

**MINUTES BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING OF MONDAY, MAY 6, 2013**

Mayor Cope called the regular meeting of the Bass River Township Board of Commissioners to order at 7:00 p.m. Present at meeting were: Mayor Deborah Buzby-Cope, Deputy Mayor Nicholas Capriglione and Commissioner Louis Bourguignon. Also present Township Clerk Amanda Somes and Solicitor Joanne O'Connor. Also present was Township CFO, Gina Simon and Township Auditor, Mike Gross. Members of the public were present at this meeting.

FLAG SALUTE

Mayor Cope led the flag salute and read the sunshine statement.

APPROVAL OF MINUTES:

Minutes of the Regular Meeting of April 1, 2013 were presented to the Board for Approval. The motion to approve the minutes was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and minutes were hereby approved as submitted.

Minutes of the Executive Session of April 1, 2013 were presented to the Board for Approval. The motion to approve the minutes was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and minutes were hereby approved as submitted.

PAYMENT OF BILLS:

The motion was made by Mayor Cope to approve payment of the bills in the amount of \$413,612.99. The motion was seconded by Commissioner Bourguignon to approve bills for payment. Votes: Cope –Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and bills were ordered paid.

| | | | |
|-----------------------------------|---------------------------------|----|------------|
| TREAS STATE OF NJ DEP REVENUE | COMPLIANCE & ENFORCEMENT | \$ | 5,000.00 |
| AMABC | ASSESSOR DUES 2013-2014 | \$ | 150.00 |
| ATLANTIC CITY ELECTRIC | ELECTRICITY APRIL 2013 | \$ | 2,702.96 |
| AT&T | ALL IN ONE PLANS | \$ | 282.60 |
| AT&T | MAR. 2013 ISDN LINE | \$ | 49.70 |
| BASS RIVER BD. OF ED. | LOCAL SCHOOL TAX | \$ | 103,247.83 |
| BEACONS | MEETING 4/15/13 | \$ | 34.88 |
| BURLINGTON CO. TREASURER LANDFILL | TIPPING FEES MARCH & APRIL 2013 | \$ | 8,976.90 |
| BURLINGTON CO. TREASURER | 2ND QTR. TAXES | \$ | 179,642.85 |
| CASA PAYROLL SERVICES | PAYROLL APRIL 2013 | \$ | 315.70 |
| CAUSEWAY FORD | REAR BRAKES F550 | \$ | 2,515.00 |
| CHRISTOPHER NORMAN | PLANNING BD. MTGS. & WORK | \$ | 774.00 |

| | | | |
|--------------------------------|------------------------------------|----|-----------|
| COMCAST | SERVICE 4/49/13 - 5/18/13 | \$ | 102.00 |
| CONWAY AUTOMOTIVE | PARTS | \$ | 159.13 |
| DASTI, MURPHY, CHERKOS | PROSECUTION SERVICES | \$ | 1,500.00 |
| DEER PARK DIRECT | SERVICE 3/15/13 - 4/14/13 | \$ | 28.06 |
| GANN LAW BOOKS | NJ STATUTES 40-40A | \$ | 153.00 |
| HOME DEPOT | SUPPLIES SEWER SYSTEM | \$ | 49.07 |
| IPM INTEGRATED PEST MANAGEMENT | QUARTERLY SERVICE | \$ | 85.00 |
| JEREMY S. PRICE | PUBLIC DEFENDER 4/22/13 | \$ | 500.00 |
| JERRY'S DIESEL & TRUCK REPAIR | BACK HOE AND TRACTOR REPAIRS | \$ | 3,452.76 |
| LANGUAGE SERVICES ASSOCIATES | TELEPHONIC CHARGES MARCH 2013 | \$ | 10.50 |
| MGS PROPANE | PROPANE DELIVERY 4/29/13 | \$ | 175.29 |
| NEW GRETN A POST MASTER | PO BOX 214 YEARLY RENTAL | \$ | 44.00 |
| NEW JERSEY PLANNING OFFICIALS | CLASS - R. STEELE | \$ | 98.00 |
| OCCUPATIONAL TRAINING CENTER | RECYCLING CARTS | \$ | 550.00 |
| OFFICE BASICS | OFFICE SUPPLIES | \$ | 762.49 |
| PEGGY BECK | MILEAGE BANK TRIPS | \$ | 54.45 |
| PETER C. LANGE | FEB., MARCH & APRIL LEGAL SERVICES | \$ | 11,706.46 |
| RICHARD IRETON | IST QTR. MILEAGE | \$ | 127.60 |
| BRIAN E. RUMPF, P.C. | PROSECUTION SERVICES | \$ | 1,400.00 |
| SOUTH JERSEY WATER TEST | WATER TESTS | \$ | 1,265.00 |
| STAPLES INC. | LAPTOP FOR COURT | \$ | 517.96 |
| THE PRESS OF ATLANTIC CITY | PUBLIC NOTICE | \$ | 13.11 |
| TRANSFORMATION ENTERPRISES | MARCH 2013 ROLL-OFF SERVICE | \$ | 4,763.00 |
| UNIVERSAL COMPUTING SERVICES | MESSAGE / MAILERS | \$ | 257.20 |
| US BANK CUST FOR CCTS CAPITAL | TAX LIEN REDEMPTION | \$ | 35,455.41 |
| VERIZON | PHONES APRIL 2013 | \$ | 965.23 |
| VERIZON WIRELESS | WIRELESS PHONES | \$ | 135.73 |
| W.B. MASON | COPY PAPER | \$ | 123.96 |
| WEX BANK | FUEL CHARGES MARCH 2013 | \$ | 1,388.93 |
| ALENCO FENCE | ADDITIONAL NMA PARK FENCING | \$ | 620.00 |
| HOME DEPOT | SUPPLIES OAK LANE PARK | \$ | 308.18 |
| MARK FORD | OAK LANE PARK LABOR | \$ | 250.00 |
| BASS RIVER PAYROLL ACCOUNT | PAYROLL 4/4/13 | \$ | 14,143.63 |
| BASS RIVER PAYROLL ACCOUNT | PAYROLL 4/18/13 | \$ | 13,877.38 |
| HASLER, INC. | POSTAGE USED MARCH 2013 | \$ | 510.25 |
| HASLER, INC. | POSTAGE USED APRIL 2013 | \$ | 782.71 |
| BASS RIVER PAYROLL ACCOUNT | PAYROLL 5/2/13 | \$ | 13,585.08 |

