

**MINUTES BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING OF MONDAY, JANUARY 3, 2010**

Mayor Cope called the regular meeting of the Bass River Township Board of Commissioners to order at 7:30 p.m. Present at meeting were: Mayor Deborah Buzby-Cope, Commissioner T. Richard Bethea and Commissioner Gary Smith. Also present Township Clerk Amanda Somes and Solicitor Peter Lange. Members of the public were present at this meeting.

FLAG SALUTE

Mayor Cope led the flag salute and read the sunshine statement.

APPROVAL OF MINUTES:

Minutes of the regular meeting of December 6, 2010, were presented to the Board for review with copies available for public. The motion was made by Commissioner Smith, seconded by Commissioner Bethea to approve minutes as submitted by the Clerk. Votes: Cope -Yes, Bethea -Yes, Smith-Yes. Minutes hereby approved.

Minutes of the executive session of December 6, 2010, were presented to the Board for review. The motion was made by Commissioner Bethea, seconded by Commissioner Smith to approve minutes as submitted by the Clerk. Votes: Cope-Yes, Bethea-Yes, Smith-Yes. Minutes hereby approved.

Minutes of the special meeting of December 20, 2010, were presented to the Board for review with copies available for public. The motion was made by Commissioner Bethea, seconded by Commissioner Smith to approve minutes as submitted by the Clerk. Votes: Cope -Yes, Bethea -Yes, Smith-Yes. Minutes hereby approved.

APPROVAL OF BILLS LIST:

The motion was made by Commissioner Bethea to approve payment of the bills in the amount of \$23,890.81. The motion was seconded by Commissioner Smith to approve bills for payment. Votes: Cope –Yes, Bethea –Yes, Smith-Yes. All present in favor and bills were ordered paid.

ATLANTIC CITY ELECTRIC	13901	2422.19
CASA PAYROLL SERVICES	13902	116.20
CHRISTOPHER NORMAN, ESQ.	13903	1145.50
CONWAY AUTOMOTIVE	13904	38.85
DEER PARK - NESTLE WATERS	13905	16.91
HOME DEPOT	13906	238.00
IPM INTEGRATED PEST MANAGEMENT	13907	85.00
JERRY'S DIESEL & TRUCK REPAIR	13908	198.05
KEVIN S. QUINLAN	13909	500.00
KOWALSKI TIRE	13910	692.00
MODERN GAS CO	13911	670.38
PEGGY BECK	13912	18.55

RICHARD IRETON	13913	35.50
RUSSELL P. CHERKOS ESQ.	13914	2250.00
THE PRESS OF ATLANTIC CITY	13915	89.49
U P S	13916	7.24
VERIZON WIRELESS	13917	203.49
W.B. MASON COMPANY	13918	187.48
BASS RIVER PAYROLL ACCOUNT	123010	14975.98

CORRESPONDENCE:

ORDINANCES & RESOLUTIONS:

RESOLUTION 2011-1

TEMPORARY BUDGET FOR 2011

The motion was made by Commissioner Bethea, seconded by Commissioner Smith to approve Resolution 2011-1. Votes: Cope -Yes, Bethea -Yes, Smith-Yes. All present in favor and Resolution 2011-1 was approved.

RESOLUTION 2011-01

***A RESOLUTION OF THE TOWNSHIP OF BASS RIVER
COUNTY OF BURLINGTON, STATE OF NEW JERSEY
ADOPTION OF A TEMPORARY BUDGET
FOR 2011***

WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2011 CY budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year, and

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, that the following hereby constitutes the Temporary Budget for the first quarter of 2011, or until the Municipal Budget is adopted:

GENERAL FUND

DEPARTMENT OF REVENUE & FINANCE

Director – Revenue & Finance	Salaries & Wages	1,200.00
Administration & Executive	Salaries & Wages	3,000.00
	Other Expenses	6,000.00
Municipal Clerk	Salaries & Wages	6,000.00
Financial Administration (Treasury)	Salaries & Wages	6,000.00
	Other Expenses	8,000.00
Revenue Administration (Tax Collection)	Salaries & Wages	5,000.00
	Other Expenses	3,000.00

