

***MINUTES BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS  
REGULAR MEETING OF MONDAY, JUNE 3, 2013***

Mayor Cope called the regular meeting of the Bass River Township Board of Commissioners to order at 7:00 p.m. Present at meeting were: Mayor Deborah Buzby-Cope, Deputy Mayor Nicholas Capriglione and Commissioner Louis Bourguignon. Also present Township Clerk Amanda Somes and Solicitor Joanne O'Connor. Members of the public were present at this meeting.

**FLAG SALUTE**

Mayor Cope led the flag salute and read the sunshine statement.

**SPECIAL PRESENTATION:**

Sal from Quality Ambulance Service was on hand to speak to the Township regarding ambulance services available for the Township. Quality is contracted with Tuckerton for all their 911 work. Concerns about response times in Bass River Township were discussed. Sal explained that Quality will bill the individual needing care. If the individual is not able to pay the individual will have to apply for charity care by calling his office. Mayor asked for clarification of the draft contract provided by Quality. Fire Company members had questions and concerns. Squad 85 members had questions as well. Joe Capriglione noted that the primary problem is communications. Even if the Township were to change services to Quality, that problem would still be there. This problem needs to be addressed prior to making any changes.

**CONTINUATION OF REGULAR AGENDA:**

**APPROVAL OF MINUTES:**

Minutes of the Regular Meeting of May 6, 2013 were presented to the Board for Approval. The motion to approve the minutes was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and minutes were hereby approved as submitted.

Minutes of the Special Meeting of May 13, 2013 were presented to the Board for Approval. The motion to approve the minutes was made by Mayor Cope, seconded by Commissioner Bourguignon. All in favor and minutes were hereby approved as submitted.

**PAYMENT OF BILLS:**

The motion was made by Commissioner Bourguignon to approve payment of the bills in the amount of \$358,810.83. The motion was seconded by Deputy Mayor Capriglione to approve bills for payment. Votes: Cope –Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and bills were ordered paid.

US BANK, CUST FOR PRO CAP 1	TTL REDEMPTION #12-00002	\$	12,941.95
US BANK, CUST FOR PRO CAP 1	TTL REDEMPT. PREMIUM REPLACE ALARM & SERVICE	\$	5,700.00
ACADEMY SECURITY	ELECTRICITY MAY 2013	\$	2,298.29
AT&T	APRIL 2013 ALL-IN-ONE	\$	309.49
AT&T	MAY 2013 ISDN LINE	\$	65.41
BASS RIVER BD OF ED	LOCAL SCHOOL TAX LEVY	\$	103,247.83
BOB'S GARDEN CENTER	GERANIUMS	\$	525.00
BURL CO TREAS, LANDFILL	TIPPING FEES MAY 2013	\$	5,611.50
CASA PAYROLL SERVICES	PAYROLL MAY 2013 REIM. EXAM REGISTRATION	\$	248.80
CHARLES CRAMER	FAST CAT PRO MOWER	\$	5,995.00
CHERRY VALLEY TRACTOR	PLANNING BD. MTG 5/16/13	\$	300.00
CHRISTOPHER NORMAN	SERVICE 5/19/13 - 6/18/13	\$	104.95
COMCAST	MAY & JUNE PORT A POT CONV. CTR.	\$	170.00
DAVE'S SEPTIC	SERVICE 4/15/13 - 5/14/13	\$	27.00
DEER PARK DIRECT	2012 DEBT/FIN & 2013 BUDGET	\$	11,500.00
GROSS & COMPANY	SUPPLIES FOR PLANTERS FLAG, POLE, PAINT, BRUSH	\$	69.88
HANDS PATIO & GARDEN CENTER	PUBLIC DEFENDER 5/20/13	\$	500.00
HOME DEPOT	PROSECUTION SERVICES 5/20/13	\$	700.00
JEREMY S. PRICE	ENGINEERING SERVICES	\$	3,344.25
KEVIN S. QUINLAN	LEASE 3/12/13 - 6/11/13	\$	570.00
KLUK CONSULTANTS	TONNAGE REPORT	\$	50.00
MAILFINANCE	LIQ. LIC. RENEWAL APPS.	\$	9.00
MARY ALICE BROWN	NJ MUNICIPALITIES MAG.	\$	64.00
NEW JERSEY DIV ABC	WOODSMAN HELMETS	\$	108.47
NJ LEAGUE OF MUNICIPALITIES	SUPPLIES	\$	108.94
NORTHERN TOOL & EQUIPMENT	MILEAGE & LAW ENFOR. PARTY	\$	121.37
OFFICE BASICS, INC	REGIONAL SCHOOL TAX LEVY	\$	151,971.42
PEGGY BECK	PINELANDS 4TH OF JULY	\$	500.00
PINELANDS REG. SCHOOL DIST.	PROSECUTION SERVICES	\$	1,400.00
PINELANDS JULY 4TH CELEBRATION	ID CARDS	\$	15.00
BRIAN E. RUMPF, P.C.	NJ STAT T33 2013 PP	\$	32.00
BRIAN E. RUMPF, P.C.	APRIL & MAY 2013 ROLL-OFF SERVICE	\$	12,137.00
SAFE ID CARD SYSTEMS, INC.	ENVIRON. REGULATION-NJPDES	\$	3,610.70
THOMSON REUTERS - WEST	SEWER SUPPLIES	\$	56.66
TRANSFORMATION ENTERPRISES	TTL REDEMPT. #12-00013	\$	661.90
TREAS STATE NJ DEP REVENUE	5 PART NJ BAIL RECOG.	\$	550.00
TRISH HOME CENTER	COURT & MUNICIPAL PHONES MAY 2013	\$	960.61
US BANK, CUST FOR PRO CAP 1	WIRELESS PHONES	\$	134.67
USHER PUBLISHING CO			
VERIZON			
VERIZON WIRELESS			