CORRESPONDENCE:

- a. Letter from Burlington County Tax Administrator RE: Order of Reassessment to be completed by September of 2013 for 2014 tax year.

- b. Letter from City Tri Triathlon RE: 7th Annual Spring Bassman Triathlon—May 5, 2013 and 8th Annual Fall Triathlon—October 6, 2013
- c. Letter from Viking Yacht notifying Board of Commissioners of plans to expand plant due to increase in sales.

ORDINANCES & RESOLUTIONS:

RESOLUTION 2013-42

A RESOLUTION APPOINTING TEMPORARY CHIEF FINANCIAL OFFICER

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2013-42. Votes: Cope—Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolutions 2013-42 was hereby approved.

RESOLUTION 2013-42

A RESOLUTION APPOINTING TEMPORARY CHIEF FINANCIAL OFFICER

WHEREAS, there exists a need for a Temporary Chief Financial Officer for the Township of Bass River;

NOW, THEREFORE, BE IT RESOLVED that Gina Simon be and hereby is appointed Temporary Chief Financial Officer for the remainder of 2013, effective as of March 1, 2013-December 31, 2013

RESOLUTION 2013-43

A RESOLUTION SETTING THE ANNUAL SALARY AND HOURLY PAY RATES FOR THE 2013 CALENDAR YEAR FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BASS RIVER

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2013-43. Votes: Cope—Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2013-43 was hereby approved.

RESOLUTION 2013-43

A RESOLUTION SETTING THE ANNUAL SALARY AND HOURLY PAY RATES FOR THE 2013 CALENDAR YEAR FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BASS RIVER

BE IT RESOLVED by the Board of Commissioners of the Township of Bass River in the County of Burlington and the State of New Jersey at a meeting held on the 7th day of January 2013 that the following pay rate is hereby established for the 2013 calendar year and set as follows pursuant to Salary Ordinance:

| OFFICE/EMPLOYEE | | SALARY |
|--|---|------------------------|
| NAME | TITLE | |
| DEPARTMENT OF REVENUE AND FINANCE | | |
| Simon, Gina | Temporary Chief Financial Officer | \$8000/year (prorated) |
| | Effective April 24 th , 2013 | |

DEPARTMENT OF PUBLIC AFFAIRS & SAFETY
Ellis, Mark Temporary Zoning Official
Effective April 18, 2013

\$1632.00/year(prorated)

RESOLUTION 2013-44

**A RESOLUTION AUTHORIZING THE TURNOVER OF UNCASHED FUNDS
FOR THE MUNICIPAL COURT**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2013-44. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2013-44 was hereby approved.

RESOLUTION 2013-44

**A RESOLUTION AUTHORIZING THE TURNOVER OF UNCASHED FUNDS FOR THE MUNICIPAL
COURT**

GENERAL ACCOUNT

CHECK NUMBER 199
AMOUNT \$40.00
NAME: KEVEN R. MCDERMONT
DATE: 06/14/2012

RESOLUTION 2013-45

TAX OFFICE RESOLUTION

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2013-45. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2013-45 was hereby approved.