<i>Liquidation of TTL</i>	<i>Other Expense</i>	100.00
<i>Tax Assessment Administration</i>	<i>Salaries & Wages</i>	3,500.00
	<i>Other Expenses</i>	500.00
<i>Legal Services</i>	<i>Other Expenses</i>	5,000.00
<i>Engineering Services</i>	<i>Other Expenses</i>	3,000.00
<i>Planning Board</i>	<i>Salaries & Wages</i>	1,500.00
	<i>Other Expenses</i>	500.00
<i>Sewer Systems</i>	<i>Salaries & Wages</i>	2,000.00
	<i>Other Expenses</i>	4,000.00
<i>Utility Expenses & Bulk Purchases:</i>		
<i>Telephone</i>		1,500.00
<i>Gas (Propane)</i>		800.00
<i>Electricity</i>		3,500.00
<i>Gasoline</i>		1,000.00
<i>Telecommunication</i>		350.00
<i>Recycling Tax</i>		500.00
<i>Zoning Officer</i>	<i>Salaries & Wages</i>	500.00
	<i>Other Expenses</i>	500.00
<i>Assessment Services</i>	<i>Other Expenses</i>	1000.00
DEPARTMENT OF PUBLIC WORKS, PARKS & PROPERTY		
<i>Director – Public Works, Parks & Playgrounds</i>	<i>Salaries & Wages</i>	1,200.00
<i>Building & Grounds</i>	<i>Other Expenses</i>	3,000.00
<i>Streets & Road Maintenance</i>	<i>Salaries & Wages</i>	8,000.00
	<i>Other Expenses</i>	6,000.00
<i>Weed, Fill and Property Control</i>	<i>Salaries & Wages</i>	100.00
<i>Landfill Closure Costs</i>	<i>Other Expenses</i>	1,000.00
<i>Convenience Center</i>	<i>Salaries & Wages</i>	4,000.00
	<i>Other Expenses</i>	10,000.00
<i>Utility Maintenance</i>	<i>Salaries & Wages</i>	1,000.00
	<i>Other Expense</i>	4,000.00
<i>Street Lighting</i>	<i>Other Expenses</i>	5,000.00
DEPARTMENT OF PUBLIC AFFAIRS & SAFETY		
<i>Director – Public Affairs & Safety</i>	<i>Salaries & Wages</i>	1,200.00
<i>Aid to Volunteer Fire Companies</i>	<i>Other Expenses</i>	7,000.00
<i>Office of Emergency Management</i>	<i>Salaries & Wages</i>	100.00
	<i>Other Expenses</i>	200.00
<i>Aid to Volunteer Ambulance Companies</i>	<i>Other Expenses</i>	1,000.00
<i>Municipal Prosecutor’s Office</i>	<i>Other Expenses</i>	3,000.00
<i>Bailiff</i>	<i>Salary & Wages</i>	2,000.00
<i>EMS – First Responder</i>	<i>Other Expenses</i>	1,000.00
<i>UCC Office</i>	<i>Salaries & Wages</i>	500.00
	<i>Other Expenses</i>	500.00
<i>Code Enforcement</i>	<i>Salaries & Wages</i>	1000.00
	<i>Other Expenses</i>	250.00
<i>Mosquito & Pest Control</i>	<i>Other Expenses</i>	200.00
<i>State & Federal Matching</i>		100.00
<i>Municipal Court</i>	<i>Salary & Wages</i>	20,000.00
	<i>Other Expenses</i>	3,000.00
<i>Public Defender</i>	<i>Other Expenses</i>	2,000.00

<i>Dog Regulation</i>	<i>Other Expenses</i>	<i>1,000.00</i>
<i>Insurance:</i>		
<i>General Liability & Property</i>		<i>10,200.00</i>
<i>Worker's Compensation</i>		<i>19,800.00</i>

STATUTORY EXPENDITURES

Contribution to:

<i>PERS</i>	<i>32,856.00</i>
<i>Social Security</i>	<i>10,000.00</i>
<i>Unemployment</i>	
<i>Insurance</i>	<i>500.00</i>

TOTAL 2011 TEMPORARY BUDGET **\$228,656**

Resolutions 2011-2 thru 2011-13 where taken upon one motion made by Commissioner Bethea, seconded by Commissioner Smith. Votes: Cope-Yes, Bethea-Yes, Smith-Yes. All in favor and Resolutions 2011-2 thru 2011-13 where hereby approved.

