

**TOWNSHIP OF BASS RIVER  
BURLINGTON COUNTY, NJ**

P.O. BOX 307  
3 North Maple Avenue  
New Gretna, New Jersey 08224

**LAND USE APPLICATION FORM**

5 copies of the application, with supporting documentation, must be filed with the Township and must be delivered to the professionals by the applicant for review at least fifteen (15) business days prior to the meeting at which the application is to be considered.

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**TO BE COMPLETED BY TOWNSHIP STAFF ONLY**

Date Filed: \_\_\_\_\_ Application Number: \_\_\_\_\_

Application Fees: \_\_\_\_\_

Escrow Deposit: \_\_\_\_\_

Scheduled for:            Review for Completeness \_\_\_\_\_            Hearing \_\_\_\_\_

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**1. SUBJECT PROPERTY**

LOCATION: \_\_\_\_\_

TAX MAP:            Page \_\_\_\_\_            Block \_\_\_\_\_            Lot(s) \_\_\_\_\_

                                 Page \_\_\_\_\_            Block \_\_\_\_\_            Lot(s) \_\_\_\_\_

DIMENSIONS:      Frontage \_\_\_\_\_            Depth \_\_\_\_\_            Total Area \_\_\_\_\_

ZONING DISTRICT: \_\_\_\_\_

**2. APPLICANT**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

Applicant is a:  Corporation  Partnership  LLC  Individual

### 3. DISCLOSURE STATEMENT

N.J.S.A. 40:55D-48.1 requires that the names and addresses of all persons owning 10% of the stock in a corporate applicant or 10% interest in any partnership applicant be disclosed. The disclosure requirement applies to any corporation, Limited Liability Company or partnership, which owns more than 10% interest in the applicant, followed up the chain of ownership until the names and addresses of the non-corporate stockholders and partners exceeding the 10% ownership criterion have disclosed. [Attach pages as necessary to fully comply.]

NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_ INTEREST \_\_\_\_\_

4. If owners is other than the applicant, provide the following information on the owner(s):

Owners Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

### 5. PROPERTY INFORMATION

Restrictions, covenants, easements, association by-laws, existing or proposed on the property:

Yes [Attach Copies]  No  Proposed

Note: All deed restrictions, covenants, easements, association by-laws, existing and proposed must be submitted for review and must be written in easily understandable English.

Present use of the premises: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

a. Applicant's Attorney \_\_\_\_\_

Address \_\_\_\_\_

Telephone No. \_\_\_\_\_ Email \_\_\_\_\_

Fax Number \_\_\_\_\_

b. Applicant's Engineer \_\_\_\_\_

Address \_\_\_\_\_

Telephone No. \_\_\_\_\_ Email \_\_\_\_\_

Fax Number \_\_\_\_\_

c. Applicant's Planning Consultant \_\_\_\_\_

Address \_\_\_\_\_

Telephone No. \_\_\_\_\_ Email \_\_\_\_\_

Fax Number \_\_\_\_\_

d. Applicant's Traffic Engineer \_\_\_\_\_

Address \_\_\_\_\_

Telephone No. \_\_\_\_\_ Email \_\_\_\_\_

Fax Number \_\_\_\_\_

- e. List any other expert(s) who will submit a report or who will testify for the applicant:  
[Attach additional sheets as may be necessary]

Name \_\_\_\_\_

Field of Expertise \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone No. \_\_\_\_\_ Email \_\_\_\_\_

Fax Number \_\_\_\_\_

**6. APPLICATION REPRESENTS A REQUEST FOR THE FOLLOWING:**

**SUBDIVISION:**

- Minor Subdivision Approval
- Major Subdivision Approval (Preliminary)
- Major Subdivision Approval (Final)

Number of lots to be created \_\_\_\_\_  
(Including remainder lot)

Number of proposed dwelling units \_\_\_\_\_  
(If applicable)

**SITE PLAN:**

- Minor Site Plan Approval
- Major Preliminary Site Plan Approval [Phases (if applicable) \_\_\_\_\_]
- Major Final Site Plan Approval [Phases (if applicable) \_\_\_\_\_]
- Amendment or Revision to an Approved Site Plan

