

**MINUTES BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING OF MONDAY, NOVEMBER 1, 2021**

Mayor Cope called the regular meeting of the Bass River Township Board of Commissioners to order at 7:00 p.m. Present at meeting were: Commissioner Capriglione, Deputy Mayor Louis Bourguignon, and Mayor Deborah Buzby-Cope. Also present: Solicitor JoAnne O'Connor and Acting Clerk Elizabeth Godfrey. Members of the public were present at this meeting.

FLAG SALUTE

Mayor Cope led the flag salute and read the sunshine statement.

A moment of silence was held for both Bucky Lamson and Colin Powell

APPROVAL OF MINUTES:

Minutes of the regular meeting of October 4, 2021 were presented to the Board for review. The motion to approve the minutes was made by Deputy Mayor Bourguignon, seconded by Commissioner Capriglione. Votes: Cope-Yes, Bourguignon-Yes. Capriglione-Yes. Minutes of the October, 2021 regular meeting were hereby approved.

BILLS LIST:

The motion was made by Mayor Cope to approve payment of the bills in the amount of **\$613,239.19** -Yes, Bourguignon-Yes, Capriglione- All in favor and bills were ordered paid. (Commissioner Capriglione did not agree on the NFPA renewal).

1	ACCSES NJ	JANITORIAL SERVICES	\$ 250.96
2	AMANDA SOMES	CLERK SUB 10/25-29/21 SEPT/OCT 2021	\$ 250.00
3	ATLANTIC CITY ELECTRIC	ELECTRICITY	\$ 2,391.14
4	AUTO ZONE, INC.	PARTS	\$ 111.81
5	BASS RIVER BD. OF ED.	LOCAL SCHOOL TAX 11/1/21	\$ 92,240.00
6	BELLIA TECH, LLC	TECH SUPPORT SEPT. 2021	\$ 323.49
7	BREEZES ON THE BASS RIVER	JIF SAFETY DINNER 2021	\$ 1,065.93
8	BURL CO TREASURER	4TH QTR 2021 COUNTY TAXES	\$ 181,641.05
9	BURL CO TREASURER	2021 PRIMARY COSTS	\$ 1,660.70
10	CAM CO.	FITTING	\$ 2.41
11	CASA PAYROLL SERVICES	PAYROLL SERVICE #20 & #21	\$ 246.00
12	CINTAS	SUPPLIES	\$ 190.80
13	CITTA, HALZAPFEL & ZABARSKY	CONFLICT PROSECUTION	\$ 500.00
14	COASTAL SIGN & DESIGN	CHIEF TRUCK DECALS	\$ 437.62

15	CONNER STRONG COMPANIES, INC.	RENEWAL POLICY FIRE DEPT.	\$ 2,104.00
16	COPIERS PLUS	LEASE 10/16/21 - 10/15/22	\$ 381.05
17	CME ASSOCIATES	ENGINEERING SERVICES	\$ 11,830.50
18	DIRECT ENERGY BUSINESS	ELECTRICITY 10/2021	\$ 2,134.73
19	EDMUNDS GOVTECH	2022 SOFTWARE MAINTENANCE	\$ 7,132.75
20	EMERGENCY MEDICAL PRODUCTS	INV. #2285904 FIRE CO.	\$ 24.90
21	FIRE APPARATUS REPAIR, INC.	FIRE CO. REPAIRS	\$ 4,504.05
22	GRANITE TELECOMMUNICATIONS	INV. #536096908	\$ 127.52
23	GT MID ATLANTIC	KIT-PIN	\$ 355.50
24	HOME DEPOT	SUPPLIES QRTLTY SERVICE INV.	\$ 2,041.65
25	IPM INTEGRATED PEST MANAGEMENT	#79269	\$ 85.00
26	KEVIN S. QUINLAN	OCT. 2021 PROSECUTIONS	\$ 1,600.00
27	LANGUAGE SERVICE ASSOCIATES MGL PRINTING	LANGUAGE SERVICES	\$ 46.20
28	SOLUTIONS	DOG TAGS & FORMS 2022	\$ 265.00
29	MR. BOB'S	PORT A POTS 10/8/21 - 11/4/21	\$ 536.80
30	NAPA AUTO PARTS	PARTS	\$ 1,260.03
31	NJ NATURAL GAS CO.	NATURAL GAS 9/13/21 - 10/13/21	\$ 115.42
32	NFPA	NFPA MEMBER RENEWAL	\$ 175.00
33	OFFICE BASICS, INC. PEGGY	OFFICE & HOUSEKEEPING SUPPLIES	\$ 639.60
34	BECK	BANK MILEAGE OCT. 2021	\$ 61.20
35	PINELANDS REGIONAL SCHOOL DIST.	REGIONAL SCHOOL TAX 11/1/21	\$ 244,021.00
36	PLATT LAW GROUP, P.C. RALPH ABRAMS FARM	MEETING ATTENDANCE & GENERAL	\$ 415.42
37	LLC READYREFRESH BY	1984 DODGE W350	\$ 14,000.00
38	NESTLE	SERVICE SEPTEMBER 2021	\$ 43.47
39	SOUTH JERSEY WELDING SUPPLY	CYLINDERS	\$ 204.19
40	STATE OF NJ EMPLOYER ACCTS. THOMSON REUTERS -	CURRENT ASSESSMENT 12/2020 SUBSCRIPTION	\$ 102.64
41	WEST	#845185454	\$ 159.00
42	TRANSFORMATION ENTERPRISES	SEOT. 2021 ROLL-OFF	\$ 7,000.00
43	TREASURER STATE OF NJ	BFCE REGISTRATION RENEWAL	\$ 191.00
44	TUCKERTON BOROUGH	BRUSH BOX 10/15/21	\$ 54.00
45	VERIZON	PHONES SEPT/OCT 2021	\$ 406.55
46	CME ASSOCIATES	ESCROW INVOICE	\$ 626.25
47	BASS RIVER PAYROLL ACCOUNT	PAY #20 10/7/21	\$ 14,585.88