WEX BANK	FUEL CHARGES APRIL 2013	\$	784.12
DAVE'S SEPTIC	MAY & JUNE PORT A POT OAK LANE	\$	170.00
KLUK CONSULTANTS	NMA PARK ENGINEERING SERVICES	\$	1,030.00
PRHS PROJECT GRADUATION	PROJECT GRADUATION 2013	\$	500.00
BASS RIVER PAYROLL ACCOUNT	PAYROLL 5/21/13	\$	14,091.10
BASS RIVER PAYROLL ACCOUNT	PAYROLL 5/30/13	\$	14,424.92
	<b>TOTAL</b>	\$	<b>358,810.83</b>

**CORRESPONDENCE:**

List of Correspondence:

- a. Letter from NJ Natural Gas RE:Continued Natural Gas Service to new Gretna Village
- b. Letter from NJ DOT RE: FY 2013 Municipal Aid Program. No Award this year for Bass River Township Proposed Project...Chips Folly Road.

**ORDINANCES & RESOLUTIONS:**

**ORDINANCE 2013-03**  
**AN ORDINANCE OF THE TOWNSHIP OF BASS RIVER AMENDING**  
**CHAPTER 15.24 OF THE REVISED ORDINANCES OF BASS RIVER**  
**TOWNSHIP**

Commissioner Bourguignon made the motion to introduce Ordinance 2013-03 upon first reading by title. The motion was seconded by Deputy Mayor Capriglione. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Ordinance 2013-03 was hereby approved upon first reading by title only. Second reading and public hearing scheduled for the July regular meeting.

***TOWNSHIP OF BASS RIVER***  
***Ordinance 2013-03***

***AN ORDINANCE OF THE TOWNSHIP OF BASS RIVER AMENDING***  
***CHAPTER 15.24 OF THE REVISED ORDINANCES OF BASS RIVER TOWNSHIP***

*WHEREAS, the Bass River Township Board of Commissioners after reviewing the existing regulations and pursuant to the recommendation of the Township Engineer and the Township Solicitor, finds that there is a need to modify the Bass River Township Code provisions it currently exists under Chapter 15.24 of the Revised Township Ordinances which is applicable to Flood Hazard Areas; and*

*WHEREAS, the New Jersey Department of Environmental Protection (DEP) has established new standards for construction and reconstructions of buildings in flood hazard areas as a result of the damage sustained from Super Storm Sandy. The Board of Commissioners finds and determines that the current Bass River Township Flood Hazard Ordinance as it currently exists is not in accordance with the newly established standards;*