Area to be disturbed (square feet or acreage) \_\_\_\_\_

Number of proposed dwelling units (if applicable) \_\_\_\_\_

- Request for Waiver from Site Plan Review Approval

Reason for request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- Informal Review
- Request for Rezoning and/or Amendment to Master Plan
- Appeal Decision of an Administrative Officer [N.J.S.A. 40:55D-70a]
- Map or Ordinance Interpretation or Special Question [N.J.S.A. 40:55d-70b]
- Variance Relief (hardship) [N.J.S.A. 40:55D-70c(1)]
- Variance Relief (substantial benefit) [N.J.S.A. 40:55D-70c(2)]
- Variance Relief (use) [N.J.S.A. 40:55d-70d]
- Conditional Use Approval [N.J.S.A. 40:55D-67]
- Direct Issuance of a Permit for a Structure in Bed of a Mapped Street, Public drainage way, or Flood Control Basin [N.J.S.A. 40:55D-34]
- Direct Issuance of a Permit for a Lot Lacking Street Frontage [N.J.S.A. 40:55D-35]

7. Section(s) of Ordinance from which a variance is requested:

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8. Waivers Requested of Development Standards and/or Submission Requirements:  
[Attach Additional Pages as Needed]

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9. Attach a copy of the Notice to appear in the official newspaper of the municipality and to be mailed to the owners of all real property, as shown on the current tax duplicate, located within the State and within 200 feet in all directions of the property which is the subject of this application. The Notice must specify the sections of the Ordinance from which relief is sought, if applicable. The publication and the service on the affected owners must be accomplished at least 10 days prior to the date of scheduled by the Administrative Officer for the hearing. An Affidavit of service on all property owners and a proof of publication must be filed before the application will be complete and the hearing can proceed.

10. Explain in detail the exact nature of the application and the changes to be made at the premises, including the proposed use of the premises: [attach pages as needed]

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- 11. Is a public water line available? \_\_\_\_\_
- 12. Is public sanitary sewer available? \_\_\_\_\_
- 13. Does the application propose a well and septic system? \_\_\_\_\_
- 14. Have any proposed new lots been reviewed with the Tax Assessor to determine appropriate lot & block numbers? \_\_\_\_\_
- 15. Are any off-tract improvements required or proposed? \_\_\_\_\_
- 16. Is the subdivision to be filed by Deed or Plat? \_\_\_\_\_
- 17. What form of security does the applicant propose to Provide as performance and maintenance guarantees? \_\_\_\_\_

18. Other approvals, which may be required and date plans submitted:

	Yes	No	Date Plans Submitted
Plat (Soil Borings—witness by Twp. Engineer)	<input type="checkbox"/>	<input type="checkbox"/>	_____
Sealed Survey	<input type="checkbox"/>	<input type="checkbox"/>	_____
Drainage Calculations	<input type="checkbox"/>	<input type="checkbox"/>	_____
Environmental Impact Report	<input type="checkbox"/>	<input type="checkbox"/>	_____
Protective Covenants, Deed Restrictions or Easements	<input type="checkbox"/>	<input type="checkbox"/>	_____
Burlington County Site Plan Application, If development If on a County Road	<input type="checkbox"/>	<input type="checkbox"/>	_____
Burlington County Health Department	<input type="checkbox"/>	<input type="checkbox"/>	_____
Burlington County Planning Board	<input type="checkbox"/>	<input type="checkbox"/>	_____
Burlington County Soil Conservation District If more than 5,000 sq. feet of soil is disturbed	<input type="checkbox"/>	<input type="checkbox"/>	_____
NJ Dept. of Environment Protection Sewer Extension Permit	<input type="checkbox"/>	<input type="checkbox"/>	_____
Sanitary Sewer Connection Permit	<input type="checkbox"/>	<input type="checkbox"/>	_____
Stream Encroachment Permit	<input type="checkbox"/>	<input type="checkbox"/>	_____
Waterfront Development Permit	<input type="checkbox"/>	<input type="checkbox"/>	_____

