard any information on what is going on between the Pinelands Commission and DEP. According to a press article the DEP is requesting to go before the Pinelands Commission to reconsider the project and to explain their position.

R. Sweeny asked how does the DEP get to come in and have another opportunity to explain their case.

C. Swanseen said he got in touch with the folks in Oregon to access the fire cameras. He has been able to look into detailed areas of the fires, place, time, location and monitoring acres for fires. It's used for observation and pinpointing fires. It does not do it automatically. Humans will still have to look at monitors and report the fires.

Comments heard from resident on Oak Avenue concerning the Oak Avenue Park. Complaints about noise on weekends and ATV's going all around at 1 a.m. and stopping in front of people's homes at 1 a.m. in the morning.

H. Rothschild said he has pictures of desks being scrapped at Cramer's. Where's is the money going and why are they being scrapped.

J. Comis asked if there is a survey of the property on 9 at museum location. Clerk will look.

W. Aaronson asked why there was a special meeting on the 23rd. Mayor said to award contract for Amasa Landing Road Bulkheading Project.

C. Bitzberger asked that Cramer's be told to clean up more. Feels it is a mess and that the stacks of cars are too high.

Andy Anderson reported on behalf of the Fire Company and said the Fire Company came in with a budget last year that was larger than anything the township is able to afford. The tanker is in need of front tires. He asked how the fire company looks at new equipment if we can't afford to pay for the old stuff. He is requesting a meeting with Mayor and CFO for a Thursday night. He said Viking donations are going to air packs. If truck was put out of service, mutual aid would be called. Commissioner Bourguignon requests future budget request be prioritized along with funds that would be requested.

B. Curtain asked is floating bond and spending this money on equipment and if governor goes with merging with other towns, what happens with bond? Are we on the hook, Mayor Yes.

Being no further comments, the motion to close the public portion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and public portion was closed at 9:01 p.m.

Being no further business to come before the Board the motion to adjourn was made by Mayor Cope, seconded by Commissioner Bourguignon. All in favor and meeting was adjourned at 9:01 p.m.

Respectfully Submitted
Amanda S. Somes, RMC
Township Clerk