*WHEREAS, The Board of Commissioners further finds and determines that this amendment will promote public health, safety and general welfare of the residents of Bass River Township and amends same as follows.*

*NOW, THEREFORE, BE IT ORDAINED by the Bass River Township Board of Commissioners that Bass River Township Code Chapter 15.24 entitled "Flood Hazard Areas" is deleted in its entirety and replaced with the amended Chapter 15.24 attached hereto as Schedule "A" and made a part hereof.*

*BE IT FURTHER ORDAINED that all other provisions of the Township Code currently in effect, are hereby saved from repeal, and shall remain in full force and effect;*

*BE IT FURTHER ORDAINED that if any provision of any section, subsection, paragraph, subdivision or clause of this ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this ordinance.*

*BE IT FURTHER ORDAINED that this ordinance shall take effect upon proper passage and in accordance with the law.*

### **RESOLUTION 2013-48**

#### **TAX OFFICE RESOLUTION**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2013-48. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolutions 2013-48 was hereby approved.

### **RESOLUTION 2013-48**

*WHEREAS, the amount of \$661.90 has been received by the Tax Collector for redemption of Tax Sale Certificate #12-00013 on Block 31 Lot 62 assessed to Barbara & Otto Forst;*

*WHEREAS \$661.90 is the correct amount to redeem;*

*NOW THEREFORE, BE IT RESOLVED, that the CFO of Bass River Township is authorized to cut a check in the amount of \$661.90, to: US Bank Cust for Pro Capital I U.S. Bank TLSG, 50 South 16<sup>th</sup> Street, Suite 1950, Philadelphia, PA 19102.*

### **RESOLUTION 2013-49**

#### **TAX OFFICE RESOLUTION**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2013-49. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2013-49 was hereby approved.

### **RESOLUTION 2013-49**

*WHEREAS, the amount of \$12,941.95 has been received by the Tax Collector for redemption of Tax Sale Certificate #12-00002 on Block 6 Lot 11.A assessed to Mark Duym;*

WHEREAS \$12,941.95 is the correct amount to redeem;

NOW THEREFORE, BE IT RESOLVED, that the CFO of Bass River Township is authorized to cut checks in the amounts of \$12,941.95, plus premium paid at tax sale in the amount of \$5,700.00, to: US Bank Cust for Pro Capital I U.S. Bank TLSG, 50 South 16<sup>th</sup> Street, Suite 1950, Philadelphia, PA 19102.

**RESOLUTION 2013-50**

**RESOLUTION 2013-50**

**A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, AUTHORIZING THE RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE #0301-33-002-009**

WHEREAS, the Viking Beverage, LLC, T/A Breezes on the Bass River, made application for renewal of Plenary Retail Consumption License #0301-33-002-009 with the full municipal fee of \$1814.00 and additional fee of \$200.00 made payable to the New Jersey State Alcoholic Beverage Control at the regular meeting of the Bass River Township Board of Commissioners held on the 3<sup>rd</sup> day of June 2013; and,

WHEREAS, no objections were filed with the Clerk and no objections filed at this meeting.

THEREFORE, BE IT RESOLVED that said license #0301-33-002-009 Plenary Retail Consumption License be renewed for the year July 1, 2013 – June 30, 2014; and,

BE IT FURTHER RESOLVED that the Municipal Clerk, Amanda S. Somes, RMC, is hereby authorized to issue, sign and deliver said license.

**RESOLUTION 2013-51**

**RESOLUTION 2013-51**

**A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, AUTHORIZING THE RENEWAL OF PLENARY RETAIL DISTRIBUTION LICENSE #0301-44-003-002**

WHEREAS, New Gretna Liquors, T/A New Gretna Liquors has made application for renewal of Plenary Retail Distribution License #0301-44-003-002 with the full municipal fee of \$1267.00 and additional fee of \$200.00 made payable to the New Jersey State Alcoholic Beverage Control at the regular meeting of the Bass River Township Board of Commissioners held on the 3<sup>rd</sup> day of June 2013; and,

WHEREAS, no objection were filed with the Clerk and no objections filed at this meeting.