	Yes	No	Date Plans Submitted
Wetlands Permit	<input type="checkbox"/>	<input type="checkbox"/>	_____
Tidal Wetlands Permit	<input type="checkbox"/>	<input type="checkbox"/>	_____
Potable Water Construction Permit	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
Certificate of Filing of Pinelands Application	<input type="checkbox"/>	<input type="checkbox"/>	_____
NJ Dept. of Transportation	<input type="checkbox"/>	<input type="checkbox"/>	_____
Utilities and other Approval Needed:			
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____

19. Certification from the Tax Collector that all taxes due on the subject property have been paid.
20. List of Maps, Reports and other materials accompanying the application (attach additional pages as required for complete listing).
21. It is the responsibility of the applicant to mail or deliver copies of the application form and all supporting documents to the members of the professional staff [Engineer, Planning Consultant, Attorney for the Board] for their review. The documentation must be received by the professional staff at least fifteen [15], but not more than twenty [20] business days prior to the meeting at which time the application is to be considered, otherwise the application will be deemed incomplete. A list of the professional staff is attached to the application form.

Quantity	Description of Item
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

- 22. The Applicant hereby request that copies of the reports of the professional staff reviewing the application be provided to the following of the applicants professionals:
- 23. Specify which reports are requested for each of the applicant’s professionals or whether all reports should be submitted to the professional listed.

Applicants Professional(s)	Report Requested

**CERTIFICATIONS**

24. I certify that the foregoing statements and the materials submitted are true. I further certify that I am the individual applicant or that I am an Officer of the Corporate Applicant and that I am authorized to sign the application for the Corporation or that I am a general partner of the partnership applicant. [If the applicant is a corporation or a Limited Liability Company this must be signed by an authorized officer. If the applicant is a partnership, this must be signed by a general partner.]

Sworn to and subscribed before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

\_\_\_\_\_  
SIGNATURE OF APPLICANT

25. I certify that I am the Owner of the property which is the subject of this application, that I have authorized the applicant to make this application and that I agree to be bound by the application, the representations made and the decision in the same manner as if I were the applicant. [If the applicant is a corporation or a Limited Liability Company, this must be signed by an authorized officer. If the applicant is a partnership, this must be signed by a general partner.]

Sworn to and subscribed before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

\_\_\_\_\_  
SIGNATURE OF OWNER

26. I understand that the sum of \$ \_\_\_\_\_ has been deposited in an escrow account. In accordance with the Ordinances of the Township of Bass River, I further understand that the escrow account is established to cover the cost of professional services including engineering, planning, legal and other expenses associated with the review of submitted materials and the publication of the decision by the Board. Sums not utilized in the review process shall be returned. If additional sums are deemed necessary, I understand that I will be notified of the required additional amount and shall add that sum to the escrow account with fifteen (15) days.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF OWNER

## LIST OF PROFESSIONALS

ENGINEER	Kris Kluk, Ph.D., P.E. Kluk Consultants 2 Eastwick Drive, Unite 202 Gibbsboro, New Jersey 08026
TOWNSHIP SOLICITOR	JoAnne O'Connor, Esq. 150 Himmelein Road Medford, New Jersey 08055
PLANNING BOARD ATTORNEY	Chris Norman, Esq. Raymond, Coleman, Heinold, Norman, LLP 325 New Albany Road Moorestown, New Jersey 08057
TOWNSHIP ADDRESS	Bass River Township Planning/Zoning Board P.O. Box 307 3 North Maple Avenue New Gretna, New Jersey 08224
BASS RIVER TOWNSHIP ENVIRONMENTAL COMMISSION	P.O. Box 307 3 North Maple Avenue New Gretna, New Jersey 08224
OFFICIAL NEWSPAPERS	The Press of Atlantic City ... Email: <a href="mailto:classlegal@pressofac.com">classlegal@pressofac.com</a>  The Tuckerton Beacon .... Email: <a href="mailto:applegals@gannett.com">applegals@gannett.com</a>