RESOLUTION 2011-02

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING KRIS KLUK, P.E., PH.D. AS ENGINEER FOR THE TOWNSHIP OF BASS RIVER

WHEREAS, the Township of Bass river is in need of the services of a municipal engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, Kris Kluk is duly qualified to serve as the municipal engineer for the Township of Bass river; and

WHEREAS, it is the desire of the governing body to appoint Kris Kluk of the firm of Kluk Consultants as municipal engineer; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2011 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2011 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, the firm of Kluk Consultants has completed and submitted a Business Entity Disclosure Certification which certifies that the firm of Kluk Consultants has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year,

and that the contract will prohibit the firm of Kluk Consultants from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That Kris Kluk, P.E., Ph.D., of the firm of Kluk Consultants is hereby appointed as municipal engineer for the Township of Bass River for a term of one year, commencing January 1, 2011 and ending December 31, 2011.
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Kris Kluk of the firm of Kluk Consultants.
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.
- E. This resolution takes effect January 1, 2011.
- F. A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Kris Kluk of the firm Kluk Consultants.
- G. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Engineering O/E.
- H. A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.
- I. A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.
- J. The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.

RESOLUTION 2011-03

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING MICHAEL P. GROSS, GROSS AND COMPANY AS AUDITOR FOR THE TOWNSHIP OF BASS RIVER

WHEREAS, the Township of Bass river is in need of the services of a municipal auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, Michael P. Gross is duly qualified to serve as the municipal auditor for the Township of Bass river; and

WHEREAS, it is the desire of the governing body to appoint Michael P. Gross of the firm of Gross and Company as municipal auditor; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2011 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2011 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, the firm of Gross and Company has completed and submitted a Business Entity Disclosure Certification which certifies that the firm of Gross and Company has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will prohibit the firm of Gross and Company from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That Michael P. Gross of the firm of Gross and Company is hereby appointed as municipal auditor for the Township of Bass River for a term of one year, commencing January 1, 2011 and ending December 31, 2011.*
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Michael P. Gross of the firm of Gross and Company.*
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.*
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.*
- E. This resolution takes effect January 1, 2011.*
- F. A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Michael P. Gross of the firm Gross and Company.*
- G. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Audit Services.*
- H. A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.*
- I. A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.*
- J. The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.*

RESOLUTION 2011-04

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING PETER C. LANGE, ESQ. AS SOLICITOR FOR THE TOWNSHIP OF BASS RIVER

WHEREAS, the Township of Bass river is in need of the services of a municipal solicitor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, Peter C. Lange, Esq. is duly qualified to serve as the municipal solicitor for the Township of Bass river; and

WHEREAS, it is the desire of the governing body to appoint Peter C. Lange, Esq. as municipal solicitor; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2011 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2011 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, Peter C. Lange, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Peter C. Lange, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will prohibit Peter C. Lange, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That Peter C. Lange, Esq. is hereby appointed as municipal solicitor for the Township of Bass River for a term of one year, commencing January 1, 2011 and ending December 31, 2011.*
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Peter C. Lange, Esq..*
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.*
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.*
- E. This resolution takes effect January 1, 2011.*
- F. A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Peter C. Lange, Esq..*

- G. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Legal Services O/E.
- H. A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.
- I. A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.
- J. The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.

RESOLUTION 2011-05

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING RUSSELL P. CHERKOS AS PROSECUTOR FOR THE TOWNSHIP OF BASS RIVER

WHEREAS, the Township of Bass river is in need of the services of a municipal prosecutor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, Russell P. Cherkos is duly qualified to serve as the municipal prosecutor for the Township of Bass river; and

WHEREAS, it is the desire of the governing body to appoint Russell P. Cherkos of the firm of Dasti, Mruphy, McGuckin, Ulaky, Cherkos & Connors as municipal prosecutor; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2011 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2011 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, the firm of Dasti, Murphy, McGuckin, Ulaky, Cherkos & Connors has completed and submitted a Business Entity Disclosure Certification which certifies that the firm of Dasti, Mruphy, McGuckin, Ulaky, Cherkos & Connors has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will prohibit the firm of Dasti, Mruphy, McGuckin, Ulaky, Cherkos & Connors from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That Russell P. Cherkos of the firm of Dasti, Mruphy, McGuckin, Ulaky, Cherkos & Connors is hereby appointed as municipal prosecutor for the Township of Bass River for a term of one year, commencing January 1, 2011 and ending December 31, 2011.