TOTAL

\$
613,239.19**ORDINANCES & RESOLUTIONS:****ORDINANCE NO 2021-08**

AN ORDINANCE OF THE TOWNSHIP OF BASS RIVER, IN THE COUNTY OF BURLINGTON, NEW JERSEY, PROVIDING FOR THE ACQUISITION OF A FIRE TRUCK AND IMPROVEMENTS TO THE MUNICIPAL BUILDING IN AND FOR THE TOWNSHIP OF BASS RIVER AND APPROPRIATING \$748,000 THEREFOR, AND PROVIDING FOR THE ISSUANCE OF \$710,600 IN BONDS OR NOTES OF THE TOWNSHIP TO FINANCE THE SAME.

The motion was made by Mayor Cope to introduce Ordinance 2021-08 upon first reading by title. Deputy Mayor Bourguignon seconded the motion. Public hearing to be heard on December 6, 2021 at the regular meeting. Votes: Cope- Yes, Bourguignon- Yes, Capriglione- Yes. All were in favor and Ordinance was approved by upon first reading by title.

RESOLUTION 2021-52

LIQUOR LICENSE TRANSFER- TABLED UNTIL DECEMBER 6, 2021 MEETING

RESOLUTION 2021-65

A RESOLUTION FOR THE CANCELLATION OF CERTAIN GENERAL AND CAPITAL ORDINANCES TO FUND BALANCE

A motion was made by Mayor Cope to approve Resolution 2021-52 and was seconded by Commissioner Capriglione. Votes- Cope- Yes, Bourguignon- Yes, Capriglione- Yes. All were in favor and Resolution 2021-65 was hereby approved.

**TOWNSHIP OF BASS RIVER
COUNTY OF BURLINGTON, STATE OF NEW JERSEY
RESOLUTION NO. 2021-65**

A RESOLUTION AUTHORIZING THE CANCELLATION OF CERTAIN GENERAL AND CAPITAL ORDINANCES TO FUND BALANCE

WHEREAS, the Township of Bass River passes various general capital ordinances; and

WHEREAS, the completion of certain completed projects resulted in remaining balances; and

WHEREAS, the attached completed projects remaining balances are to be cancelled to fund balance.

<u>Ordinance</u>	<u>Amount</u>
<u>General Capital</u>	
2000-096 Improvements to Recreation Area	\$2,143.62
2008-001 Acquisition of Property	\$5,200.00
2014-004 Generator for Public Shelter	\$3,459.00
<i>Total General Capital</i>	<u><i>\$10,802.62</i></u>

RESOLUTION 2021-66

A RESOLUTION CONFIRMING THE REVIEW & COMPLETION OF CF2021/SFY2022 BEST PRACTICE INVENTORY

A motion was made by Mayor Cope to approve Resolution 2021-66 and was seconded by Deputy Mayor Bourguignon. Votes: Cope- Yes, Bourguignon- Yes, Capriglione- Yes. All were in favor and Resolution 2021-66 was hereby approved.

TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY

RESOLUTION 2021-66

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY CONFIRMING THE REVIEW & COMPLETION OF CY2021/SFY2022 BEST PRACTICE INVENTORY

WHEREAS, the State Fiscal year 2022 Appropriations Act (P.L. 2017, c.99) requires the Division of Local Government Services to determine whether some portion of a municipality's Consolidated Municipal Property Tax Relief Aid (CMPTRA) and Energy Tax Receipts (ETR) aid will withhold based on the results of a Best Practices Inventory to be completed by each municipality; and

WHEREAS, the Bass River Township Chief Financial Officer has prepared and submitted the CY2021/SFY2022 Best Practices Inventory on behalf of the Township of Bass River; and

WHEREAS, to ensure that the Governing Body has been apprised of the response, the completed Best Practices Inventory must be a discussion item at a public meeting of said Governing Body.