THEREFORE, BE IT RESOLVED that said license #0301-44-003-002 Plenary Retail Distribution License be renewed for the year July 1, 2013 – June 30, 2014; and,

BE IT FURTHER RESOLVED that the Municipal Clerk, Amanda S. Somes, RMC, is hereby authorized to issue, sign and deliver said license.

**RESOLUTION 2013-52**

**RESOLUTION 2013-52**

**A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, AUTHORIZING THE RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE #0301-33-001-003**

*WHEREAS, Lucille Freda, T/A Backwater Jacks has made application for renewal of Plenary Retail Consumption License #0301-33-001-003 with the full municipal fee of \$1,814.00 and additional fee of \$200.00 made payable to the New Jersey State Alcoholic Beverage Control at the regular meeting of the Bass River Township Board of Commissioners held in the June 3, 2013; and,*

*THEREFORE, BE IT RESOLVED that said license #0301-33-001-003 Plenary Retail Consumption License be renewed for the year July 1, 2013 – June 30, 2014; and,*

*BE IT FURTHER RESOLVED that the Municipal Clerk, Amanda S. Somes, RMC, is hereby authorized to issue, sign and deliver said license.*

**RESOLUTIONS 2013-50, 2013-51 and 2013-52 (Above)**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolutions 2013-50, 2013-51 and 2013-52. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolutions 2013-50, 2013-51 and 2013-52 were hereby approved.

**RESOLUTION 2013-53**

**A RESOLUTION APPOINTING ADOLPH SICHERI MUNICIPAL COURT JUDGE**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2013-53. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2013-53 was hereby approved.

**RESOLUTION 2013-53**

**A RESOLUTION APPOINTING ADOLPH SICHERI MUNICIPAL COURT JUDGE**

*WHEREAS, there exists a need for a Municipal Court Judge;*

*NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioner of Bass River Township as follows:*

- 1. Adolph Sicheri be and hereby is appointed Municipal Court Judge for the Consolidated Court of Bass River and Washington Township effective June 1, 2013 for a three year term, through May 31, 2016.*

**RESOLUTION 2013-54**

**A RESOLUTION SETTING THE ANNUAL SALARY AND HOURLY PAY RATES FOR THE 2013 CALENDAR YEAR FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BASS RIVER**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2013-54. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2013-54 was hereby approved.

RESOLUTION 2013-54

**A RESOLUTION SETTING THE ANNUAL SALARY AND HOURLY PAY RATES FOR THE 2013 CALENDAR YEAR FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BASS RIVER**

*BE IT RESOLVED* by the Board of Commissioners of the Township of Bass River in the County of Burlington and the State of New Jersey at a meeting held on the 3<sup>rd</sup> day of June 2013 that the following pay rate is hereby established for the 2013 calendar year and set as follows pursuant to Salary Ordinance:

<b>OFFICE/EMPLOYEE NAME</b>	<b>TITLE</b>	<b>SALARY</b>
<b>DEPARTMENT OF PUBLIC AFFAIRS &amp; SAFETY</b>		
Adolph Sicheri Effective June 1, 2013	Municipal Court Judge	\$24,801.12/Year

RESOLUTION 2013-55

**A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING CANCELTION OF RECEIVABLE BALANCE**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2013-55. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2013-55 was hereby approved.

RESOLUTION 2013-55

**A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING CANCELTION OF RECEIVABLE BALANCE**

*WHEREAS*, a receivable balance of \$55,000 remains on the Grant Fund balance sheet dedicated to the NJ DOT/West Greenbush Road/Culvert Replacement—FY 2010; and

*WHEREAS*, it is necessary to formally cancel the receivable balance from the balance sheet for the following reason:

*Prior to the performance of contract, Bass River Township was made aware that the project was in conflict with and was superseded by the design and scope of work currently being performed by the New Jersey Turnpike authority as part of the New Jersey Parkway widening project being conducted in Bass River Township and other Townships throughout Southern New Jersey.*

*NOW, THEREFORE, BE IT RESOLVED* that the following grant receivable and appropriation reserve balances be canceled:

**GRANT TITLE**

**AMOUNT CANCELED**

*FY 2010-NJ DOT PROJECT*

*WEST GREENBUSH ROAD/CULVERT REPLACEMENT \$55,000.00*

**RESOLUTION 2013-56**

**A RESOLUTION AUTHORIZING SUBMISSION OF FY 2013 MUNICIPAL PARK GRANT APPLICATION**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2013-56. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2013-56 was hereby approved.