RESOLUTION 2013-45

WHEREAS, the amount of \$35,455.41 has been received by the Tax Collector for redemption of Tax Sale Certificate #10-00009 on Block 37 Lot 22 assessed to FIGE, LLC;

WHEREAS \$35,455.41 is the correct amount to redeem;

NOW THEREFORE, BE IT RESOLVED, that the CFO of Bass River Township is authorized to cut a check in the amount of \$35,455.41 to: US Bank Cust CCTS Capital LLC, 2 Liberty Place, 50 South 16th Street, Suite 1950, Philadelphia, PA 19102.

RESOLUTION 2013-46

**A RESOLUTION OF BASS RIVER TOWNSHIP AUTHORIZING THE PURCHASE OF
ENERGY GENERATION SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION
WEBSITE**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2013-46. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2013-46 was hereby approved.

RESOLUTION 2013-46

A RESOLUTION OF BASS RIVER TOWNSHIP AUTHORIZING THE PURCHASE OF ENERGY GENERATION SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS, the Bass River Township has determined to move forward with the EMEX Reverse Auction in order procure electricity for the Borough of Berlin; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the “Act”) authorizes the purchase of energy generation service for public use through the use of an online auction service; and

WHEREAS, the Bass River Township will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at www.energymarketexchange.com; and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and be it

RESOLVED, that a certified copy of the within Resolution be forwarded by the Township Clerk to EMEX, LLC.

RESOLUTION 2013-47

**BASS RIVER TOWNSHIP RESOLUTION 2013-
A RESOLUTION AWARDDING CONTRACT FOR SOLID WASTE
COLLECTION SERVICES PURSUANT TO
N.J.S.A. 40A:11-1**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2013-47. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2013-47 was hereby approved.

RESOLUTION 2013-47

**BASS RIVER TOWNSHIP RESOLUTION 2013-
A RESOLUTION AWARDDING CONTRACT FOR SOLID WASTE COLLECTION SERVICES
PURSUANT TO
N.J.S.A. 40A:11-1**

WHEREAS, sealed public bids for the collection and disposal of trash and garbage were received by the Bass River Municipal Clerk on April 25, 2013; and

WHEREAS, the Commissioners conducted significant discussion and consideration of the matter including a review of the most recent contract for disposal services and the bids submitted pursuant thereto; and

WHEREAS, the Township Commissioners have reviewed the recommendations made by the Township Solicitor on said bids; and

WHEREAS, Transformation Enterprises, Inc. was the lowest qualified bidder and submitted a conforming bid; and

WHEREAS, specifications were drawn to promote maximum competition for the public contract; and

WHEREAS, the Commissioners have determined that sufficient funds are available in accordance with the bid and the costs of the contract for year 1 and for the subsequent years 2 and 3.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey that the contract for solid waste collection and disposal services for a period of three (3) years commencing on June 1, 2013, and ending on May 31, 2016 be and the same is hereby awarded to Transformation Enterprises, Inc. on the following bid:

| <u>Year</u> | <u>Description</u> | <u>Units</u> | <u>Bid Price</u> |
|-----------------|---------------------------|--------------|------------------|
| Option 1 | | | |
| 1 | One pickup per round trip | Lump Sum | \$450.00 |
| 2 | One pickup per round trip | Lump Sum | \$475.00 |
| 3 | One pickup per round trip | Lump Sum | \$500.00 |
| Option 2 | | | |
| 1 | One pickup per round trip | Lump Sum | \$460.00 |
| 2 | One pickup per round trip | Lump Sum | \$485.00 |
| 3 | One pickup per round trip | Lump Sum | \$510.00 |

REPORTS:

The following reports were noted.

- Report of Solicitor
- Report of Municipal Court
- Dog Report
- Report of Safety Coordinator
- Report of Beautification Committee was provided by Ms. Bitzberger

NEW BUSINESS:

Discussion regarding the 2013 municipal budget. Special meeting for possible introduction is scheduled for Monday, May 13th at 7 p.m.

PUBLIC COMMENT:

The meeting was open for public comment at 7:20 p.m. upon a motion by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor. Mr. L. Assur asked for clarification on the order for township to do a reassessment by Burlington County and how it would affect the local taxes.

Mrs. K. Dolch commented on the North Maple Park and noted there is rarely an occasion when there isn't anyone there enjoying it. She has not heard a bad comment on it.

Ms. C. Bitzberger commented on the park and Blue Cross/blue shield putting stations at parks to get health information out. Stations available for adults to do exercises would be nice.

Mr. R. Ireton noted that road improvements posted by the county did not include any in Bass River Township. North Maple Avenue needs to be considered by Rita and Bob Bourguignon's. It is falling apart. Clerk to send letter to the county on the subject.

Being no further comments the motion to close the public portion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and public portion was closed at 7:33 p.m.

Being no further business to come before the Board the motion to adjourn was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and meeting was adjourned at 9:01 p.m.

Respectfully Submitted
Amanda S. Somes, RMC
Township Clerk

Deborah Buzby-Cope, Mayor