NOW, THEREFORE, BE IT RESOLVED that this Resolution shall serve to confirm that a discussion of the CY2021/SFY2022 Best Practices Inventory was held at the November 1st, 2021 meeting of the Township Council

RESOLUTION 2021-67

A RESOLUTION REQUESTING A 3 MONTH EXTENSION OF TIME FOR AWARD OF A CONSTRUCTION CONTRAT FOR THE GY 2020 MUNICIPAL AID AND GRANT FUNDED PROJECT

A motion was made by Mayor Cope to approve Resolution 2021-67 and was seconded by Deputy Mayor Bourguignon. Votes: Cope- Yes, Bourguignon, Yes, Capriglione- Yes. All were in favor and Resolution 2021-67 was hereby approved.

TOWNSHIP OF BASS RIVER COUNTY OF BURLINGTON RESOLUTION 2021-67

RESOLUTION REQUESTING A 3-MONTH EXTENSION OF TIME FOR AWARD OF A CONSTRUCTION CONTRACT FOR THE FY2020 MUNICIPAL AID GRANT FUNDED PROJECT.

WHEREAS, the Township of Bass River submitted Application MA-2020-AMASA LANDING ROAD-00084 requesting \$454,681.25 for resurfacing of Amasa Landing Road from State Route #9 To State Route #9;

WHEREAS, the New Jersey Department of Transportation (NJDOT) awarded FY2020 Municipal Aid grant funding in the amount of \$245,000.00 for resurfacing of Amasa Landing Road from State Route #9 To State Route #9;

WHEREAS, the deadline for award of a construction contract for the FY2020 Municipal Aid project is November 21, 2021;

WHEREAS, a portion of the roadway lies within the State of New Jersey Right of Way and as such, required a permit from the New Jersey Department of Transportation to occupy their Right of Way;

WHEREAS, the declaration of a state of emergency by the Governor of New Jersey due to COVID-19 as well as the stay-at-home order has impacted staffing and work production on the roadway design plans as well as impacted the ability to obtain a permit to occupy the State Right of Way;

WHEREAS, additional time is needed for award of a construction contract for the above reasons;

NOW, THEREFORE BE IT RESOLVED that the Commission of the Township of Bass River, Burlington County, New Jersey, hereby requests a three (3) month extension of time to award a construction contract for the FY2020 NJDOT funded project

RESOLUTION 2021-68

A RESOLUTION REQUESTING REIMBURSEMENT FROM THE COUNTY OF BURLINGTON FOR IMPROVEMENTS TO VARIOUS PARKS UNDER THE MUNICIPAL PARK DEVELOPMENT PROGRAM 2020 GRANT

A motion was made by Mayor Cope to approve Resolution 2021-68 and was seconded by Commissioner Capriglione. Votes: Cope- Yes, Bourguignon- Yes, Capriglione- Yes. All were in favor and Resolution 2021-68 was hereby approved.

RESOLUTION 2021-68

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY REQUESTING REIMBURSEMENT FROM THE COUNTY OF BURLINGTON FOR IMPROVEMENTS TO VARIOUS PARKS UNDER THE MUNICIPAL PARK DEVELOPMENT PROGRAM 2020 GRANT

WHEREAS, in 2020 the Township of Bass River received a Municipal Park Development Grant from the County of Burlington in the amount of \$78,500.00 for Various Park Improvements—Park Development and;

WHEREAS, the improvements funded by the 2020 grant were completed in accordance with the scope of work for a total cost of \$70,780.50 and

WHEREAS, a bid was solicited and a contract was awarded to various contractors including Atlantic Marine Construction, EZ Docks South, Inc., Posch Concrete and Mathis Construction for work to be funded by the Municipal Park Development Grant; and;

WHEREAS, the Township's Engineer, Dante Guzzi Engineering did inspect and certify completion of the work required by the contract awarded and has recommended that final payment be made to the contractor; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey accepts the work under the contract awarded to the Contractors Noted Above and certifies that the work was completed in substantial conformance with the scope of work associated with the 2020 Burlington County Park Development Grant; and

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized to submit the necessary documents to the County of Burlington for the final reimbursement under the grant in the amount of \$70,780.50

BE IT FURTHER RESOLVED that the amount of \$70,780.50 is to be paid from and, thereby, closing out the 2020 Municipal Park Improvement Grant.