- B. *That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Russell P. Cherkos of the firm of Dasti, Mruphy, McGuckin, Ulaky, Cherkos & Connors.*
- C. *This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.*
- D. *A notice of this action shall be printed once in the official newspaper of the Township of Bass River.*
- E. *This resolution takes effect January1, 2011.*
- F. *A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Russell P. Cherkos of the firm Dasti, Mruphy, McGuckin, Ulaky, Cherkos & Connors.*
- G. *That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Municipal Prosecutor O/E.*
- H. *A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.*
- I. *A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.*
- J. *The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.*

RESOLUTION 2011-06

A RESOLUTION AUTHORIZING APPOINTMENT OF MUNICIPAL CONFLICT MUNICIPAL PROSECUTOR, PUBLIC DEFENDER, AND CONFLICT PUBLIC DEFENDER FOR YEAR 2011

WHEREAS, by Washington Township Ordinance No. 1991-7 and the like Ordinance of the Township of Bass River in Burlington County a consolidated Municipal Court was created; and

WHEREAS, there exists a need for the appointment of a Conflict Municipal Prosecutor, Public Defender, and Conflict Public Defender, with regard to said Court;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioner of the Township of Bass River, County of Burlington, and State of New Jersey, that Kevin Quinlan, Esq., is appointed Public Defender, that Christopher Koutsouris, of the firm Dasti, Murphy, McGuckin, Ulaky, Cherkos & Connors and Nicholas Monaco, Esq., of the firm Dasti, Murphy, McGuckin, Ulaky, Cherkos & Connors, and Law Offices of Citta, Holzapfel, et als., and Gerard Traynor, Esq. are appointed Conflict Prosecutors and the Jerry Steiner, Esq., and George Emmer, Esq., are appointed Conflict Public Defenders, for the year 2011.

RESOLUTION 2011-07

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING CHRISTOPHER J. NORMAN, ESQ. AS SOLICITOR FOR THE PLANNING/ZONING BOARD OF THE TOWNSHIP OF BASS RIVER

WHEREAS, the Township of Bass river is in need of the services of a Planning/Zoning Board Solicitor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, Christopher J. Norman, Esq. is duly qualified to serve as the solicitor of the Planning/Zoning Board for the Township of Bass river; and

WHEREAS, it is the desire of the governing body to appoint Christopher J. Norman, Esq. as Planning/Zoning Board Solicitor; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2010 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2011 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, Christopher J. Norman, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Christopher J. Norman, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will prohibit Christopher J. Norman, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That Christopher J. Norman, Esq. is hereby appointed as Planning/Zoning Board solicitor for the Township of Bass River for a term of one year, commencing January 1, 2011 and ending December 31, 2011.*
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Christopher J. Norman, Esq..*
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.*
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.*
- E. This resolution takes effect January 1, 2011.*
- F. A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Christopher J. Norman, Esq..*
- G. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Planning Board O/E.*

- H. A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.
- I. A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.
- J. The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.

RESOLUTION 2011-08

A RESOLUTION APPOINTING CHIEF FINANCIAL OFFICER

WHEREAS, there exists a need for a Temporary Chief Financial Officer for the Township of Bass River;

NOW, THEREFORE, BE IT RESOLVED that Joseph Gross be and hereby is appointed Temporary Chief Financial Officer for a term of 1 year, effective as of January 1, 2011-December 31, 2011

RESOLUTION 2011-09

A RESOLUTION APPOINTING ANIMAL CAPTURE & CONTROL SERVICES FOR ANIMAL CONTROL SERVICES FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2011

WHEREAS, New Jersey State Statutes provide that a certified officer may be appointed for the purpose of controlling animals within the several municipalities of the State; and

WHEREAS, Animal Capture & Control Services are a certified in animal control; and

WHEREAS, the Township of Bass River acting on behalf of the health, safety and welfare of its citizens is desirous of providing animal control.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

SECTION 1: Animal Capture and Control Services will be appointed for Animal Control Services for the Township of Bass River for the year 2011 subject to execution of an Agreement between said Animal Capture and Control Services and Bass River Township.

SECTION 2: The Mayor and Clerk are authorized to execute such agreement on behalf of the Township of Bass River

RESOLUTION 2011-10

A RESOLUTION APPOINTING FRED HAMPLE CODE ENFORCEMENT OFFICER FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2011

WHEREAS, there exists a need for a Code Enforcement Officer;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey as follows:

Fred Hample is appointed Code Enforcement Officer of the Township of Bass River effective January 1, 2011 – December 31, 2011.