**RESOLUTION 2013-56**

*WHEREAS, the Burlington County Board of Chosen Freeholders has approved the Open Space, Recreation, Farmland and Historic Preservation Trust Fund (“Trust Fund”) and established a Municipal Park Development Program (“Program”) to provide grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for municipal public park and recreation development purposes; and*

*WHEREAS, the Governing Body of Bass River Township desires to obtain County Municipal Park Development Program funds in the amount of \$141,262.00 to fund North Maple Avenue Park—Phase II, 10 North Maple Avenue, New Gretna, NJ, Block 54, Lot 3.01; and*

*WHEREAS, the total cost of the project including all matching funds is estimated to be \$141,262.00; and*

*WHEREAS, the Township of Bass River is the owner of and controls the project site.*

*NOW, THEREFORE, BE IT RESOLVED BY the Board of Commissioners of the Township of Bass River that:*

- 1. The Township Engineer, Kris Kluk, Ph.D., P.E., is authorized to make an application to the County of Burlington for Municipal Park Development Program Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Park Development Program and (c) act as the municipal contact person and correspondent of the above named municipality;*
- 2. The Township of Bass River is committed to this project and will provide the balance of funding necessary to complete the In the form of non-county matching funds as required in the Policy and Procedures Manual for the Program; and*
- 3. If awarded a grant by the County of Burlington under the Municipal; Park Development Program, the municipality will use the approved funds in accordance with the Municipal Park Development Program Policy and Procedure Manual, and applicable federal, state, and local government rules, regulations and statutes thereto; and*
- 4. The Township Engineer, Kris Kluk, Ph.D., P.E., is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Burlington for the approved funds; and*
- 5. The resolution shall take effect immediately.*

OLD BUSINESS:

NEW BUSINESS:

a. Junkyard License Renewal—Kaszuba’s Junkyard—Public Hearing:

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to open meeting for public hearing on license renewal. Comments heard: Mr. W. Aaronson asked about the new timing of the license renewal and the new ordinance. It was noted that Mr. Kaszuba’s filed his application well in advance of deadline. Being no further comments, the motion to close the public hearing was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and public portion was closed. The motion to approve Kaszuba’s Junkyard for renewal for 2013 was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and license was hereby renewed.

REPORTS:

The following reports were noted.

Report of Solicitor

Report of Municipal Court

Dog Report

Report of Safety Coordinator

Report of Beautification Committee was provided by Ms. Bitzberger

PUBLIC COMMENT:

The meeting was open for public comment at 8:20 p.m. upon a motion by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor.

Mrs. Garrison asked if the township was planning on amending our ordinance concerning changing the zoning on height and set back requirements. Mayor told Mrs. Garrison they need to follow the proper procedure and apply to the planning board for a variance. Professionals will be asked to keep fees low or waive them all together. All remaining fees would be returned to applicant upon final approvals.

Ms. R. Bourguignon asked about the new Flood Maps and if they are available. Mayor replied that they are not yet available and probably will not be until the end of the year.

Ms. R. Bourguignon asked about NJ Natural Gas installation on East Greenbush Road and why it has not been done yet.

Mr. W. Aaronson acknowledged the work the Commissioners have done on our new Park on North Maple Avenue and improvement to end of Amasa Landing Road. He thanked

Mr. Kaszuba for being early with his junkyard application and to remain through to the end of the meeting; showing a real interest in the community. Mr. Aaronson commented on Viking Yacht's assessment being lowered and still at the present rate. Large expansion will not take place and tax assessments should be raised back up. Mr. Aaronson feels the Board should look at the conditions set by the Planning Board for Vikings previous applications and approvals.

Being no further comments the motion to close the public portion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and public portion was closed at 8:46 p.m.

Being no further business to come before the Board the motion to adjourn was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and meeting was adjourned at 8:46 p.m.

Respectfully Submitted  
Amanda S. Somes, RMC  
Township Clerk

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Deborah Buzby-Cope, Mayor