RESOLUTION 2021-69

A RESOLUTION AUTHORIZING THE MUNICIPAL ENGINEER TO PREPARE BID SPECIFICATIONS AND ADVERTISE FOR THE RECEIPT OF SEALED BIDS FOR THE RESURFACING OF AMASA LANDING ROAD FROM STATE HIGHWAY ROUTE 9 TO STATE HIGHWAY ROUTE 9

A motion was made by Mayor Cope to approved Resolution 2021-69 and was seconded by Commissioner Capriglione. Votes: Cope- Yes, Bourguignon- Yes, Capriglione- Yes. All were in favor and Resolution 2021-69 was hereby approved.

RESOLUTION 2021-69

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING THE MUNICIPAL ENGINEER TO PREPARE BID SPECIFICATIONS AND ADVERTISE FOR THE RECEIPT OF SEALED BIDS FOR THE RESURFACING OF AMASA LANDING ROAD FROM STATE HIGHWAY ROUTE 9 TO STATE HIGHWAY ROUTE 9

WHEREAS, the New Jersey Department of Transportation awarded FY2020 Municipal Aid Grant funding in the amount of \$245,000.00 for the resurfacing of Amasa Landing Road from State Highway Route 9 to State Highway Route 9; and

WHEREAS, the Township Commissioners have directed the Municipal Engineer to prepare bid specifications and advertise for the receipt of bids for the resurfacing of Amasa Landing Road.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey that:

1. *Consulting and Municipal Engineer, (CME) is hereby authorized to prepare bid specifications and advertise for the receipt of bids for the resurfacing of Amasa Landing Road from State Highway Route 9 to State Highway Route 9.*

2. *The CME shall advertise the Notice to Bidders for the purpose of receipt of sealed bids for the above-named project.*

3. *Each bid shall be submitted as a written proposal in the manner designated in the specifications and shall be signed by the bidder.*

REPORTS: The following reports were noted:

1. Solicitor's Report- Attorney O'Connor stated the zoning maps are still being worked on along with the zoning ordinance- hopefully soon to be updated and approved with the Pinelands Commission.
2. Municipal Court Report- Commissioner Capriglione went over this
3. Animal Control Report- Commissioner Capriglione went over this.
4. Deputy Mayor Bourguignon wanted to publicly thank his Cousin's son Henry for helping the township with his backhoe at the Transfer Station while our backhoe was not working.

NEW BUSINESS:

Gypsy Moth spraying – will be done in spring 2022. Commissioner Capriglione asked if this will help with the Spotted Lantern Fly problem. The Clerk will ask and find out that answer.

OLD BUSINESS:

N/A

The meeting was open for public comment at 7:20 PM upon a motion by Deputy Mayor Bourguignon seconded by Commissioner Capriglione. All present in favor.

Mike Ruffo- complained about the Public Works building having personal vehicles at the yard and the building was wide open. Asked number of employees. States he only sees Bass River trucks in Tuckerton never in Bass River. Deputy Mayor Bourguignon stated they need to go to stores up that way. Mr. Ruffo also complained about the condition of the roads, mainly West Greenbush.

Mr. Ruffo requested Septic tank information for Offshore Manor.

Leo Assur- complaints about drones flying overhead. Privacy issues
Mayor Cope suggested if anyone else sees this to call and let us know.

Marion Assur- asked what happens if Mayor Cope wins the Surrogates Election.
Solicitor O'Connor explained how it will go. The Mayor would give her resignation as Mayor on 12/31/2021 - Someone will be appointed to take the position and then a special election will be held 60 days after 12/31/2021 to elect someone.

Evan Manaresi- zoning questions for Cannabis and the Pinelands Commission. His property is not in the Pinelands. His zoning permit application got denied because there is no zoning for Cannabis at this point. Solicitor O'Connor will speak with the Engineer regarding this and also regarding a possible variance, she will also speak with Chris Norman- the Planning/Zoning Attorney.

Commissioner Capriglione stated that at the Planning/Zoning meeting- it was discussed that the Pinelands Commission may still kick back the application.

Leo Assur- asked what is going on with the school. Deputy Mayor Bourguignon states that hopefully it will sell soon.

Mr. and Mrs. Assur- why can't the township buy the school and make it be a gathering place for kids or for senior citizens. Deputy Mayor Bourguignon said it always comes down to money.

Being no further comments, the motion to close the public portion was made by Deputy Mayor Bourguignon, seconded by Commissioner Capriglione. All in favor and the public portion was closed at 7:40 p.m.

Executive Session: The Commissioners went into Executive Session at 7:47 PM and completed the discussion at 8:37 PM.

Being no further business to come before the Board, the motion to adjourn the meeting was made by Deputy Mayor Bourguignon and was seconded by Commissioner Capriglione. All in favor and the meeting was adjourned at 8:38 PM.

Respectfully submitted,

Elizabeth Godfrey
Acting Municipal Clerk