RESOLUTION 2011-11

A RESOLUTION APPOINTING FRED HAMPLE DEPUTY ZONING ENFORCEMENT OFFICER FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2011

WHEREAS, there exists a need for a Deputy Zoning Enforcement Officer;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey as follows:

Fred Hample is appointed Deputy Zoning Enforcement Officer of the Township of Bass River effective January 1, 2011 – December 31, 2011.

RESOLUTION 2011-12

A RESOLUTION APPOINTING TERRY CRAMER DEPUTY EMERGENCY MANAGEMENT COORDINATOR FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2011

WHEREAS, there exists a need for a Deputy Emergency Management Coordinator;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey as follows:

Terry Cramer is appointed Deputy Emergency Management Coordinator of the Township of Bass River effective January 1, 2011 – December 31, 2011.

RESOLUTION 2011-13

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING, RICHARD IRETON, AS SAFETY COORDINATOR FOR THE TOWNSHIP OF BASS RIVER

WHEREAS, it is the desire of the Mayor and Board of Commissioners of the, Township of Bass River to appoint, Richard Ireton as Safety Coordinator for the Township of Bass River.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- 1. That Richard Ireton be appointed as Safety Coordinator for the term of one year, commencing, January 1, 2011 and ending December 31, 2011.*
- 2. That a certified copy of this resolution shall be forwarded to the Burlington County Joint Insurance Fund.*

RESOLUTION 2011-14

A RESOLUTION AUTHORIZING THE TAX ASSESSOR TO FILE APPEALS WITH THE BURLINGTON COUNTY BOARD OF TAXATION

The motion was made by Commissioner Bethea, seconded by Commissioner Smith to approve Resolution 2011-14. Votes: Cope -Yes, Bethea -Yes, Smith-Yes. All present in favor and Resolution 2011-14 was approved.

RESOLUTION 2011-14

A RESOLUTION AUTHORIZING THE TAX ASSESSOR TO FILE APPEALS WITH THE BURLINGTON COUNTY BOARD OF TAXATION

WHEREAS, statutory provision is made for review and correction of errors prior to certification of an assessment list; and

WHEREAS, provision is also allowed for the discovery and correction of errors after establishment of tax rate; and

WHEREAS, changes in property ownership at times necessitates adjustments in veterans and/or senior citizens deductions allowed on the assessment list; and

SHEREAS, responsibility for maintenance and correction of the assessment list rests with the local assessor subject to laws and regulations; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River that the Assessor fulfilling the duties and requirements of this office, be authorized to file with the Burlington County Board of Taxation such appeal as may be necessary to maintain accuracy and equality in the assessment list of Bass River Township.

BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized to execute Stipulations of Settlement on behalf of the Municipality.

BE IT FURTHER RESOLVED that a certified copy of this resolution accompany any appeal filed by the Assessor with the Burlington County Board of Taxation.

RESOLUTION 2011-15

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER ESTABLISHING INTEREST RATE ON DELINQUENT TAXES AND MUNICIPAL CHARGES FOR THE YEAR 2011

The motion was made by Commissioner Bethea, seconded by Commissioner Smith to approve Resolution 2011-15. Votes: Cope -Yes, Bethea -Yes, Smith-Yes. All present in favor and Resolution 2011-15 was approved.

RESOLUTION 2011-15

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER ESTABLISHING INTEREST RATE ON DELINQUENT TAXES AND MUNICIPAL CHARGES FOR THE YEAR 2011

WHEREAS, NJS 54:4-67 permits a municipality to establish interest rates for tax delinquencies and all municipal charges; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

Pursuant to NJS 54:4-67, the rate charged upon delinquencies for real property taxes or other municipal charges commencing after the tenth calendar day following the date upon which the same became payable shall be eight (8%) percent per annum of the first \$1,500.00 or delinquency and eighteen (18%) percent per annum on any amount in excess of \$1,500.00. Additionally, any taxpayer with a delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the calendar year shall be assessed a penalty of six (6%) percent on the amount of delinquency. Furthermore, "delinquency" is not defined as in the amendments of NJS 54:4-67, and is to be calculated on the sum of all taxed form year to year. These rates shall remain in force for the calendar year 2011.

RESOLUTION 2011-16

A RESOLUTION ESTABLISHING BANK ACCOUNTS

The motion was made by Commissioner Bethea, seconded by Commissioner Smith to approve Resolution 2011-16. Votes: Cope -Yes, Bethea -Yes, Smith-Yes. All present in favor and Resolution 2011-16 was approved.

RESOLUTION 2011-16

WHEREAS, there exists a need for various Township bank accounts to be established for the following purposes:

- A. Any Trust Account
- B. For deposit of monies received for dog licenses
- C. For current account
- D. For payroll account
- E. For deposit of unemployment withholding funds; and

WHEREAS, arrangements must be made for the depository for said funds and signatories for checks and said account;

NOW, THEREFORE, BE IT RESOLVED by the Township of Bass River, County of Burlington, State of New Jersey as follows:

1. Any bank located within the State of New Jersey, including but not limited to Bank of America, T.D. Bank and Sun Bank, holding appropriate certification under the Government Unit Depository Protection Act (GUPDA) be and hereby is designated as the depository for funds for any of the purposes set forth above; and

BE IT FURTHER RESOLVED that Deborah Buzby-Cope, T. Richard Bethea, Gary Smith, Amanda Somes, Clerk and the Chief Financial Officer shall be authorized to sign all checks from accounts established pursuant to this Resolution.

RESOLUTION 2011-17

**A RESOLUTION APPOINTING STEVE POTTER AS WATERFRONT
MANAGER FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2011**

The motion was made by Commissioner Smith, seconded by Commissioner Bethea to approve Resolution 2011-17. Votes: Cope -Yes, Bethea -Yes, Smith-Yes. All present in favor and Resolution 2011-17 was approved.

RESOLUTION 2011-17

***A RESOLUTION APPOINTING STEVE POTTER AS WATERFRONT MANAGER FOR THE
TOWNSHIP OF BASS RIVER FOR THE YEAR 2011***

WHEREAS, there exists a need for a Waterfront Manager;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey as follows:

Steve Potter is appointed Waterfront Manager of the Township of Bass River affective January 1, 2011 – December 31, 2011.

RESOLUTION 2011-18

**A RESOLUTION APPOINTING JOHN EWERT AS ZONING OFFICIAL FOR
THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2011**

The motion was made by Mayor Cope, seconded by Commissioner Smith to approve Resolution 2011-18. Votes: Cope -Yes, Bethea -Yes, Smith-Yes. All present in favor and Resolution 2011-18 was approved.

RESOLUTION 2011-18

***A RESOLUTION APPOINTING JOHN EWERT AS ZONING OFFICIAL FOR THE TOWNSHIP OF
BASS RIVER FOR THE YEAR 2011***

WHEREAS, there exists a need for a Zoning Official;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey as follows:

John Ewert is appointed Zoning Official of the Township of Bass River affective January 1, 2011 – December 31, 2011.

RESOLUTION 2011-19

**A RESOLUTION APPOINTING DESIGNEE TO SERVE AS TRUSTEE TO
GREAT BAY REGIONAL EMS
(Tabled)**

The motion was made by Commissioner Bethea, seconded by Commissioner Smith to table Resolution 2011-19 as it is not required. Votes: Cope -Yes, Bethea -Yes, Smith-Yes. All present in favor and Resolution 2011-19 was tabled.

RESOLUTION 2011-20

**A RESOLUTION APPOINTING AMANDA S. SOMES, RMC AS PUBLIC
AGENCY COMPLIANCE OFFICER (P.A.C.O.) FOR THE TOWNSHIP OF BASS
RIVER FOR THE YEAR 2011**

The motion was made by Commissioner Bethea, seconded by Commissioner Smith to approve Resolution 2011-20. Votes: Cope -Yes, Bethea -Yes, Smith-Yes. All present in favor and Resolution 2011-10 was approved.

RESOLUTION 2011-20

***A RESOLUTION APPOINTING AMANDA S. SOMES, RMC AS PUBLIC AGENCY COMPLIANCE
OFFICER (P.A.C.O.) FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2011***

WHEREAS, New Jersey State Statutes provide that an official must be appointed for the purpose of overseeing Equal Employment Opportunity Compliance for all contracts executed by the Township of Bass River; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

SECTION 1: Amanda S. Somes, RMC is hereby appointed as the designated Public Agency Compliance Office (P.A.C.O.) for the Township of Bass River.

SECTION 2: A copy of this resolution be submitted to the Division of Public Contract Equal Opportunity Compliance.

RESOLUTION 2011-21

**RISK MANAGEMENT CONSULTANT
BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND**

The motion was made by Commissioner Bethea, seconded by Commissioner Smith to approve Resolution 2011-21. Votes: Cope -Yes, Bethea -Yes, Smith-Yes. All present in favor and Resolution 2011-21 was approved.

RESOLUTION 2011-21
RISK MANAGEMENT CONSULTANT

BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

*WHEREAS, the Governing Body of Bass River Township is a member of the **Burlington County Municipal Joint Insurance Fund**, a self insurance pooling fund, and;*

WHEREAS, the Bylaws of said Fund allow each municipality to appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;

WHEREAS, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

WHEREAS, NJSA 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and

WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant's are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical;

NOW THEREFORE, be it resolved that the governing body of Bass River Township does hereby appoint Mike Avalon as its Risk Management Consultant in accordance with 40A:11-5 and;

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1), (a), (i).

RESOLUTION 2011-22

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY
OF
BURLINGTON, STATE OF NEW JERSEY APPOINTING T.
RICHARD BETHEA AS FUND COMMISSIONER AND RICHARD
IRETON AS ALTERNATE FUND COMMISSIONER OF THE
BURLINGTON COUNTY JIF FOR THE TOWNSHIP OF BASS
RIVER**

The motion was made by Mayor Cope, seconded by Commissioner Smith to approve Resolution 2011-22. Votes: Cope -Yes, Bethea -Yes, Smith-Yes. All present in favor and Resolution 2011-22 was approved.

RESOLUTION 2011-22

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF
BURLINGTON, STATE OF NEW JERSEY APPOINTING T. RICHARD BETHEA
AS FUND COMMISSIONER AND RICHARD IRETON AS ALTERNATE FUND
COMMISSIONER OF THE BURLINGTON COUNTY JIF FOR THE TOWNSHIP
OF BASS RIVER**

WHEREAS, it is the desire of the Mayor and Board of Commissioners of the, Township of Bass River to appoint T. Richard Bethea as Fund Commissioner and Richard Ireton as Alternate Fund Commissioner of the Burlington County JIF for the Township of Bass River.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

1. That T. Richard Bethea be appointed as Fund Commissioner of the Burlington County JIF for the term of one year, commencing, January 1, 2011 and ending December 31, 2011.
3. That Richard Ireton be appointed as Alternate Fund Commissioner of the Burlington County JIF for the term of one year, commencing, January 1, 2011 and ending December 31, 2011.
4. That a certified copy of this resolution shall be forwarded to the Burlington County Joint Insurance Fund.

OLD BUSINESS:

NEW BUSINESS:

Discussion regarding quotes received for recycling of metals and e-waste. Commissioner Smith to review and direct Clerk.

REPORTS:

The following reports were noted:

Report of Solicitor
Report of Municipal Court
Dog Report
Report of Safety Coordinator
Report of the Governing Body Members

PUBLIC COMMENT:

The meeting was open for public comment at 8:00 p.m. upon a motion by Commissioner Smith, seconded by Mayor Bethea.

Mr. Aaronson, Route 542, asked about sign on Route 9 at the old New Gretna House . Solicitor has reached out to his attorney prior to the Christmas holidays and his attorney has indicated that he will be in contact with his client and follow up this month. Mr. Aaronson requested the Township in conjunction with Washington Township research into the legality of the Governor withhold PILOT Funding from the Townships. More information should be forthcoming within the next month. Solicitor Lane to make contact with Washington Township Solicitor for update. Mr. Aaronson commented on the shared services agreement with Little Egg Harbor and felt public hearings are

important and encourages public education and input. Mr. Aaronson asked about some approved resolutions with regard to appointments which are paid and which are not. He would request more information on salaries. Mr. Aaronson commended the Mayor on her roll in as trustee to Great Bay EMS and feels that this would clear up any appearance of a conflict of interest on the part of the Board of Commissioners. Mr. Aaronson asked why the need for a temporary budget, to which Commissioner Bethea provided input and explanation.

Being no further comments the motion to close the public portion was made by Commissioner Bethea, seconded by Commissioner Smith. All in favor and public comment was closed at 8:25 p.m.

Being no further business to come before the Board the motion to adjourn was made by Commissioner Smith, seconded by Commissioner Bethea. All in favor and meeting was adjourned at 8:25 p.m.

Respectfully Submitted
Amanda S. Somes, RMC
Township Clerk

Deborah Buzby-Cope, Mayor